

SAN GABRIEL CITY COUNCIL AND REDEVELOPMENT AGENCY

MINUTES OF MAY 20, 2008

The regular meetings of the San Gabriel City Council and the San Gabriel Redevelopment Agency convened on May 20, 2008 at 7:30 p.m. with Vice Mayor/Vice Chair Costanzo, Council/Agencymember Gutierrez, Council/Agencymember Huang, Council/Agencymember Sawkins, Mayor/Chair Baldwin, City Attorney/General Counsel Kress, City Manager/Executive Director Paules and Deputy City Clerk Aguilar present.

Pledge of Allegiance

RECESS AGENCY MEETING

Recess Agency Meeting

At 7:32 p.m., Agencymember Gutierrez moved to recess; seconded by Vice Chair Costanzo. There being no objections, it was so ordered.

PUBLIC COMMENT: PURSUANT TO GOVERNMENT CODE SECTION 54954.3, THIS IS THE TIME PROVIDED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS OF INTEREST THAT ARE NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE SAN GABRIEL CITY COUNCIL

Public Comment

Sally Baldwin, representing San Gabriel Valley Music Theatre, introduced Patrick Brien as the new Executive Producer.

Patrick Brien, new Executive Producer of the San Gabriel Valley Music Theatre, introduced himself and stated that he looks forward to bringing quality entertainment to the community.

Dondi Adkins, San Gabriel Chamber of Commerce, thanked Council for support on the Street Festival and the Business Expo.

CAPITAL IMPROVEMENT PROGRAM 2007-08 THROUGH 2011-12

Capital Improvement Program
2007-08 through 2011-12
Approved

The City's Capital Improvement Program represents a plan of capital expenditures and related financing sources. The objective of the program is to enhance long-range planning to meet the City's capital asset needs and to assure that funding is available as necessary.

Recommended Action: That the City Council approve the Capital Improvement Program 2007-08 through 2011-12.

Tom Marston, Finance Director presented the staff report to the Council.

Councilmember Sawkins moved to approve staff's recommendation; seconded by Councilmember Huang and passed by a vote on the board of five yes.

PURCHASING POLICY

Purchasing Policy Approved

Beginning in 2006, the City formed a committee to study and review its existing Purchasing Policy. The purpose of the Committee was to explore options to make purchasing procedures serve the City's needs more efficiently and effectively.

The Committee recommended major changes:

1. The City is to waive the mandatory comparative pricing process requirement for purchases under \$1,000.00;
2. The City is to add a payment mechanism – Credit Card by selecting CAL – CARD (a Master Service Agreement for VISA purchase card services, which is administrated by the State of California, Department of General Services, Procurement Division); and

3. The City is to adopt and implement the California Uniform Public Construction Cost Accounting Act.

Recommended Action: That the City Council and Redevelopment Agency approve the revised Purchasing Policy; authorize the Finance Director to enroll in CAL-CARD Program and adopt the attached Resolution 08-06 and Ordinance 570-C.S. to elect to subject to the Uniform Act.

Tom Marston, Finance Director presented the staff report to the Council.

Councilmember Gutierrez moved to approve staff's recommendation; seconded by Vice Mayor Costanzo and passed by a vote on the board of five yes.

**NOTICE OF COMPLETION CC 2006-07 CDBG PROJECT NO.600877-06
ALLEGRO SQUARE STREET IMPROVEMENTS**

Notice of Completion CC
2006-07 CDBG Project
No.600877-06 Allegro Square
Street Improvements
Approved

The Allegro Square Street Improvements Project was funded using CDBG Funds with an initial allocation totaling \$99,217.00. Final total project cost is \$101,373.62.

The project was advertised and the City Council awarded the construction contract to Sully-Miller Contracting Company with final cost including change orders in the amount of \$67,658.50. The work has been completed in compliance with the contract documents.

Recommended Action: That the City Council:

1. Approve appropriation of \$2,156.62 from CDBG Project 600666-04 to CDBG Project 600877-06,
2. Authorize staff to file necessary paperwork with CDC,
3. Accept the work performed by Sully-Miller Contracting Company,
4. Authorize the issuance of the Notice of Completion for the Allegro Square Street Improvements project, Cash Contract 2006-07, CDBG Project No. 600877-06.

Bruce Mattern, City Engineer presented the staff report to the Council.

Vice Mayor Costanzo moved to approve staff's recommendation; seconded by Councilmember Sawkins and passed by a vote on the board of five yes.

**CONSENT CALENDAR: ALL ITEMS LISTED UNDER THE CONSENT CALENDAR
ARE CONSIDERED ROUTINE AND ENACTED IN ONE MOTION UNLESS A
MEMBER OF THE CITY COUNCIL OR AUDIENCE REQUESTS SEPARATE
DISCUSSION**

Consent Calendar

- A. MINUTES OF REGULAR COUNCIL MEETING OF MAY 6, 2008

Minutes Approved

The minutes are a record of the official actions taken at the last Council meeting.

