

**CITY OF SAN GABRIEL  
CITY COUNCIL  
REGULAR MEETING AGENDA**

**Tuesday, January 21, 2020 - 6:30 P.M.**

**City Hall Council Chamber  
425 South Mission Drive  
San Gabriel, California 91776**

Jason Pu  
Mayor

Denise Menchaca  
Vice Mayor

Juli Costanzo  
Council Member

John R. Harrington  
Council Member

Chin Ho Liao  
Council Member



Mark Lazzaretto  
City Manager

Keith Lemieux  
City Attorney

Julie Nguyen  
City Clerk

Kevin B. Sawkins  
City Treasurer

**Materials Available for Inspection.** The City Clerk's Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. You may also view agenda items online at [www.sangabrielcity.com/agendacenter](http://www.sangabrielcity.com/agendacenter). Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, are available for public inspection at the meeting or in the City Clerk's Department, located at City Hall, 425 South Mission Drive, San Gabriel, California, during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m.

**Persons with Disabilities.** Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

**Persons requesting a Translator.** Any person requesting translation for the meeting must notify the City Clerk's Department at (626) 308-2816 at least 48 hours before the meeting.

**Questions about this Agenda?** Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk in person or by telephone at (626) 308-2816 during regular office hours.

**NOTE: CITY HALL IS AN ACCESSIBLE FACILITY PER THE AMERICANS WITH DISABILITIES ACT.** Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk's Department at (626) 308-2816 at least 48 hours before the meeting, if possible.

**City Council Meeting Agenda**  
**Tuesday, January 21, 2020**

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Council Member Costanzo
- **ROLL CALL:** Mayor Pu, Vice Mayor Menchaca, Council Members Costanzo, Harrington, Liao

**1. APPROVAL OF AGENDA ORDER**

**2. PRESENTATIONS**

**A. PROMOTION OF FIRE CAPTAIN AARON TERRY**

**B. INTRODUCTION OF INTERIM FINANCE DIRECTOR KENNETH LOUIE**

**C. RECOGNITION OF ECONOMIC DEVELOPMENT MANAGER ANGELICA FRAUSTO-LUPO**

**3. PUBLIC COMMENT**

This is the time set aside for members of the public to address the City Council on items of interest that are not on the Agenda, but are within the subject matter jurisdiction of the San Gabriel City Council. Pursuant to the Brown Act, the City Council cannot answer any questions or take any action until such time as the matter may appear as an item on a future agenda.

In an effort to provide everyone with an opportunity to speak tonight, please be aware that all public comments will be limited to a maximum of three minutes. You will receive a 30-second warning as you approach the end of your time. As a reminder, please be respectful of all speakers regardless of the position they take on any items.

If you wish to address the City Council, please complete a speaker's request card and hand it to the clerk before the start of the meeting. When speaking, please state your NAME for the record.

**4. CONSENT CALENDAR**

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

**A. APPROVAL OF MINUTES**

The minutes are a record of the official actions taken at the City Council meeting.

1. [Minutes of the City Council Regular Meeting of January 7, 2020.](#)

Recommended Action: Approval.

## **B. MATERIAL DEMANDS**

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval.

## **C. CASH AND INVESTMENT REPORT – DECEMBER 2019**

This is a presentation of City investments for the month of December 2019.

Recommended Action: Approval.

## **D. SECOND READING – ADOPTION OF ORDINANCE NO. 662 – ZONE TEXT AMENDMENT TO UPDATE THE SAN GABRIEL MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS (PLANNING CASE NO. ZTA19-003)**

In October 2019, the State of California adopted multiple bills that amended the State Law pertaining to the development of Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (Junior ADUs). An ADU ordinance that is not full in compliance with the amended State law became null and void on January 1, 2020. At the January 7, 2020 City Council meeting, Ordinance No. 661 was adopted as an Urgency Ordinance by a 5-0 vote. Regular Ordinance No. 662 was introduced by a 5-0 vote.

