

**CITY OF SAN GABRIEL
CITY COUNCIL
REGULAR MEETING AGENDA**

August 15, 2017 - 7:30 P.M.

**City Hall Council Chamber
425 South Mission Drive
San Gabriel, California 91776**

Juli Costanzo
Mayor

John R. Harrington
Vice Mayor

Chin Ho Liao
Council Member

Denise Menchaca
Council Member

Jason Pu
Council Member



Steven A. Preston
City Manager

Robert L. Kress
City Attorney

Julie Nguyen
City Clerk

Kevin B. Sawkins
City Treasurer

Materials Available for Inspection. The City Clerk's Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. You may also view agenda items online at www.sangabrielcity.com/agendacenter. Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, are available for public inspection at the meeting or in the City Clerk's Department, located at City Hall, 425 South Mission Drive, San Gabriel, California, during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m. except for Tuesdays until 6:30 p.m.

Persons with Disabilities. Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

Persons requesting a Translator. Any person requesting translation for the meeting must notify the City Clerk's Department at (626) 308-2816 at least 48 hours before the meeting.

Questions about this Agenda? Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk in person or by telephone at (626) 308-2816 during regular office hours.

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Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk's Department at (626) 308-2816 at least 48 hours before the meeting, if possible.

**City Council Meeting Agenda
August 15, 2017**

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Council Member Pu
- **ROLL CALL:** Mayor Costanzo, Vice Mayor Harrington, Council Members Liao, Menchaca and Pu

1. PRESENTATIONS

A. TRANSPORTATION ELECTRIFICATION PROGRAMS

Presentation will be made by Government Affairs Representative from Southern California Edison, Joshua Torres.

2. PUBLIC COMMENT

This is the time set aside for members of the public to address the City Council on items of interest that are not on the Agenda, but are within the subject matter jurisdiction of the San Gabriel City Council. Pursuant to the Brown Act, the City Council cannot answer any questions or take any action until such time as the matter may appear as an item on a future agenda.

If you wish to address the City Council, please complete a speaker's request card and hand it to the Assistant City Clerk before the start of the meeting. When speaking, please state your NAME for the record.

3. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

A. MINUTES OF THE REGULAR COUNCIL MEETING OF JULY 18, 2017

The minutes are a record of the official actions taken at the City Council meeting.

Recommended Action: Approval

B. MINUTES OF THE ADJOURNED COUNCIL MEETING OF JULY 31, 2017

The minutes are a record of the official actions taken at the City Council meeting.

Recommended Action: Approval

C. MATERIAL DEMANDS

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval

D. INVESTMENT REPORT

This is a presentation of City investments for the month of June 2017.

Recommended Action: Approval

E. HISTORIC PRESERVATION AND CULTURAL RESOURCE ORDINANCE PLANNING CASE NO. PL-15-018

On July 18, 2017, the City Council voted 5-0 to introduce Ordinance No. 636-C.S., updating the Historic Preservation Ordinance by replacing Section 153.410-413 Historic Preservation of Buildings and Structures with San Gabriel Municipal Code Sections 153.600-153.631 Historic Preservation and Cultural Resource. The proposed Zone Text Amendment is exempt from the California Environmental Quality Act (CEQA) per Section 15061(b)3 where the activity is covered by the general rule that CEQA applies only to projects, which have the potential for causing a significant effect on the environment. The proposed ordinance would also amend other areas of the San Gabriel Municipal Code intended to provide consistency with the intent of the proposed ordinance.

Recommended Action: Staff recommends that the City Council adopt Ordinance 636-C.S., entitled:

ORDINANCE NO. 636-C.S.

AN ORDINANCE OF THE CITY OF SAN GABRIEL UPDATING CHAPTER 153 OF THE SAN GABRIEL MUNICIPAL CODE AND DELETING SECTION 153.410-413 AND REPLACING IT WITH 153.600-630 UPDATING THE HISTORIC PRESERVATION AND CULTURAL RESOURCE ORDINANCE (ZONE TEXT AMENDMENT).

F. TEMPORARY STREET CLOSURE REQUEST FOR BLOCK PARTY – 371 NORTH DUANE AVENUE

The Public Works Department received a request on July 11, 2017 from Carla J. Seifi for a temporary street closure. The purpose of the event is to hold a block party on Sunday, September 3, 2017 on the block of 371 North Duane Avenue. The closure would take place between Sycamore Drive and Adelyn Drive. The block party will be held from 4:00 p.m. to 10:00 p.m.

Recommended Action: Staff recommends that the City Council approve this request subject to the conditions on the staff report dated August 15, 2017.

G. AMENDMENTS FOR CONSTRUCTION MANAGEMENT AND DSA INSPECTION OF THE MARSHALL PARK IMPROVEMENT PROJECT

In November 2010, the City of San Gabriel was awarded a grant through the Statewide Park Development Program for construction of a new community park on the site of the John Marshall Elementary School at Marshall Way between Marshall Street and Norwood Place. Construction began November 2016, due to unforeseen weather, the delays have resulted in additional 43 days to the construction contract. In addition to weather, the project has experienced several weeks of delays for various other reasons, such as materials and equipment availability, and is currently expected to be complete by the end of August.

