

**CITY OF SAN GABRIEL  
CITY COUNCIL  
REGULAR MEETING AGENDA**

**Tuesday, February 4, 2020 - 6:30 P.M.**

**City Hall Council Chamber  
425 South Mission Drive  
San Gabriel, California 91776**

Jason Pu  
Mayor

Denise Menchaca  
Vice Mayor

Juli Costanzo  
Council Member

John R. Harrington  
Council Member

Chin Ho Liao  
Council Member



Mark Lazzaretto  
City Manager

Keith Lemieux  
City Attorney

Julie Nguyen  
City Clerk

Kevin B. Sawkins  
City Treasurer

**Materials Available for Inspection.** The City Clerk's Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. You may also view agenda items online at [www.sangabrielcity.com/agendacenter](http://www.sangabrielcity.com/agendacenter). Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, are available for public inspection at the meeting or in the City Clerk's Department, located at City Hall, 425 South Mission Drive, San Gabriel, California, during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m.

**Persons with Disabilities.** Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

**Persons requesting a Translator.** Any person requesting translation for the meeting must notify the City Clerk's Department at (626) 308-2816 at least 48 hours before the meeting.

**Questions about this Agenda?** Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk in person or by telephone at (626) 308-2816 during regular office hours.

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**City Council Meeting Agenda**  
**Tuesday, February 4, 2020**

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Council Member Harrington
- **ROLL CALL:** Mayor Pu, Vice Mayor Menchaca, Council Members Costanzo, Harrington, Liao

**1. APPROVAL OF AGENDA ORDER**

**2. PRESENTATIONS**

**A. MARCH 2020 ELECTION – VOTER OUTREACH UPDATE**

**B. MEASURE SG UPDATE**

**3. PUBLIC COMMENT**

This is the time set aside for members of the public to address the City Council on items of interest that are not on the Agenda, but are within the subject matter jurisdiction of the San Gabriel City Council. Pursuant to the Brown Act, the City Council cannot answer any questions or take any action until such time as the matter may appear as an item on a future agenda.

In an effort to provide everyone with an opportunity to speak tonight, please be aware that all public comments will be limited to a maximum of three minutes. You will receive a 30-second warning as you approach the end of your time. As a reminder, please be respectful of all speakers regardless of the position they take on any items.

If you wish to address the City Council, please complete a speaker's request card and hand it to the clerk before the start of the meeting. When speaking, please state your NAME for the record.

**4. CONSENT CALENDAR**

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

**A. APPROVAL OF MINUTES**

The minutes are a record of the official actions taken at the City Council meeting.

1. Minutes of the City Council Special Meeting of January 21, 2020.
2. Minutes of the City Council Regular Meeting of January 21, 2020.

Recommended Action: Approval.

## **B. MATERIAL DEMANDS**

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval.

## **C. EXCHANGE OF PROPOSITION A FUNDS**

The City of San Gabriel receives over \$800,000 annually in Proposition (Prop) A Local Return Funds from Los Angeles County to be used for the benefit of public transit. Approximately one-half of the funds are used to operate the City's Dial-A-Ride and Recreation transit programs each year. Since the City does not have other eligible projects and must use these funds within a three-year period, it has now accumulated a balance of \$1 million in unspent Prop A Funds. Los Angeles County Metro allows agencies to exchange Prop A Funds for General Funds at a discounted rate – a practice that San Gabriel has taken advantage of in the past. Foothill Transit has offered to exchange \$1 million of the City's Prop A Funds for \$750,000 in General Funds, representing a rate of \$.75/\$1.00.

Recommended Action:

Staff recommends that the City Council approve and authorize the City Manager to execute the attached Agreement with the Foothill Transit Authority authorizing the exchange of \$1 million in Proposition A Funds for \$750,000 in General Funds.