Recommended Action:

Staff recommends City Council:

1. Waive the reading in full; and
2. Adopt "An Ordinance of the City Council of the City of San Gabriel, California amending Title XV, Chapter 153 (Zoning) in order to amend the zoning definitions and development standards to allow accessory dwelling units and junior accessory dwelling units in all zones that allow single or multi-family units on-site, consistent with state law"

**E. RESOLUTION NO. 20-02 – ANNUAL RESOLUTION FOR TEMPORARY STREET CLOSURES DURING CITY EVENTS**

Each year, the City of San Gabriel hosts twelve street events in the Mission District and in the San Gabriel Village. These festivals take place primarily along Mission Drive, Santa Anita Street, Broadway, and Fairview Avenue. To accommodate the events, as well as setup and cleanup, specific street segments must be closed to vehicular traffic. Staff is seeking approval for City event street closures in one consolidated resolution and to authorize the Public Works Director discretion to modify dates and times due to unforeseen weather restrictions.

Recommended Action:

Staff recommends City Council adopt Resolution No. 20-02 authorizing the Public Works Director to approve the specific street closures, dates, and times for each event.

**F. AMENDMENT NO. 4 TO ATHENS SERVICES CONTRACT AGREEMENT TO IMPLEMENT THE REQUIREMENTS OF AB1594**

For many years, the City has contracted with Athens Services to provide residential and commercial waste disposal services to the residents and businesses of San Gabriel. The City and Athens entered into the Amended and Restated Agreement on October 17, 2000, for solid waste, recyclables, yard wastes, and other compostable collection services in the City of San Gabriel. Amendment No. 4 to the Amended and Restated Agreement will allow Athens Services to implement new rate adjustments on residential accounts due to the new green waste/ organics recycling requirements of California State Assembly Bill 1594 (AB1594) effective January 2020.

Recommended Action:

Staff recommends that the City Council approve the fourth amendment to the Agreement and new rate adjustments proposed by Athens Services for its services in regards to incorporating the green waste/organics recycling requirements of AB1594 not to exceed the rate schedule found as attachment B on the staff report.

**G. SELECTIVE TRAFFIC ENFORCEMENT PROGRAM GRANT (STEP) ACCEPTANCE AND RESOLUTION NO. 20-06 AMENDING THE FISCAL YEAR 2019-2020 BUDGET**

The Police Department has received a renewed grant from the Office of Traffic Safety (OTS) to participate in the Selective Traffic Enforcement Program (STEP) for Federal Fiscal Year 2020. The grant will reimburse the City for personnel overtime costs incurred to participate in this campaign and for the purchase of related equipment and training in the sum of \$50,000. Resolution No. 20-06 would amend the current budget to approve the allocation of funds not to exceed to amount of \$50,000 to be reimbursed by OTS based on actual funds used during the Federal fiscal year grant (October 1, 2019 through September 30, 2020).

Recommended Action:

Staff recommends City Council adopt Resolution No. 20-06 amending the Fiscal Year 2019-2020 Adopted Budget to accept Office of Traffic Safety (OTS) grant funds estimated at \$50,000 into Estimated Revenue Budget Account 147-3229 and allocate said funds to Police Department Expenditure Budget Account 147-751-000 as required. Funding will be applied to projects as outlined in this report, and will be used for overtime costs and the purchase of any related equipment.

**5. PUBLIC HEARING** – None.

**6. NEW BUSINESS**

**A. UPDATE ON WORK EFFORTS RELATED TO HOUSING POLICY AT THE STATE, REGIONAL, AND LOCAL LEVEL**

In recent years, California’s ongoing housing shortage has underlined the need for local jurisdictions to revisit their regulatory frameworks governing housing production. This report provides an overview of the landscape of housing policy at the State and regional level and potential implications for San Gabriel as a basis for City Council discussion.

Recommended Action:

Staff recommends that the City Council review and discuss an update on current housing- related work efforts.

**7. PUBLIC COMMENT**

**8. CITY MANAGER’S REPORT**

**9. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS**

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

**6. CLOSED SESSION** – None.

**7. ADJOURNMENT**

The next Regular City Council meeting will be held on Tuesday, February 4, 2020 at 6:30 p.m. in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at [www.sangabrielcity.com](http://www.sangabrielcity.com).