

CITY OF SAN GABRIEL
CITY COUNCIL
REGULAR MEETING AGENDA

Tuesday, April 17, 2018 - 7:30 P.M.
City Hall Council Chamber
425 South Mission Drive
San Gabriel, California 91776

John R. Harrington
Mayor

Jason Pu
Vice Mayor

Juli Costanzo
Council Member

Chin Ho Liao
Council Member

Denise Menchaca
Council Member



Mark Lazzaretto
City Manager

Keith Lemieux
City Attorney

Julie Nguyen
City Clerk

Kevin B. Sawkins
City Treasurer

Materials Available for Inspection. The City Clerk's Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. You may also view agenda items online at www.sangabrielcity.com/agendacenter. Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, are available for public inspection at the meeting or in the City Clerk's Department, located at City Hall, 425 South Mission Drive, San Gabriel, California, during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m. except for Tuesdays until 6:30 p.m.

Persons with Disabilities. Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

Persons requesting a Translator. Any person requesting translation for the meeting must notify the City Clerk's Department at (626) 308-2816 at least 48 hours before the meeting.

Questions about this Agenda? Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk in person or by telephone at (626) 308-2816 during regular office hours.

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**City Council Meeting Agenda
Tuesday, April 17, 2018**

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Councilmember Menchaca
- **ROLL CALL:** Mayor Harrington, Vice Mayor Pu, Council Members Costanzo, Liao, Menchaca

1. APPROVAL OF AGENDA ORDER

2. PRESENTATIONS

A. NATIONAL DONATE LIFE MONTH PROCLAMATION

Presentation will be made by Mayor Harrington.

B. RECOGNITION OF OUTSTANDING OLDER AMERICAN KATHLEEN "COOKIE" CICI

Presentation will be made by Community Services Director Rebecca Perez.

C. INTRODUCTION OF RECREATION COORDINATOR MATTHEW MORALES-STEVENSON

Presentation will be made by Community Services Director Rebecca Perez.

3. PUBLIC COMMENT

This is the time set aside for members of the public to address the City Council on items of interest that are not on the Agenda, but are within the subject matter jurisdiction of the San Gabriel City Council. Pursuant to the Brown Act, the City Council cannot answer any questions or take any action until such time as the matter may appear as an item on a future agenda.

In an effort to provide everyone with an opportunity to speak tonight, please be aware that all public comments will be limited to a maximum of three minutes. I will give you a 30 second warning as you approach the end of your time. As a reminder, please be respectful of all speakers regardless of the position they take on any items.

If you wish to address the City Council, please complete a speaker's request card and hand it to me before the start of the meeting. When speaking, please state your NAME for the record.

4. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

A. MATERIAL DEMANDS

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval

B. REQUEST FOR SUPPORT ON VARIOUS STATE LEGISLATIVE ACTIONS, INCLUDING PROPOSITION 68, PROPOSITION 69, THE REDUCING CRIME AND KEEPING CALIFORNIA SAFE INITIATIVE, AND THE CALIFORNIA WATERFIX AND CALIFORNIA ECORESTORE INITIATIVE

The League of California Cities and other organizations have requested that the City provide resolutions of support for various legislative actions and ballot initiatives in California. Specifically, the City is being asked to support Propositions 68 and 69, the Reducing Crime and Keeping California Safe Initiative and the California WaterFix and California EcoRestore initiative. There is no fiscal impact associated with providing positions of support on any of these initiatives.

Recommended Action:

Staff recommends that the City Council consider the requests from the organizations and provide positions of support or opposition as follows:

1. Adopt Resolution No. 18-19 in support of Proposition 68;
2. Adopt Resolution No. 18-20 in support of Proposition 69;
3. Adopt Resolution No. 18-21 in support of the Reducing Crime and Keeping California Safe Act of 2018; and
4. Adopt Resolution No. 18-22 in support of California WaterFix and California EcoRestore.

C. ADOPTION OF RESOLUTION NO. 18-16 – DESIGNATING THE HUMAN RESOURCES DIRECTOR AS THE PLAN COORDINATOR FOR THE CITY OF SAN GABRIEL’S ICMA-RC 457 PLAN

ICMA-RC is one of the City’s 457 deferred compensation plans offered to full-time employees. To comply with ICMA-RC guidelines, the City Council must adopt a resolution to designate the Human Resources Director as the new Plan Coordinator. There will be no fiscal impact.

Recommended Action: Staff recommends that the City Council approve Resolution No. 18-16 designating the Human Resources Director as the Plan Coordinator for the City of San Gabriel’s ICMA-RC 457 plan.

D. PURCHASE OF STREET LIGHT RETROFIT TRANSFORMERS

As part of a continued effort to retrofit the City’s 6.6-amp series lighting system, Public Works is requesting to purchase 111 specialized transformers from OV20 Systems in the amount of \$64,661.94, which is one third of the City’s 6.6-amp lighting system. This is year two of a three-year retrofit plan. Using the transformer would allow for LED lights to be installed. The FY 2017/18 budget includes \$64,700 for street light rehabilitation.

Recommended Action: Staff recommends that the City Council issue a purchase order for \$64,661.94 to OV20 Systems for the purchase of 111 transformers funded from Special Projects Account No. 122-800-46-96-104.

