

**CITY OF SAN GABRIEL  
CITY COUNCIL  
REGULAR MEETING AGENDA**

**Tuesday, February 19, 2019 - 6:30 P.M.**

**City Hall Council Chamber  
425 South Mission Drive  
San Gabriel, California 91776**

John R. Harrington  
Mayor

Jason Pu  
Vice Mayor

Juli Costanzo  
Council Member

Chin Ho Liao  
Council Member

Denise Menchaca  
Council Member



Mark Lazzaretto  
City Manager

Keith Lemieux  
City Attorney

Julie Nguyen  
City Clerk

Kevin B. Sawkins  
City Treasurer

**Materials Available for Inspection.** The City Clerk's Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. You may also view agenda items online at [www.sangabrielcity.com/agendacenter](http://www.sangabrielcity.com/agendacenter). Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, are available for public inspection at the meeting or in the City Clerk's Department, located at City Hall, 425 South Mission Drive, San Gabriel, California, during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m. except for Tuesdays until 6:30 p.m.

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**Questions about this Agenda?** Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk in person or by telephone at (626) 308-2816 during regular office hours.

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**City Council Meeting Agenda  
Tuesday, February 19, 2019**

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Mayor Harrington
- **ROLL CALL:** Mayor Harrington, Vice Mayor Pu, Council Members Costanzo, Liao, Menchaca

**1. APPROVAL OF AGENDA ORDER**

**2. PRESENTATIONS**

**A. RECOGNITION OF NURSE EDUCATOR ADRIANNE ROEL**

**B. RETIREMENT OF POLICE CAPTAIN ALEXANDER QUIJADA**

**C. RETIREMENT OF FINANCE DIRECTOR THOMAS MARSTON**

**D. RETIREMENT OF FIRE CHIEF DERRICK DOEHLER**

**3. PUBLIC COMMENT**

This is the time set aside for members of the public to address the City Council on items of interest that are not on the Agenda, but are within the subject matter jurisdiction of the San Gabriel City Council. Pursuant to the Brown Act, the City Council cannot answer any questions or take any action until such time as the matter may appear as an item on a future agenda.

In an effort to provide everyone with an opportunity to speak tonight, please be aware that all public comments will be limited to a maximum of three minutes. I will give you a 30 second warning as you approach the end of your time. As a reminder, please be respectful of all speakers regardless of the position they take on any items.

If you wish to address the City Council, please complete a speaker's request card and hand it to me before the start of the meeting. When speaking, please state your NAME for the record.

**4. CONSENT CALENDAR**

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

## **A. MATERIAL DEMANDS**

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval.

## **B. INVESTMENT REPORT**

This is a presentation of City investments for the month of January 2019.

Recommended Action: Approval.

## **C. APPROVAL OF MINUTES**

The minutes are a record of the official actions taken at the City Council Regular Meeting of February 5, 2019.

Recommended Action: Approval.

## **D. STATE OF HOMELAND SECURITY GRANT PROGRAM (SHSGP) FOR FIRE DEPARTMENT RADIOS**

The San Gabriel Fire Department (SGFD) was awarded funds from the 2017 State Homeland Security Grant Program in the amount of \$17,000. SGFD is able to use these funds to fund projects from the Department of Homeland Security Approved Equipment List (AEL) and to provide training. SGFD is allocated \$17,000 of which \$15,000 is dedicated to equipment and \$2,000 is dedicated toward mobilization exercises. The funds would be used to purchase the equipment related to portable generators and will be used to provide backfill for members attending mobilization exercises if they are on-duty.

Recommended Action:

Staff recommends that the City Council:

1. Increase the estimated revenue budget by \$17,000 to Revenue Account 186-3215; and
2. Increase the Fire Department Budget by \$17,000 to Account No. 122-761-57-99-380; and
3. Authorize the Fire Chief to accept the San Gabriel Homeland Security Program grant and purchase the items under the City's purchasing policy.

