

**CITY OF SAN GABRIEL**  
**Community Services Commission**  
**REGULAR MEETING AGENDA**

**Monday, May 6, 2019**  
**6:30 pm**

**City Hall Council Chamber**  
**425 South Mission Drive, San Gabriel, 91776**

Amy Cheung von Haam  
Chair

Bronwyn Velazquez  
Vice-Chair

Cheryl Anne Cabot  
Commissioner

Tony Ding  
Commissioner

Theresa Huerta  
Commissioner



Mark Lazzaretto  
City Manager

Keith Lemieux  
City Attorney

Julie Nguyen  
City Clerk

Kevin B. Sawkins  
City Treasurer

**Materials Available for Inspection.** The Community Services Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. You may also view agenda items online at [www.sangabrielcity.com/agendacenter](http://www.sangabrielcity.com/agendacenter). Materials related to an item on this agenda, submitted to the Community Services Commission after distribution of the Agenda packet, are available for public inspection at the meeting or in the Community Services Department, located at 250 South Mission Drive, San Gabriel, California, during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m. except for Tuesdays until 6:30 p.m.

**Persons with Disabilities.** Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Community Services Department at (626) 308-2875 at least 48 hours before the meeting, if possible.

**Questions About This Agenda?** Should any person have a question concerning any of the above agenda items prior to the meeting, please contact the Community Services Department in person or by telephone at (626) 308-2875 during regular office hours.

**NOTE: CITY HALL IS AN ACCESSIBLE FACILITY PER THE AMERICANS WITH DISABILITIES ACT.** Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the Community Services Department at (626) 308-2875 at least 48 hours before the meeting, if possible.

## COMMUNITY SERVICES COMMISSION AGENDA

May 6, 2019

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:**
- **ROLL CALL:** CHAIR CHEUNG VON HAAM, VICE-CHAIR VELAZQUEZ, COMMISSIONERS CABOT, DING, AND HUERTA

### 1. **PRESENTATION** - None

### 2. **PUBLIC COMMENT**

Pursuant to Government Code Section 54954.3, this is the time approved for members of the public to address the Community Services Commission on items of interest that are within the subject matter jurisdiction of the Community Services Commission of the City of San Gabriel. The Commission cannot take action on such comment but may put an item on a future agenda.

If you wish to address the Community Services Commission, please complete a speaker's request card and hand it to the Commission Secretary before the start of the meeting. When speaking please state your NAME for the record.

### 3. **APPROVAL OF MINUTES**

#### **MINUTES OF THE COMMUNITY SERVICES COMMISSION MEETING OF APRIL 1, 2019.**

The minutes are a record of the official actions taken at the last Community Services Commission meeting.

Recommended Action: Approval

#### **4. NEW BUSINESS**

##### **A. AMENDED AND RESTATED FACILITIES JOINT USE AGREEMENT**

In April 2017, the City Council approved the Facilities Joint Use Agreement with San Gabriel Unified School District. This included a single agreement with general information about the joint use of District facilities, as well as Exhibits for each of the District facilities included in the agreement. At the time, City and District staff did not include City facilities as part of the agreement. Staff is now proposing an Amended and Restated Facilities Joint Use Agreement that includes language for both City and District facilities. The Amended Agreement also includes Exhibit G for Smith Park Pool, which is used by Gabrielino High School Swim Team each year.

##### Recommended Action:

Staff recommends that the Commission review and approve the proposed Amended and Restated Facilities Joint Use Agreement with San Gabriel Unified School District.

##### **B. CONSULTANT FOR PROP 68 GRANT**

The Statewide Park Program (SPP) competitive grants, made available through Proposition 68, will create new parks and new recreation opportunities in critically underserved communities across California. Eligible projects include creation of new parks, expansion of existing parks, or renovation of existing parks. Grant requests can range from \$200,000 to \$8.5 million, with no match requirement and grant applications for Round 3 are due August 5, 2019. In line with the Parks and Open Space Master Plan, staff proposes that the City of San Gabriel submit an application for the renovation of Smith Park, with possible projects including renovation of the pool/wading pool, addition of recreational features, and renovation of the park restrooms. In order to complete the required community outreach meetings and gather input from our residents and interested stakeholders, staff recommends working with Nancy Matthews of NLM Consulting. For the grant development, staff recommends moving forward with Pamela Yugar of Interwest Consulting Group.

Recommended Action:

Staff recommends that the Commission approve the proposal to work with NLM Consulting and Interwest Consulting Group for the purpose of community outreach/meetings, development of the project scope and completion of the Proposition 68 Grant Proposal.

**C. SUMMER PROGRAMS UPDATE**

**D. SUMMER CONCERT SERIES AND COMMUNITY NIGHTS PROGRAM**

**5. STAFF ITEMS**

**A. MONTHLY DEPARTMENT REPORT**

**6. COMMISSIONER COMMENTS AND CONFERENCE/MEETING REPORTS**

Each Commissioner may address the Commission and public on matters of general information and/or concern. This is also the time for Commissioners to report on conferences and/or meetings they have attended.

**7. DATES TO REMEMBER**

**8. ADJOURN COMMISSION MEETING**

Next regular meeting on June 3, 2019.