

**CITY OF SAN GABRIEL**  
**CITY COUNCIL**  
**REGULAR MEETING AGENDA**

**Tuesday, August 20, 2019 - 6:30 P.M.**

**City Hall Council Chamber**  
**425 South Mission Drive**  
**San Gabriel, California 91776**

Jason Pu  
Mayor

Denise Menchaca  
Vice Mayor

Juli Costanzo  
Council Member

John R. Harrington  
Council Member

Chin Ho Liao  
Council Member



Mark Lazzaretto  
City Manager

Keith Lemieux  
City Attorney

Julie Nguyen  
City Clerk

Kevin B. Sawkins  
City Treasurer

**Materials Available for Inspection.** The City Clerk's Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. You may also view agenda items online at [www.sangabrielcity.com/agendacenter](http://www.sangabrielcity.com/agendacenter). Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, are available for public inspection at the meeting or in the City Clerk's Department, located at City Hall, 425 South Mission Drive, San Gabriel, California, during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m. except for Tuesdays until 6:30 p.m.

**Persons with Disabilities.** Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

**Persons requesting a Translator.** Any person requesting translation for the meeting must notify the City Clerk's Department at (626) 308-2816 at least 48 hours before the meeting.

**Questions about this Agenda?** Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk in person or by telephone at (626) 308-2816 during regular office hours.

**NOTE: CITY HALL IS AN ACCESSIBLE FACILITY PER THE AMERICANS WITH DISABILITIES ACT.**  
*Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk's Department at (626) 308-2816 at least 48 hours before the meeting, if possible.*

**City Council Meeting Agenda**  
**Tuesday, August 20, 2019**

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Council Member Costanzo
- **ROLL CALL:** Mayor Pu, Vice Mayor Menchaca, Council Members Costanzo, Harrington, Liao

**1. APPROVAL OF AGENDA ORDER**

**2. PRESENTATIONS**

**A. RECOGNITION OF LA GARDENIA MEAT MARKET**

**B. RECOGNITION OF CLARO'S ITALIAN MARKETS, INC.**

**C. PROCLAMATION FOR CELEBRATE OUR HERITAGE-WALK TO LOS ANGELES**

**D. CAMP SG HIGHLIGHTS**

**E. INTRODUCTION OF POLICE OFFICER ESTHER TSE**

**3. PUBLIC COMMENT**

This is the time set aside for members of the public to address the City Council on items of interest that are not on the Agenda, but are within the subject matter jurisdiction of the San Gabriel City Council. Pursuant to the Brown Act, the City Council cannot answer any questions or take any action until such time as the matter may appear as an item on a future agenda.

In an effort to provide everyone with an opportunity to speak tonight, please be aware that all public comments will be limited to a maximum of three minutes. You will receive a 30-second warning as you approach the end of your time. As a reminder, please be respectful of all speakers regardless of the position they take on any items.

If you wish to address the City Council, please complete a speaker's request card and hand it to the clerk before the start of the meeting. When speaking, please state your NAME for the record.

**4. CONSENT CALENDAR**

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

**A. APPROVAL OF MINUTES**

The minutes are a record of the official actions taken at the City Council meeting.

1. [Minutes of the City Council Regular Meeting of July 16, 2019.](#)
2. [Minutes of the City Council Special Meeting of July 18, 2019.](#)

Recommended Action: Approval.

## **B. MATERIAL DEMANDS**

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval.

## **C. CASH AND INVESTMENT REPORT – JULY 2019**

This is a presentation of City investments for the month of July 2019.

Recommended Action: Approval.

## **D. ADOPTION OF RESOLUTION NO. 19-35 AND 19-36 SETTING THE RATE AND AMOUNT NECESSARY FOR THE 2019-20 FISCAL YEAR RETIREMENT TAX LEVY**

The City's retirement costs are funded by a special property tax levy authorized by the voters in 1948. The special property tax levy approved by the voters requires the City Council to annually establish a tax rate sufficient to meet the City's obligations to the state employees' retirement system. Each year, the City approves a tax rate necessary to generate revenues not to exceed the amount needed to meet the retirement obligations. No change in the tax rate is recommended for the 2019-20 fiscal year and the City Council is asked to confirm the current rate and fix the amount of property taxes to be generated by adopting two Resolutions.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 19-35, setting the tax rate at 14 cents per \$100 assessed valuation, and Resolution 19-36, fixing the amount of property taxes to be generated for the City's employees' retirement cost for fiscal year 2019-20.

**E. GREAT STREETS PROGRAM (PROJECT #1-08-35) CHANGE PURCHASE ORDER REQUEST (CONTRACT NO. 18-05)**

In October 2018, City Council awarded a construction contract to Palp, Inc. DBA Excel Paving Company for the Great Streets Program. The project consisted of rehabilitation of pavement on various street segments around the City including Mission Drive and San Marino Avenue. Additional work was added to the original project scope and the project was completed in May 2019. The final construction cost is \$1,716,059.34, which is \$125,567.14 (7.9%) over the approved construction budget. Staff is requesting City Council approve a change purchase order request in the amount of \$125,567.14 and use available Measure "M" funding within the Great Streets Program budget.

