

SAN GABRIEL CITY COUNCIL AND REDEVELOPMENT AGENCY

MINUTES OF JUNE 15, 2010

The regular meetings of the San Gabriel City Council and the San Gabriel Redevelopment Agency convened on June 15, 2010 at 7:30 p.m. with Mayor/Chair Huang, Vice Mayor/Vice Chair Gutierrez, Council/Agencymembers Costanzo, De La Torre, Sawkins, City Manager/Executive Director Preston, City Attorney/General Counsel Kress, and Deputy City Clerk/Agency Secretary Castruita present.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance

ATTENDANCE

Attendance

PRESENTATION:

Council requested that this item be placed before the Public Hearing Item. Recognition of Community Emergency Response Team (CERT) Training
Fire Chief Nestor presented each CERT graduate with a certificate.

Presentation
CERT Training

Melody Pak, Sheron Pak, Irene Yin, Margaret Lau, Saul Sanchez, Will Lau, Anna Battaglia, Larry Miranda, Trini Vela, David Cheng, Cristine Ong, Charles Chan, Janet Tiu, Diane Delfin, Danae Delfin, Carrie Voris, Jamie Sei, Darrin Kozak, Ellie Andrews, Phuong David Duong, Martha Mendoza, Mary Seigner, Patty Corey, Catherine Kahvedjian.

PUBLIC HEARING: ADOPTION OF 2010-11 ANNUAL BUDGET, APPROPRIATIONS LIMIT, AND CAPITAL IMPROVEMENT PROGRAM

Public Hearing: Adoption of 2010-11 Annual Budget, Appropriations Limit, and Capital Improvement Program Approved.

Staff has submitted to the City Council and Redevelopment Agency a proposed 2010-11 fiscal year budget for consideration and the annual update of the Capital Improvement Program. The City is required to adopt its budget and establish the appropriations limit for 2010-11 fiscal year by July 1, 2010.

Recommended Action: After conducting a public hearing, that the following actions be taken:

- (1) Approve two Resolutions adopting the City of San Gabriel and San Gabriel Redevelopment Agency's 2010-11 Annual Budgets.
- (2) Adopt Resolution 10-20, establishing the City's appropriations limit for Fiscal Year 2010-11.
- (3) Adopt the Fiscal Year 2010-11 Investment Policy.
- (4) Adopt the 2009-10 through 2013-2014 Capital Improvement Program.

Finance Director Marston presented the staff report.

Vice Mayor/Vice Chair Gutierrez moved to open the public hearing; seconded by Council/Agencymember Costanzo. There being no objections, it was so ordered.

There was no one in the audience who wished to address the City Council at this time.

Council/Agencymember Costanzo moved to close the public hearing; seconded by Council/Agencymember De La Torre. There being no objections, it was so ordered.

Council/Agencymember Sawkins moved to approve the recommended action; seconded by Council/Agencymember De La Torre and passed by a vote on the board of five yes.

CASH CONTRACT 09-08; CIP PROJECT NO. I-08-08
LAS TUNAS DRIVE STREET LIGHT RETROFIT PROJECT
FEDERAL PROJECT NO. ESPL-5217 (011)

CC 09-08 CIP Project N. 1-08-08 Las Tunas Dr. Streetlight Retrofit Project Federal Project No. ESPL-5217 (011)
Approved.

The City received an allocation of \$1.257 Million from the Federal Highway Administration as part of the American Recovery and Reinvestment Act of 2009 (ARRA). Caltrans and the Metropolitan Transportation Authority have authorized the City to proceed with construction of the Las Tunas Drive Street Light Retrofit Project with these funds. The project will consist of replacement of the existing lighting system, replacement of street light heads on existing street light poles, and the installation of additional street lights to fill the gaps at various locations along Las Tunas Drive. An additional fifty light poles will also be replaced. Bids were received and opened publicly on April 6, 2010 in the City Clerk's office.

Recommended Action: That the San Gabriel Redevelopment Agency authorize \$143,000 of unallocated Redevelopment Agency funds to be budgeted in Account No. 122-800-54-97-740; and

Recommended Action: That the City Council:

1. Approve the plans and specifications for this project;
2. Award a construction contract to Pro-Tech including base bid and additive alternate items in the amount of \$1,174,680.00; and
3. Authorize the execution of the contract documents.

Acting City Engineer Marcuska presented the staff report.

Vice Mayor/Vice Chair Gutierrez moved to approve the recommended action; seconded by Council/Agencymember De La Torre and passed by a vote on the board of five yes.

RECESS AGENCY MEETING UNTIL CONCLUSION OF CITY COUNCIL
BUSINESS MEETING

Recess Agency meeting until
conclusion of City Council
Business meeting

Vice Chair Gutierrez moved to recess agency meeting as stated above; seconded by Agencymember Costanzo. There being no objections, it was so ordered.