Recommended Action: Approval

- B. MATERIAL DEMANDS: 74199 – 74420 INCLUSIVE \$1,324,248.47

Material Demands Approved

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval

C. NOTICE OF COMPLETION CC 2007-03 CDBG PROJECT NO.600666-04 CHARLOTTE AVENUE STREET IMPROVEMENTS, PHASE I

Notice of Completion CC 2007-03 CDBG Project No.600666-04 Charlotte Ave. Street Improvements, Phase I Approved

The Charlotte Avenue Street Improvements, Phase I was funded using CDBG Funds with an initial allocation totaling \$140,323.00.

The project was advertised and the City Council awarded the construction contract to All American Asphalt in the amount of \$92,000.00. The work has been completed in compliance with the contract documents.

Recommended Action: That the City Council accept the work and authorize the issuance of the Notice of Completion for the Charlotte Avenue Street Improvements, Phase I, Cash Contract 2007-03, CDBG Project No. 600666-04.

D. ACCEPTANCE OF FINAL PARCEL MAP NO.60569 1963 DENTON AVENUE PL-03-058

Acceptance of Final Parcel Map No.60569 1963 Denton Ave. PL-03-058 Approved

Parcel Map No. 60569 is in compliance with the State Subdivision Map Act and the City's ordinances regarding subdivisions. The Covenants, Conditions and Restrictions (CC&R's), for the 4-unit three (3) story condominium project has been approved as to form by the City Attorney. The San Gabriel Community Development Department has reviewed the map for compliance with the conditions of approval and applicable ordinances.

Recommended Action: That the City Council accept Final Parcel Map No. 60569 and authorize the City Clerk, City Engineer and City Treasurer to sign the map and return the map for filing.

E. RESOLUTION APPROVING CITY'S APPLICATION FOR GRANT FUNDS FROM THE RIVERS AND MOUNTAINS CONSERVANCY GRANT PROGRAM

Resolution 08-12 Approving City's Application For Grant Funds From The Rivers and Mountains Conservancy Grant Program Approved

The San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC) has made nearly \$63 million available to be allocated to projects within the RMC's territory.

The City intends to apply for funding to go toward the Vincent Lugo Park Development Project. A resolution of the City Council approving the City's application for the funding is required by the RMC.

Recommended Action: That the City Council adopt Resolution 08-12 approving the City's application for grant funds from the RMC's Grant Program for the Vincent Lugo Park Development Project

Councilmember Gutierrez moved to approve the consent calendar as presented; seconded by Vice Mayor Costanzo and passed by a vote on the board of five yes.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Council Comments and Conference/Meeting Reports

Each Council Member addressed the Council and public on matters of general information and/or concern. Also, the Council gave reports on meetings they had attended.

RECESS COUNCIL MEETING AND RECONVENE AGENCY MEETING

Recess Council meeting and reconvene agency meeting

At 7:55 p.m., Councilmember Gutierrez moved to adjourn and reconvene as indicated above; seconded by Vice Mayor Costanzo. There being no objections, it was so ordered.

REDEVELOPMENT AGENCY MEETING:

Agency Meeting

A. APPROVAL OF MINUTES OF MAY 6, 2008

Minutes Approved

Agencymember Huang moved to approve the subject minutes; seconded by Vice Chair Costanzo. There being no objections, it was so ordered.

B. PUBLIC COMMENT

Public Comment

There was no one in the audience who wished to address the Council at this time.

Agencymember Gutierrez moved to approve the Purchasing Policy; seconded by Vice Chair Costanzo. There being no objections, it was so ordered.

C. ADJOURN AGENCY MEETING

Adjourn agency meeting

At 7:56 p.m., Agencymember Huang moved to adjourn; seconded by Agencymember Sawkins. There being no objections, it was so ordered.

RECONVENE COUNCIL MEETING

Reconvene Council meeting and recess to closed session

At 7:57 p.m., the City Council reconvened council meeting and recessed to closed session for the following purpose:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

The City Council will meet in a closed session, pursuant to Government Code §54956.9 (a), to discuss Sanchez, Neftali Ismael v. Sam, Allen, Los Angeles Superior Court No.07C03465.

B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

The City Council will meet in a closed session, pursuant to Government Code §54956.9 (a), to discuss Interinsurance Exchange v. City of San Gabriel, Los Angeles Superior Court No.GC038076.

At 8:30 p.m. the City Council reconvened in open session and City Attorney Bob Kress stated no reportable action had been taken.

Adjourn meeting

At 8:31 p.m., the meeting was adjourned.

SAN GABRIEL REDEVELOPMENT AGENCY

SAN GABRIEL CITY COUNCIL

Diana Aguilar, Secretary

Diana Aguilar, Deputy City Clerk

Harry L. Baldwin, Chair

Harry L. Baldwin, Mayor