Recommended Action:

Staff recommends the City Council:

1. Approve the use of \$125,567. 14 of Great Streets Program project funding for the cost overrun of the Great Streets Program.
2. Authorize staff to approve a Change Purchase Order Request for Purchase Order number 8011 in the amount of \$125,567.14

**F. CONTRACT WITH CINTAS CORPORATION FOR UNIFORM SERVICE FOR THE PUBLIC WORKS DEPARTMENT**

The Public Works Department requires all field staff to wear a City issued uniform. This includes all Field Operations, Parks Maintenance, Facilities, and Fleet personnel. In the past, the City purchased uniforms for the Field Operations, Parks Maintenance and Facilities Maintenance staff every two years, and the Fleet Division is currently under contract with Cintas Corporation for their uniform service. The field staff which is issued City purchased uniforms are required to wash, maintain, and repair their own uniforms. Each employee is issued 10 uniforms. The City also purchases additional uniforms on an as needed basis. The Fleet Division uniform service will fall under the new agreement. The annual cost of service will not exceed \$16,500.

Recommended Action:

Staff recommends that the City Council approve the 3-year Contract with Cintas Uniform Service and approve a Purchase Order in the amount not to exceed \$16,500 per year from accounts 1221-800-02-43-000 (\$14,500) and 137-800-01-43-000 (\$2000).

**G. BANNER REQUEST- ALHAMBRA EDUCATIONAL FOUNDATION**

The City has received a banner request from the Alhambra Education Foundation (AEF). The AEF will be hosting a concert on Saturday, October 12, 2019 to serve the surrounding cities as well as the San Gabriel community. This event will take place on 2<sup>nd</sup> Street in Alhambra located between Main Street and Commonwealth Avenue, Alhambra CA. Staff is requesting that the City Council approve the request to hang a street banner for the Alhambra Educational Foundation Magic in the Music at Las Tunas Drive and San Marino Avenue from September 16, 2019 to October 14, 2019.

Recommended Action:

Staff recommends that the City Council grant the request, subject to compliance with Section 153.334 (A) of the Municipal Code and the street banner conditions as listed on page 2 of the street banner application form.

**H. RESOLUTION NO. 19-37 FOR TEMPORARY STREET CLOSURE OF BRIDGE STREET, FROM SYCAMORE DRIVE TO THE NORTH END OF BRIDGE STREET ON SEPTEMBER 1, 2019**

The Public Works Department received a request form Ray Abeyta for a temporary street closure for a neighborhood block party on Sunday, September 1, 2019 from 3:30 p.m. to 8:30 p.m. of Bridge Street, from Sycamore Drive to the north end of Bridge Street. The street closure will enable the community members to congregate safely in a centralized location. Resolution No. 19-37 (attached) details the location, date and times for the closure, as well as the conditions that must be followed by the applicant. The Public Works Department (Engineering and Field Operations), Fire Department and Police Department have reviewed and approved the request.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 19-37 authorizing closure of Bridge Street, from Sycamore Drive to the north end of Bridge Street from 3:30 p.m. to 8:30 p.m. on Sunday, September 1, 2019.

**5. PUBLIC HEARING**

**A. PUBLIC HEARING – ADOPTION OF A RESOLUTION NO. 19-31 TO UPDATE THE CITY'S CITYWIDE (MASTER) FEE SCHEDULE**

This item is continued from the July 16, 2019 Regular City Council Meeting. Staff requests that the Public Hearing be closed. The item will be rescheduled to be heard at a later time.

## **6. NEW BUSINESS**

### **A. CITY-WIDE SPEED HUMP POLICY CONSIDERATION**

On January 15, 2019, Council directed staff to prepare a city-wide speed hump policy for Council consideration. During the July 2, 2019, City Council Meeting, the City Council directed staff to make several changes in the policy before returning to them for consideration. The changes include revising the fee schedule, developing a notification requirement, increasing the upper limit of the traffic (ADT) requirement, and consideration of the expected life cycle of the speed hump in the policy.

#### Recommended Action:

Staff requests that the City Council consider for approval the attached Speed Hump Policy For Residential Streets and provide direction to staff regarding the request for speed humps from the residents of Country Club Drive.

### **B. CONSIDERATION OF A REQUEST FROM THE SOUTHERN CALIFORNIA GAS COMPANY TO ADOPT A RESOLUTION TO SUPPORT BALANCED ENERGY SOLUTIONS AND LOCAL CONTROL OF ENERGY SOLUTIONS**

In an attempt to reduce greenhouse gasses and global warming, the State of California is considering various mandates that are intended to make the State "greener". The Southern California Gas Company has requested that the City of San Gabriel consider adopting a resolution that would demonstrate the City's desire to achieve green standards using an approach that includes balanced energy choices and local control.

#### Recommended Action:

Staff recommends that the City Council discuss and consider adoption of the attached resolution.

## **7. PUBLIC COMMENT**

## **8. CITY MANAGER'S REPORT**

## **9. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS**

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

**10. CLOSED SESSION** – None.

**11. ADJOURNMENT**

The meeting will be Adjourned in memory of Frank Claro, owner of Claro's Italian Markets, Inc. The next Regular City Council meeting will be held on Tuesday, September 3, 2019 at 6:30 p.m. in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at [www.sangabrielcity.com](http://www.sangabrielcity.com).