PUBLIC COMMENT: PURSUANT TO GOVERNMENT CODE SECTION 54954.3, THIS IS THE TIME PROVIDED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS OF INTEREST THAT ARE NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE SAN GABRIEL CITY COUNCIL

Public Comment

Catherine Schultz, volunteer for American Cancer Society, invited the Council to a 5K "Walk for Breast Cancer" on Sunday, August 22, 2010 at Descanso Gardens in La Cañada.

Casey Lo, representative for Senator Carol Liu, invited the Council to attend the "11th Annual Women in Business" luncheon.

PROPOSAL TO CONTRACT PROFESSIONAL SERVICES WITH RKA FOR VINCENT LUGO PARK PROJECT PHASE I CAPITAL IMPROVEMENT PROJECT (CIP) 5-08-01

Proposal to contract
professional services with RKA
for Vincent Lugo Park Project
Phase 1 CIP 5-08-01
Approved.

Proposed improvements to the Vincent Lugo Park Phase I are included in the Vincent Lugo Master Plan. The project includes developing new trails for walking and running; providing visitor-serving amenities, such as educational/interpretive kiosks and an outdoor classroom; improving park space for picnics, recreation and community-wide activities; creating a multipurpose athletic field and preserving La Laguna de San Gabriel. The project plans are being finalized by Lawrence Moss Associates, the project landscape architect.

Recommended Action: That the City Council authorize \$25,000 from CIP 5-08-01 for project and construction management through RKA Consulting Group.

Acting Parks and Recreation Director Hogan presented the staff report.

Councilmember Sawkins moved to approve the recommended action; seconded by Councilmember Costanzo and passed by a vote on the board of five yes.

CASH CONTRACT 10-05 POLICE DEPARTMENT VEHICLE ACQUISITIONS

CC 10-05 Police Dept. Vehicle Acquisitions Approved.

The San Gabriel Police Department is in the process of phasing out the Ford Crown Victoria patrol fleet and replacing them with Dodge Chargers. It is with this purpose that an acquisition of three police patrol vehicles for the Fiscal Years 2009-2010 is being sought.

Recommended Action: That the City Council waive compliance with the formal purchasing procedures and authorize the purchase of three 2010 Dodge Chargers from McPeek's Dodge of Anaheim for a total of \$75,485.05 using \$40,081.34 in account 122-862-15-99-201 (Local Law Enforcement Block Grant) and \$35,405.71 in account 122-751-15-99-201 (General Fund).

Police Chief Lawton presented the staff report.

Vice Mayor Gutierrez moved to approve the recommended action; seconded by Councilmember Costanzo and passed by a vote on the board of five yes.

REQUEST SUBMITTED ON BEHALF OF ATHENS SERVICES FOR A RATE ADJUSTMENT

Request submitted on behalf of Athens Services for a rate adjustment Approved.

For many years, the City has contracted with Athens Services to provide residential and commercial waste disposal services to the residents and businesses of San Gabriel. In accordance with the terms of the contract, it is necessary for the Council to endorse all proposed rate adjustments.

Recommended Action: That the City Council endorse the rate adjustments proposed by Athens Services for its services not to exceed the rate schedule attached to the staff report to be effective July 1, 2010 for bin and commercial customers, and August 1, 2010 for residential customers.

Finance Director Marston presented the staff report.

Councilmember Costanzo moved to approve the recommended action; seconded by Councilmember Sawkins and passed by a vote on the board of five yes.

MAYOR'S APPOINTMENT OF COMMISSIONERS

Mayor reappointed Design Review Commissioner Raymond Cheng for a two-year term retroactive June 2, 2010.

The Mayor is responsible for appointing persons to serve on the various City commissions. At this time it is necessary to appoint a Design Review Commissioner.

Recommended Action: That the City Council approve the Mayor's appointments.

Deputy City Clerk Castruita presented the staff report.

Vice Mayor Gutierrez moved to reappoint Raymond Cheng to serve a two-year term on the Design Review Commission retroactive to June 2, 2010; seconded by Councilmember Costanzo and passed by a vote on the board of five yes.