## **E. AMENDED TOLLING AGREEMENT**

In January 2019, the City approved an extension of a tolling agreement between the Firefighters' Association and its members and the City that permits them to preserve the affected firefighter employee's wage-and-hour claims while the parties work toward a resolution of their dispute with the City without the costs of a lawsuit. However, subsequent to the Council's approval, the Firefighters' Association requested certain minor modifications to the approved agreement. As these changes are not adverse to the City, they have now been presented for Council's approval.

### Recommended Action:

Staff recommends that the City Council approve the amended "new tolling agreement" between the City of San Gabriel and the San Gabriel Firefighters' Association.

## **F. METRO / CALIFORNIA CONGESTION MANAGEMENT PROGRAM (CMP) – OPT OUT RESOLUTION NO. 19-05**

Metro is required by state law to prepare and update on a biennial basis the Congestion Management Program (CMP) for the County of Los Angeles. The CMP Process was established as part of a 1990 legislative package to implement Proposition 111, which increased the state gas tax from 9 cents to 18 cents. The intent of the CMP was to tie the appropriation of new gas tax revenues to congestion reduction efforts by improving land use / transportation coordination. While the CMP requirement was one of the pioneering efforts to conduct performance-based planning, the approach has become antiquated and expensive.

### Recommended Action:

Staff recommends that the City Council adopt Resolution No. 19-05 electing to be exempt from the Congestion Management Program (CMP) in accordance with the CMP State statute.

## **G. PROFESSIONAL SERVICES AGREEMENT WITH JMDIAZ, INCORPORATED FOR DESIGN & ENGINEERING SERVICES FOR INTERSECTION SAFETY IMPROVEMENT PROJECT AT LAS TUNAS DRIVE / MISSION DRIVE, LAS TUNAS DRIVE / DEL MAR AVENUE, LAS TUNAS DRIVE / COUNTRY CLUB DRIVE AND SAN GABRIEL BOULEVARD / LIVE OAK STREET**

The City is proposing a project to improve traffic and pedestrian safety along the Las Tunas Drive and the San Gabriel Boulevard corridors at four intersections. The proposed project consists of the installation of protected left turn phases for the eastbound / westbound at the intersection of Las Tunas Drive / Mission Drive; the installation of protected left turn phases for the northbound / southbound at the intersection of Las Tunas Drive / Del Mar Avenue; and the installation of crosswalk visibility enhancement and the rectangular rapid flashing beacons (RRFBs) for the uncontrolled crosswalks at the intersection of San Gabriel Boulevard / Live Oak Street. Funds for these Professional Services are available in Account No. 122-800-57-97-103.

Recommended Action:

Staff recommends that the City Council approve a professional services agreement with JMDiaz, Inc. in the amount not to exceed \$47,410 (including a 10% contingency in the amount of \$4,310) for professional design and engineering services for Intersection Safety Improvement Project at Las Tunas Drive / Mission Drive, Las Tunas Drive / Del Mar Avenue, Las Tunas Drive / Country Club Drive, and San Gabriel Boulevard / Live Oak Street.

**5. PUBLIC HEARING** – None.

**6. NEW BUSINESS**

**A. ADOPTION OF RESOLUTION NO. 19-03, APPROVING EMPLOYMENT AGREEMENT BETWEEN PAULA CHAMBERLAIN AND THE CITY OF SAN GABRIEL FOR INTERIM FINANCE DIRECTOR**

Finance Director Tom Marston has announced his retirement from the City of San Gabriel, to be effective February 28, 2019. While Human Resources conducts a recruitment to fill the position, staff recommends appointing retired annuitant Paula Chamberlain as Interim Finance Director. If Council approves Resolution No. 19-03, Ms. Chamberlain will start on March 4, 2019.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 19-03, approving an employment agreement between Paula Chamberlain and the City of San Gabriel for Interim Finance Director.

**7. PUBLIC COMMENT**

**8. CITY MANAGER'S REPORT**

**9. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS**

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

**10. CLOSED SESSION** – None.

**11. ADJOURNMENT**

The next regular City Council meeting will be held on Tuesday, March 5, 2019 at 6:30 p.m. in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at [www.sangabrielcity.com](http://www.sangabrielcity.com).