

**CITY OF SAN GABRIEL
CITY COUNCIL
REGULAR MEETING AGENDA**

Tuesday, January 2, 2018 - 7:30 P.M.

**City Hall Council Chamber
425 South Mission Drive
San Gabriel, California 91776**

Juli Costanzo
Mayor

John R. Harrington
Vice Mayor

Chin Ho Liao
Council Member

Denise Menchaca
Council Member

Jason Pu
Council Member



Steven A. Preston
City Manager

Keith Lemieux
City Attorney

Julie Nguyen
City Clerk

Kevin B. Sawkins
City Treasurer

Materials Available for Inspection. The City Clerk's Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. You may also view agenda items online at www.sangabrielcity.com/agendacenter. Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, are available for public inspection at the meeting or in the City Clerk's Department, located at City Hall, 425 South Mission Drive, San Gabriel, California, during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m. except for Tuesdays until 6:30 p.m.

Persons with Disabilities. Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

Persons requesting a Translator. Any person requesting translation for the meeting must notify the City Clerk's Department at (626) 308-2816 at least 48 hours before the meeting.

Questions about this Agenda? Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk in person or by telephone at (626) 308-2816 during regular office hours.

NOTE: CITY HALL IS AN ACCESSIBLE FACILITY PER THE AMERICANS WITH DISABILITIES ACT. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk's Department at (626) 308-2816 at least 48 hours before the meeting, if possible.

City Council Meeting Agenda
Tuesday, January 2, 2018

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Mayor Costanzo
- **ROLL CALL:** Mayor Costanzo, Vice Mayor Harrington, Council Members Liao, Menchaca and Pu

1. PRESENTATIONS

A. RECOGNITION OF OUTGOING CITY MANAGER STEVEN A. PRESTON

2. PUBLIC COMMENT

This is the time set aside for members of the public to address the City Council on items of interest that are not on the Agenda, but are within the subject matter jurisdiction of the San Gabriel City Council. Pursuant to the Brown Act, the City Council cannot answer any questions or take any action until such time as the matter may appear as an item on a future agenda.

If you wish to address the City Council, please complete a speaker's request card and hand it to the Assistant City Clerk before the start of the meeting. When speaking, please state your NAME for the record.

3. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

A. MATERIAL DEMANDS

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval

B. INVESTMENT REPORT

This is a presentation of City investments for the month of November 2017.

Recommended Action: Approval

C. RESOLUTION NO. 18-01 FOR TEMPORARY STREET CLOSURE – 400 WEST BROADWAY SAN GABRIEL MISSION HIGH DOMINICAN DAY CARNIVAL CELEBRATION

The Public Works Department has received a request from San Gabriel Mission High School for a temporary street closure to hold their annual Dominican Day Carnival Celebration on Friday, February 9, 2018 from 7:00 a.m. to 2:00 p.m. in the 400 block of W. Broadway between Santa Anita and Junipero Place. Access to nearby properties will not be affected by this closure.

Recommended Action: The City Council is requested to adopt Resolution No. 18-01 authorizing closure of Broadway from Santa Anita Street to Junipero Place from 7:00 a.m. to 2:00 p.m. on February 9, 2018.

RESOLUTION NO. 18-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN GABRIEL APPROVING A TEMPORARY STREET CLOSURE ON BROADWAY BETWEEN SANTA ANITA STREET AND JUNIPERO PLACE FOR A SPECIAL EVENT

D. ACCEPTANCE OF FINAL TRACT MAP NO. 72768 (517 WEST NEWBY) – PLANNING CASE PL-14-025

The City Council is requested to accept Final Tract Map No. 72768 and authorize filing with the Los Angeles County Recorder. The development, located at 517 W. Newby, is a six-unit three story condominium development on an 11,865 square foot lot. City Staff and the Los Angeles County Department of Public Works have reviewed the Final Tract Map and have determined it is in compliance with the State Subdivision Map Act, conditions of approval, and the City's ordinances regarding subdivision.

Recommended Action: The City Council is requested to accept the Final Parcel Map No. 72768 and authorize filing with the Los Angeles County Recorder.

E. AMENDMENT TO CONSTRUCTION MANAGEMENT AGREEMENT OF THE 2016 GREAT STREETS PROJECT

In October 2016, the City Council awarded a construction contract to Sully-Miller Contracting Company for rehabilitation of pavement on Bradbury Drive, North of Las Tunas Drive and Charlotte Avenue between Mission Road and Grand Avenue, adding preventive slurry seals on sections of ten streets and three city parking lots, and adding crack sealing on Del Mar Avenue between

Las Tunas Drive and Roses Road. The City Council is requested to approve an Amendment with HR Green for the 2016 Great Streets Project to include additional work beyond the original scope in the amount of \$5,000, for a total Agreement amount of \$57,176 and extend the duration of the Agreement to March 2018.

Recommended Action: The City Council is requested to approve the Amendment with HR Green Pacific and approve an increase to Purchase Order No. 7615 in the amount of \$5,000 from account number 122-800-58-97-102, for a total Agreement amount of \$52,176.