- CONSENT CALENDAR: ALL ITEMS LISTED UNDER THE CONSENT CALENDAR ARE CONSIDERED ROUTINE AND ENACTED IN ONE MOTION UNLESS A MEMBER OF THE CITY COUNCIL OR AUDIENCE REQUESTS SEPARATE DISCUSSION
- Consent Calendar
- A. MINUTES OF REGULAR COUNCIL MEETING OF JUNE 1, 2010 Minutes Approved
- The minutes are a record of the official actions taken at the last Council meeting.
- Recommended Action: Approval
- B. MATERIAL DEMANDS: 83452 – 83629 INCLUSIVE \$1,296,396.15 Material Demands Approved
- This is the presentation of the “Register of Demands and Warrants” for the payment of City expenditures.
- Recommended Action: Approval
- C. REQUEST FOR TEMPORARY STREET CLOSURE TO HOLD A BLOCK PARTY Block Party Request Approved
- A request for temporary street closure has been submitted for the purpose of holding a block party on Sunday, July 4, 2010 as follows:
- 330-360 block of Pasqual Avenue from Sycamore to Bridge and Arroyo from 12:00 to 9:00 p.m.
- Recommended Action: That the Council approve the requests subject to the following conditions:
- (1) A minimum width of 20 feet of one side of the street shall remain unobstructed for access by public safety vehicles.
 - (2) Fire hydrants shall remain unobstructed at all times.
 - (3) There shall be no consumption of alcohol within the public right-of way.
 - (4) There shall be no fireworks or other pyrotechnic displays.
 - (5) A resident shall be identified as the responsible party for all contacts by City agencies and for installing and removing the street barricades.
 - (6) Parties are subject to disturbing the peace laws.
 - (7) The street closure shall be between the hours as indicated on the request form. Applicant is responsible for moving the barricades when City officials arrive at the event.
- D. EDWARD BRYNE MEMORIAL JUSTICE ASSISTANCE (JAG) PROGRAM Edward Bryne Memorial Justice Assistance (JAG) Program Approved
- The Police Department has applied for funds in the Edward Bryne Memorial ce (JAG) Program. The JAG Program is a formula based grant through the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance. The San Gabriel Police Department is eligible to receive \$20,695 in funding for specified law enforcement purposes.
- Recommended Action: That the City Council authorize the Police Department to apply for the Edward Bryne Memorial Justice Assistance (JAG) Program funding.

Councilmember Costanzo moved to approve the consent calendar as presented; seconded by Vice Mayor Gutierrez and passed by a vote on the board of five yes.

CITY MANAGER ITEMS

City Manager Items

City Manager Preston advised the Council that:
Assemblymember Mike Eng's update on the California Jobs Budget and Resolution
will be slated as an item on a future agenda.

The Consent Calendar section of the Council agenda will be moved to the beginning
of each Council meeting slated to begin with the July 6, 2010 meeting agenda.

A Community Foundation presentation is planned for a Fall Council meeting.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Council comments and
conference/meeting reports

Each Council Member addressed the Council and public on matters of general
information and/or concern. Also, the Council gave reports on meetings they had
attended.

ADJOURN COUNCIL MEETING AS FOLLOWS AND RECONVENE AGENCY
MEETING

Adjourn Council meeting to
July 6, 2010 at 5:00 p.m. for
Closed Session and 6:00 p.m.
Study session for Towing
Services Analysis.

Adjourn to Tuesday, July 6, 2010 at 5:00 p.m. at City Hall Conference Room A for a
Closed Session Labor Negotiations and a 6:00 p.m. Study Session for Towing
Services Analysis.

Councilmember Sawkins moved to adjourn and reconvene as indicated above;
seconded by Vice Mayor Gutierrez. There being no objections, it was so ordered.

REDEVELOPMENT AGENCY MEETING:

Agency meeting

A. APPROVAL OF MINUTES OF JUNE 1, 2010

Minutes Approved

Vice Chair Gutierrez moved to approve the subject minutes; seconded by
Agencymember Costanzo. The motion passed by a vote on the board of five
yes.

B. PUBLIC COMMENT

Public Comment

There was no one in the audience who wished to address the Agency at this
time.

C. CASH CONTRACT 10-04 (CIP PROJECT #6-09-11)
TENANT IMPROVEMENTS FOR CITY-OWNED BUILDING AT
410 MC GROARTY STREET FOR USE AS REDEVELOPMENT OFFICE

CC 10-04 (CIP Project #6-09-
11) Tenant Improvements for
City-owned building at 410
McGroarty St. for use as
redevelopment office
Approved.

The proposed project is a remodel of a 1,700 SF existing warehouse building
owned by the City at 410 McGroarty Street for use as new offices for the San
Gabriel Redevelopment Agency (SGRA). Proposed tenant improvements
are designed in accordance with City design standards and applicable
building codes. The proposed project will be funded with redevelopment
funds. Bids were received and opened publicly on May 6, 2010 in the City
Clerk's office.

Recommended Action: That the Redevelopment Agency:

1. Approve the redevelopment office plans and specifications;
2. Authorize \$179,00 of unallocated RDA funds to be appropriated to
Account No. 122-945-54-96-545;
3. Award Cash Contract 10-04 to the Unicon Group, Inc. in the amount
of \$185,460 in accordance with its bid; and
4. Authorize the SGRA Executive Director or his designee to execute
the contract documents.

Agencymember De La Torre moved to approve the recommended action; seconded by Agencymember Costanzo and passed by a vote on the board of five yes.

C. ADJOURN AGENCY MEETING

Adjourn

At 9:04 p.m., Agencymember Costanzo moved to adjourn; seconded by Agencymember De La Torre. There being no objections, it was so ordered.

SAN GABRIEL REDEVELOPMENT AGENCY

SAN GABRIEL CITY COUNCIL

Nina Castruita, Agency Secretary

Nina Castruita, Deputy City Clerk

Albert Y. M. Huang, Chair

Albert Y.M. Huang, Mayor