



# **Building Inspector**

**\$5,461 - \$6,638 monthly**

## **The Opportunity & Ideal Candidate:**

The City of San Gabriel is looking for a Building Inspector who can work independently, has a strong work ethic, applies good professional judgment, and make sound decisions. The ideal candidate should possess working knowledge of principles and practices of building inspection, building materials, accepted safety standards, and modern methods of building construction.

## **Position Summary:**

Under direction of the Building Official, the Building Inspector performs inspections of residential, commercial, industrial and other buildings and structures in all stages of construction, alteration and repairs such as foundation, concrete placement, framing, lathing, plastering, plumbing, mechanical, and electrical installations; enforces safety regulations; determines compliance with zoning and building ordinances, codes and regulations and adherence to original plans and specifications; investigates complaints and inquiries.

Performs office and fieldwork involved in enforcing compliance with construction codes, ordinances, policies, and plans; prepares daily activity records and reports; maintains complete and accurate files and databases. Interprets, as necessary, construction plans and technical specification for contractors and communicates clearly and concisely, both orally and in writing. Ascertains conformance with the Uniform Building Code and pertinent provisions of State and County health ordinances; confers with architects, contractors, builders and the general public; and performs other duties as assigned.

## **Minimum Qualifications:**

Any combination of experience and education may be considered. A typical way to obtain the knowledge, skills, and abilities would be a high school diploma or equivalent, and three (3) years of journey level experience in construction work.

Possession of an International Code Council (ICC) Combination Inspector Certificate which includes building, electrical, mechanical and plumbing certification, or the ability to secure such certification within one (1) year of appointment is preferred. This classification requires the use of a vehicle. Individuals must possess and maintain a valid Class C California Driver's License and satisfactory driving record.

***Compensation of \$100 per month is available to employees who qualify and pass a proficiency examination in a second language such as Cantonese, Mandarin, Vietnamese, or Spanish.***

## Compensation & Benefits:

Range: **\$5,461-\$6,638 per month.** The City of San Gabriel offers a generous benefits package, which includes:

- Participation in the CalPERS Retirement System: 2% @ 60 for “classic” CalPERS members (which goes up a maximum of 2.418% @ 63) and 2% @ 62 for new CalPERS members; participating San Gabriel employees will remain in their existing tier.
- Cafeteria plan to cover medical, dental, and vision insurance premiums: The City’s 2017 contribution is \$1,568 per month toward a choice of multiple PPO and HMO medical plans (the City contracts with CalPERS for health insurance), two dental plans, and vision plan, **as well as the ability to cash out any unused portion as taxable income.**
- **Other Benefits:**
  - 9/80 Alternative Work Schedule – One day off every other week
  - Choice of enrollment in multiple deferred compensation (457) programs
  - Optional enrollment in supplemental insurance programs
  - City-paid long term disability and life insurance (1x annual salary)
  - City-paid Employee Assistance Program (EAP) and Travel Assistance Program for employees and eligible family members
  - Payment of retiree (and family) health insurance per established vesting schedule
- **Leaves:**
  - 12 days of sick leave per calendar year
  - 10 days of vacation per year
  - 11 holidays per year, plus 1 floating holiday
- **Cash Outs:**
  - Sick Leave Buy Back Program allows cash out of 50% of unused sick leave accrued in the 12 month period between November and October.
  - Vacation Buy Back Program includes the option to cash out one week of unused vacation per year (benefit currently authorized for FY16-17).
  - Holiday Buy Back Program allows a maximum of 8 hours of unused holiday to be paid back to the employee during the second pay period of the calendar year.

## Application Procedure:

Candidates must complete a City of San Gabriel application, résumé, and cover letter. To apply, please visit [jobs.sangabrielcity.com](http://jobs.sangabrielcity.com). **This recruitment is a repeat posting and is subject to close at any time. Faxed or emailed applications and/or résumés are not accepted.**

*The provisions of this bulletin do not constitute an expressed or implied contract. Any provisions contained in this bulletin may be modified or revoked without notice. Applicants with legal disabilities, who require special testing accommodations, must contact the City of San Gabriel Human Resources Department at least five (5) days prior to the examination date.*

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All qualified candidates are encouraged to apply; the City of San Gabriel is an Equal Opportunity Employer.

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Tất cả ứng cử viên hội đủ điều kiện nên nộp đơn. Thành Phố San Gabriel là một sở làm có tôn chỉ tạo cơ hội bình đẳng.

La ciudad de San Gabriel ofrece la igualdad de oportunidades en el empleo, apoyamos a los candidatos calificados a aplicar.

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### HUMAN RESOURCES DEPARTMENT

San Gabriel City Hall  
425 South Mission Drive  
San Gabriel, CA 91776

(626) 308-2802  
hr@sgch.org  
www.sangabrielcity.com