4. PUBLIC HEARING

A. APPEAL OF PLANNING CASE NO. PL-17-016 CONDITIONAL USE PERMIT FOR MASSAGE (301 W. VALLEY BLVD. #201) APPLICANT: YAN DI/FU SHENG FOOT SOAK

This is a request for a Conditional Use Permit (CUP) to allow an existing massage establishment to continue its operation at 301 W. Valley Boulevard #201. The subject site has continuously been occupied by a massage business since October 2007. The CUP application was filed in response to Ordinance No. 619-C.S., which requires existing massage establishments to apply for a CUP by January 20, 2018 in order to bring the massage use into compliance.

Recommended Action: The City Council is requested to deny the appeal and direct staff to return with a **DENIAL** resolution for Planning Case No. PL-17-016 for a Conditional Use Permit at 301 W. Valley Boulevard #201.

5. NEW BUSINESS

A. APPOINTMENT OF CITY MANAGER MARK LAZZARETTO

After more than 18 years of service to the City, Steven A. Preston will retire on January 5, 2018. The City Council hired recruitment firm Bob Murray & Associates to begin an extensive recruitment for a new city manager. The recruitment process resulted in 36 candidates drawn from throughout California and the West. After two rounds of interviews with the candidates, as well as extensive reference checks, the City Council selected Mark Lazzaretto as the top candidate and wishes to appoint him city manager.

Recommended Action:

The City Council is requested to:

1. Appoint Mark Lazzaretto as City Manager effective February 5, 2018; and
2. Approve the City Manager Employment Agreement between the City of San Gabriel and Mark Lazzaretto.

B. APPOINTMENT OF INTERIM CITY MANAGER

The City Council is expected to act on the appointment of a new city manager. The proposed employment agreement calls for the City Manager-Designate to assume office on Monday, February 5, 2018. The current city manager will retire on Friday, January 5, 2018, which will result in a one-month period where the City Council will need to appoint an interim city manager. It is recommended that the City Council appoint Community Development Director Arminé Chaparyan to serve as Interim City Manager.

Recommended Action:

The City Council requested to approve the following action by minute motion:

1. Appoint Arminé Chaparyan to serve as the Interim City Manager from midnight on Friday, January 5, 2018 through midnight on Sunday, February 4, 2018; and
2. Set the salary for the Interim City Manager at \$17,500 per month for the period of service.

C. 2018 LUNAR NEW YEAR FESTIVAL

As part of the FY17-18 budget, the City Council allocated funding for community engagement events and programs. Staff designated a portion of that funding for a Lunar New Year event hosted by the City. The City proposes to host San Gabriel's fourth annual Lunar New Year Festival on Saturday, February 10, 2018 from 11:00 a.m. to 8:00 p.m. in the historic Mission District. The City plans to work once again with KCM.

Recommended Action:

The City Council is requested to take the following action:

1. Approve the Professional Services Agreement with KCM Agency; and
2. Authorize an expenditure of \$30,000 from Community Engagement account number 121-850-10-27-047 for production of the 2017 San Gabriel Lunar New Year Festival.

D. REVITALIZE CALIFORNIA CITIES

A new 501(c)(6) organization called Revitalize California Cities (RCC) is soliciting membership from local California cities to work on a grassroots effort to bring key community and economic development tools back to local government. Council Member Pu has asked for information to determine whether the Council should join in this effort.

Recommended Action: Provide direction on whether or not to join Revitalize California Cities. The cost is \$5,000 and currently is not budgeted. Should the City Council wish to join this effort, a resolution is attached (Attachment D) for approval.

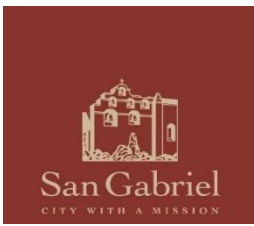
6. CITY MANAGER ITEMS

7. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

8. ADJOURN COUNCIL MEETING

The next regular City Council meeting will be held on Tuesday, January 16, 2018 at 7:30 p.m. in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at www.sangabrielcity.com.



CITY COUNCIL PUBLIC COMMENT UPDATES – INFORMATION ONLY

Name/Organization	Comment	Status/Assigned to
November 7, 2017		
Kimberly Winfield	Concern regarding traffic and rodent infestation.	Assigned NIS officers to investigate and will need to coordinate with Public Works on traffic issue. Public Works will install signs warning that cross traffic does not stop. No further action by PW.
Alex Jurado Yu Ming Teng	Request to reinstall stop signs at Montecito Dr. and Main St.	PW will investigate the request to reinstall stop signs at Main Street and Montecito Drive following completion of area street closures and respond accordingly. Pending review of post-construction traffic.
November 21, 2017		
Pete Escobedo	Damages to properties where Walsh Construction performed work.	Mr. Escobedo issues previously raised on 9/19/17. ACE is coordinating with Mr. Escobedo to refile claim. No further action by City.
Charlene Sandoval	Damages to properties where Walsh Construction performed work.	PW has forwarded information described by Ms. Sandoval to ACE. ACE is coordinating with Ms. Sandoval to refile claim. No further action by City.
Drue Lawlor	Damage to vehicle from Walsh equipment.	PW contacted Ms. Lawlor to see if we can assist. Ms. Lawlor reported on 12/4/17 that Walsh has now paid for the repairs. Issue resolved; No further action.