

**CITY OF SAN GABRIEL
CITY COUNCIL
REGULAR MEETING AGENDA**

Tuesday, November 21, 2017 - 7:30 P.M.

**City Hall Council Chamber
425 South Mission Drive
San Gabriel, California 91776**

Juli Costanzo
Mayor

John R. Harrington
Vice Mayor

Chin Ho Liao
Council Member

Denise Menchaca
Council Member

Jason Pu
Council Member



Steven A. Preston
City Manager

Keith Lemieux
City Attorney

Julie Nguyen
City Clerk

Kevin B. Sawkins
City Treasurer

Materials Available for Inspection. The City Clerk's Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. You may also view agenda items online at www.sangabrielcity.com/agendacenter. Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, are available for public inspection at the meeting or in the City Clerk's Department, located at City Hall, 425 South Mission Drive, San Gabriel, California, during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m. except for Tuesdays until 6:30 p.m.

Persons with Disabilities. Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

Persons requesting a Translator. Any person requesting translation for the meeting must notify the City Clerk's Department at (626) 308-2816 at least 48 hours before the meeting.

Questions about this Agenda? Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk in person or by telephone at (626) 308-2816 during regular office hours.

NOTE: CITY HALL IS AN ACCESSIBLE FACILITY PER THE AMERICANS WITH DISABILITIES ACT. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk's Department at (626) 308-2816 at least 48 hours before the meeting, if possible.

City Council Meeting Agenda
Tuesday, November 21, 2017

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Council Member Liao
- **ROLL CALL:** Mayor Costanzo, Vice Mayor Harrington, Council Members Liao, Menchaca and Pu

1. PRESENTATIONS

A. INTRODUCTION OF ASSISTANT PLANNER MONIQUE GARIBAY

Presentation will be made by Community Development Director Armine Chaparyan.

B. RECOGNITION OF OUTGOING SENIOR PLANNER LARISSA DE LA CRUZ

Presentation will be made by Community Development Director Armine Chaparyan.

2. PUBLIC COMMENT

This is the time set aside for members of the public to address the City Council on items of interest that are not on the Agenda, but are within the subject matter jurisdiction of the San Gabriel City Council. Pursuant to the Brown Act, the City Council cannot answer any questions or take any action until such time as the matter may appear as an item on a future agenda.

If you wish to address the City Council, please complete a speaker's request card and hand it to the Assistant City Clerk before the start of the meeting. When speaking, please state your NAME for the record.

3. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

A. MATERIAL DEMANDS

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval

B. INVESTMENT REPORT

This is a presentation of City investments for the month of October 2017.

Recommended Action: Approval

C. AMENDMENT TO EXISTING PROFESSIONAL SERVICES AGREEMENT WITH CIVIL WORKS ENGINEERS FOR 2017/2018 GREAT STREET PROJECT PAVEMENT REHABILITATION DESIGN

On June 20, 2017, the City Council approved a Professional Services Agreement with Civil Works Engineers to provide engineering design services for 2017/18 Great Street Pavement Rehabilitation Project and approved a purchase order in the amount of \$340,327.00. The original scope of works includes a list of recommended streets for pavement rehabilitation in 2017-18 based on Paving Management System and consideration of the pavement conditions, repair needs, geographic location and street classifications. In order to address deteriorating pavement conditions on Mission Drive, Broadway Place, Junipero Place, and Clary Avenue, additional services are requested for design to include these street segments in the project.

Recommended Action: The City Council is requested to approve the Amendment with Civil Works Engineers, Inc. and approve an increase to Purchase Order No. 7737 in the amount of \$73,115.00 from account number 122-800-41-97-704, for a total agreement amount of \$393,442.00.