E. SEWER LINE CHEMICAL ROOT CONTROL SERVICE AGREEMENT

Under the Sewer Consent Judgment entered into by the City and the Regional Water Quality Control Board, San Gabriel is required to have a root control program in place. The purpose of this project is to apply chemical root control agent to the sanitary sewer lines to kill the root growth that may be present in the lines and inhibit re-growth. The proposed chemical root foaming agent is approved by the U.S. Environmental Protection Agency for this use. Funding is available for this project in the approved FY 2017/18 budget from Account 137-800-01-22-000.

Recommended Action:

Staff recommends that the City Council:

1. Waive compliance with the formal contract procedures as set forth in the San Gabriel Municipal Code; and
2. Approve a three-year Agreement with Duke's Root Control, Inc. for sewer line chemical root control in an amount not to exceed \$32,000 for FY 2017/18, with future allocation amount subject to Council approval during the regular annual budget process.

F. RESOLUTION NO. 18-17 – ANNUAL RESOLUTION FOR TEMPORARY STREET CLOSURES DURING CITY EVENTS

Each year, the City of San Gabriel hosts approximately eight street events in the Mission District and in the San Gabriel Village. These festivals take place along Mission Drive, Santa Anita Street, Broadway, and Fairview Avenue. To accommodate the events, specific street sections must be closed to vehicular traffic. The Public Works Department, Fire Department and Police Department have reviewed and approved this request.

Recommended Action:

Staff recommends that the City Council:

1. Adopt Resolution 18-17 authorizing the Public Works Director to approve the specific street closures, dates and times for each event; and
2. Approve this request, subject to the following conditions:
 - a. Fire hydrants shall remain unobstructed at all times;
 - b. There shall be no consumption of alcohol within the public right-of-way outside of the designated area approved by the Police Department;
 - c. Any extension cords being utilized in an area where foot traffic may be expected shall be protected so as not to be a trip hazard. Manufactured electrical coverings that meet ADA requirements must be used to cover the cords on the ground;
 - d. There shall be an inspection by the City's Building and Safety personnel of all relevant installations in the festival area to ensure public safety;

- e. The event area shall be accessible;
- f. All driveway areas, parking lot aisles, streets and sidewalks shall be maintained free and clear of any visual and physical obstructions and shall not impede ingress or egress of pedestrians with the exception of the barricade areas; and
- g. A 20-foot fire lane shall be maintained within the street.

G. AMENDMENT TO AGREEMENT WITH STEELE-CO FOR MANHOLE DATA COLLECTION SERVICE

In October 2016, Council approved an agreement with Steele-Co for the Manhole Data Collection Project. The project consisted of basic data collection with National Association of Sewer Service Companies (NASSCO) Manhole Assessment Condition Program (MACP) coding, renumbering of the system, and input all data into the Department’s sewer asset management system.

The Amendment is for manhole data collected to be coded with the appropriate observations using Level 2 MACP evaluation criteria. This MACP Level 2 data collection is in accordance with industry standards. Steele-Co submitted a proposal in the amount of \$47,145.00 to complete the work.

Recommended Action:

Staff recommends that the City Council authorize the City Manager to execute the attached Amendment with Steele-Co for the Manhole Data Collection Project and approve a purchase order increase in the amount of \$47,145 for a total contract amount of \$141,435.00

5. PUBLIC HEARING

NONE

6. NEW BUSINESS

A. ASIAN PACIFIC AMERICAN FESTIVAL

Friends of San Gabriel Mission Playhouse has received a donation from the Unity Charity Foundation to support the programming and production of the

Asian Pacific American Festival scheduled for May 2018. Playhouse staff seek approval to accept the donation of \$25,000 and increase expenditure to the Mission Playhouse Community Engagement account number 152-712-00-047 by \$25,000. The fiscal impact will comprise of \$25,000 paid for by the grant from Friends of the San Gabriel Mission Playhouse.

Recommended Action:

Staff recommends that the City Council:

1. Approve receipt of \$25,000 from the Friends of the San Gabriel Mission Playhouse donor advised fund for deposit to City/San Gabriel Mission Playhouse 152-3920 and increase estimated revenue by \$25,000; and
2. Approve an increased appropriation to expenditure account 152-712-00-27-047 (community engagement) by \$25,000.

7. PUBLIC COMMENTS

8. CITY MANAGER'S REPORT

9. CITY COUNCIL BUSINESS/COMMITTEE REPORTS

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

10. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE §54957.6)

City Negotiators – City Manager, City Attorney, Human Resources Director, Human Resources Consultant Theresa St. Peter, and Labor Relations Counsel Steve Filarsky.

Regarding the following Employee Organizations – San Gabriel Firefighters' Association.

B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (GOVERNMENT CODE §54956.9)

The City Council will meet in a closed session, pursuant to Government Code §54956.9 (a), to discuss *Oriental Massage Spa vs. City of San Gabriel* (Case Number: BS172885), for the following purpose: Conference with Legal Counsel - Existing Litigation.

C. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (GOVERNMENT CODE §54956.9)

The City Council will meet in a closed session, pursuant to Government Code §54956.9 (a), to discuss *Flores, et al vs. City of San Gabriel* (Case Number: 2:12-cv-04884-JGB-JCG), for the following purpose: Conference with Legal Counsel - Existing Litigation.

11. ADJOURN COUNCIL MEETING

The next regular City Council meeting will be held on Tuesday, May 1, 2018 at 7:30 p.m. in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at www.sangabrielcity.com.