Recommended Action: Staff recommends that the City Council approve the Second Amendment with GKK Works and approve an increase to Purchase Order No. 7278 in the amount of \$6,500 for a total amount of the contract not to exceed \$200,160 and approve an Amendment with Massadi Enterprises and approve an increase to Purchase Order No. 7635 in the amount of \$37,500 for a total amount of the contract not to exceed \$115,500.

H. AWARD CONTRACT FOR EXTERIOR PAINTING OF CITY HALL BUILDING

It has been over 10 years since the exterior of the City Hall building has been painted, excluding touch-up painting due to repairs and around the window trim. The current condition of the exterior is worn, weathered and in need of maintenance. As part of the overall maintenance and management of our City's facilities, funds were approved in the FY16-17 Budget to have an outside contractor paint the exterior of the City Hall building. This will help maintain the exterior stucco coating and brick walls, while enhancing the overall aesthetics of the Mission District.

Recommended Action: Staff recommends that the City Council approve a contract painting the exterior painting the exterior of the City Hall building to Kanaan Construction in the amount of \$33,880.

I. PROFESSIONAL SERVICES AGREEMENT WITH CWE FOR INDUSTRIAL/COMMERCIAL (I/C) FACILITY & FATS, OILS AND GREASE (FOG) INSPECTIONS

On November 8, 2012, the Los Angeles Regional Water Quality Control Board issued a new Municipal Separate Storm Sewer System (MS4) National Pollutant Discharge Elimination System Permit to the Cities in Los Angeles County (excluding Long Beach), and the Los Angeles County Flood Control District. The MS4 Permit requires the at the City develop an Industrial/Commercial tracking system to ensure that pollutant reduction and control measures are installed at Industrial and Commercial facilities. Permittees are required to implement an inspection program for Commercial and Industrial properties to require the installation of water quality BMPs to improve runoff from these businesses. CWE has managed the FOG inspection program for the City since 2014, combining the Commercial & Industrial facility inspections will streamline combination of programs and collection of data.

Recommended Action: Staff recommends that the City Council approve a Professional Services Agreement with CWE for project administration of Commercial/Industrial Inspections and FOG Inspections in the amount not to exceed \$62,780.00 and authorize the City Manager to execute Agreement with CWE and approve purchase order for \$62,780.00.

J. AWARD OF CONTRACT FOR CATCH BASIN TRASH CAPTURE DEVICE PROJECT (PHASE TWO) CASH CONTRACT NO. 17-08, CIP 03-09-02

The City of San Gabriel, under the National Pollutant Discharge Elimination System is subject to the Los Angeles River Trash Total Maximum Daily Load

(TMDL). The "Trash TDML" requires that the City take certain measures to prevent trash from entering the LA River through its storm water discharge outfalls. The City is required to place connector pipe screens in all storm water catch basins within its jurisdiction. Phase one of the project was completed in December 2016 when all City owned catch basins were retrofitted connector pipe screens. This current project (Phase two) is for installation of full capture screens on the catch basins. Staff reviewed the bid proposals and contractor references and determined that United Storm Water Inc. is qualified as the lowest responsible bidder with a bid of \$186,553.92. The Engineer's Estimate for the project is \$234,300.

Recommended Action: Staff recommends that the City Council approve plans and specifications for the Catch Basin Trash Capture Device Project Contract No. 17-08, and authorize the City Manager to execute contract document with United Storm Water Inc. for the bid in the amount of \$186,553.92, and approve a Purchase Order in the amount of \$205,209.31 which includes a 10% construction contingency.

4. PUBLIC HEARING - NONE

5. NEW BUSINESS

A. 2017-18 FISCAL YEAR RETIREMENT RATE

The City's retirement cost are funded by a special property tax levy authorized by the voters in 1948. The special property tax levy approved by the voters requires the City Council to annually establish a tax rate sufficient to meet the City's obligations to the state employees' retirement system. No change in the tax rate is recommended for the 2017-18 Fiscal Year and the City Council is asked to confirm the current rate and fix the amount of property tax to be generated by adopting two Resolutions.

Recommended Action: Staff recommends that the City Council adopt Resolution No. 17-24 and Resolution No. 17-25, entitled:

RESOLUTION NO. 17-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN GABRIEL FIXING THE RATES OF TAXES AND LEVYING TAXES FOR THE FISCAL YEAR BEGINNING JULY 1, 2017

RESOLUTION NO. 17-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN GABRIEL FIXING THE AMOUNT OF MONEY NECESSARY TO BE RAISED BY TAXATION FOR THE 2017-18 FISCAL YEAR

6. CITY MANAGER ITEMS

7. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

8. ADJOURN COUNCIL MEETING

The City Council will adjourn the City Council Meeting to Monday, August 21, 2017 at 4:30 p.m. for City Attorney Firm Interviews in Conference Room A at City Hall, 425 South Mission Drive, San Gabriel, California.

The next regular City Council meeting will be held on Tuesday, September 5, 2017 at 7:30 p.m. in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at www.sangabrielcity.com.