D. RESOLUTION NO. 17-34 FOR TEMPORARY STREET CLOSURE OF MISSION DRIVE BETWEEN SANTA ANITA AND MISSION ROAD ON TUESDAY, DECEMBER 5, 2017

The City of San Gabriel will be hosting its Annual Holiday Tree Lighting event on Tuesday, December 5, 2017. In addition to the usual activities that occur in Plaza Park and Mission Drive between City Hall and the park, this year's event will include food trucks and booths set up in Mission Drive to the north of City Hall. To facilitate this use, as well as improve the safety for the event goers passing to and from the Plaza Park, staff is proposing to close Mission Drive from Santa Anita Street to Mission Road from 4:00 p.m. to 9:00 p.m.

Recommended Action: The City Council is requested to adopt Resolution 17-34 authorizing closure of Mission Drive from Broadway to Santa Anita from 4:00 p.m. to 9:00 p.m. on Tuesday, December 5, 2017.

4. PUBLIC HEARING

A. INTRODUCTION AND FIRST READING OF ORDINANCE NO. 640-C.S. OF THE CITY COUNCIL OF THE CITY OF SAN GABRIEL, CALIFORNIA, MOVING THE CITY'S GENERAL MUNICIPAL ELECTIONS TO THE FIRST TUESDAY AFTER THE FIRST MONDAY IN MARCH OF EACH EVEN-NUMBERED YEAR BEGINNING IN MARCH OF 2020

On November 7, 2017 during the regularly scheduled City Council meeting, the City Council was presented with a memo providing an update on California Senate Bill 415. The City Council directed staff to return with an Ordinance proposing to move the City's General Municipal Election from March of odd numbered years to March of even numbered years beginning March of 2020.

Recommended Action: The City Council is requested to Introduce for first reading by title only Ordinance No. 640-C.S. of the City Council of the City of San Gabriel, California, moving the City's General Municipal Elections to the first Tuesday after the first Monday in March of each even-numbered year beginning in March of 2020; Waive further reading of Ordinance No. 640-C.S.; and schedule the second reading of Ordinance No. 640-C.S. for December 19, 2017.

B. APPEAL OF PLANNING CASE NO. PL-17-013 CONDITIONAL USE PERMIT FOR MASSAGE (288 S. SAN GABRIEL BOULEVARD #105-106) APPLICANT YANLING (JENNY) CHEN/ORIENTAL MASSAGE SPA

This is a request for a Conditional Use Permit (CUP) to allow an existing massage establishment to continue its operation at 288 S. San Gabriel Boulevard #105-106. The subject site has continuously been occupied by a massage business since April 2013. The CUP application was filed in response to Ordinance No. 619-C.S., which requires existing massage establishments to apply for a CUP by January 20, 2018 in order to bring the massage use into compliance.

Recommended Action: The City Council is requested to deny (by minute motion) the appeal and deny Planning Case No. PL-17-013 (Conditional Use Permit), based on the findings set forth herein; and direct staff to return with a Denial Resolution for PL-17-013.

C. APPEAL OF PLANNING CASE NO. PL-17-038 CONDITIONAL USE PERMIT FOR MASSAGE (835 W. LAS TUNAS DRIVE)
APPLICANT: AIMIN YU/ZI LIANG MASSAGE

This is a request for a Conditional Use Permit (CUP) to allow an existing massage establishment to continue its operation at 835 W. Las Tunas Drive. The application was filed in response to Ordinance No. 619-C.S., which requires existing massage establishments to apply for a CUP by January 20, 2018 in order to bring the massage use into compliance.

Recommended Action: The City Council is requested to deny (by minute motion) the appeal and deny Planning Case No. PL-17-038 (Conditional Use Permit), based on the findings set forth herein; and direct staff to return with a Denial Resolution for PL-17-038.

5. NEW BUSINESS - NONE

6. CITY MANAGER ITEMS

7. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

8. ADJOURN COUNCIL MEETING

The next regular City Council meeting will be held on Tuesday, December 5, 2017 at 7:30 p.m. in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at www.sangabrielcity.com.