## **D. AMENDMENT TO TICKETMASTER USER AGREEMENT**

In 2016, the City of San Gabriel entered into an agreement with Ticketmaster LLC for ticketing services for the Mission Playhouse. The initial User Agreement had a set term of three years and expired in December 2019. Mission Playhouse staff requested an amendment with Ticketmaster LLC which renews the term of the agreement and reduces the service fees charged to patrons of the Mission Playhouse. The Amendment to the User Agreement has a term of five years beginning December 9, 2019 and expiring December

9, 2024. This report requests that the City Council ratify the City's original agreement with Ticketmaster and authorize the City Manager to approve the Amendment to the User Agreement.

Recommended Action:

Staff recommends that the City Council:

1. Ratify the Ticketmaster User Agreement from December 2016; and
2. Authorize the City Manager to approve the Amendment to the User Agreement to extend services for an additional five years with the amendments to the fee structure.

**E. APPROVAL OF THE SOUTHERN CALIFORNIA EDISON FACILITIES RELOCATION AGREEMENT (RULE 20B) AND PAYMENT PROCESS FOR CURIO HOTEL UTILITY UNDERGROUNDING**

In June 2015, City Council approved a development agreement with Landwin DMV, LLC, to provide financial assistance to complete the off-site improvements for the 101 West Valley Boulevard Curio Hotel Development Project. The required offsite improvements include undergrounding Southern California Edison facilities, street widening at Del Mar Avenue, and other miscellaneous items. The City would reimburse Developer for the cost of constructing the required off-site street improvements by way of paying developer a portion of the Transient Occupancy Tax (TOT) generated by the Hotel Project, per a prior separate agreement.

Recommended Action:

Staff recommends that the City Council:

1. Approve the Southern California Edison Facilities Relocation Agreement and the payment process; and
2. Authorize the City Manager to execute the Southern California Edison Facilities Relocation Agreement.

**5. PUBLIC HEARING**

**A. PUBLIC HEARING RESOLUTION NO. 20-07 PROPOSED FY 2020-2021 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND BUDGET PLAN**

The City of San Gabriel receives federal Community Development Block Grant (CDBG) funds funded by the U.S. Department of Housing and Urban Development (HUD) and administered by the Los Angeles County Development Authority (LACDA). The funds must be used to meet national objectives to develop viable communities and to serve a low- and moderate - income population. Use of these federal funds also requires compliance with statutory requirements including financial, environmental review, procurement, construction, eligibility, reporting, and citizen participation. The proposed Fiscal Year 2020-21 CDBG Program budget funding request totals \$358,594.

Recommended Action:

The Community Development Department recommends that the City Council:

1. Adopt the attached Resolution No. 20-07 authorizing the allocation of CDBG funds for FY 2020-21 from the LACDA for activities and projects described above and in Exhibit A of the Resolution.
2. Carry over any CDBG funds unspent at the close of FY 2019-20 and recognize the receipt of FY 2020-21 CDBG Program funds awarded by the LACDA to the City FY 2020-21 Budget.
3. Recognize the receipt of an estimated \$20,630 of CDBG funds from Supervisor Barger, if funds are approved by the Board of Supervisors for the After-School Program.
4. Approve appropriating \$52,034 of previous years' CDBG unallocated funds to FY 2020-21 program and budget.
5. Allocate any FY 2020-21 CDBG funds in excess of estimated funds to the Street Improvement Project and/or the Youth Services Program.
6. Authorize the City Manager to execute new contracts with the LACDA for the allocation of FY 2020-21 CDBG Program and make adjustments as necessary to reflect the actual allocation of funds to San Gabriel.

**6. NEW BUSINESS** – None.

**7. PUBLIC COMMENT**

**8. CITY MANAGER'S REPORT**

## **9. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS**

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

## **10. CLOSED SESSION – None.**

## **11. ADJOURNMENT**

The next Regular City Council meeting will be held on Tuesday, February 18, 2020 at 6:30 p.m. in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at [www.sangabrielcity.com](http://www.sangabrielcity.com).