

CITY OF SAN GABRIEL
CITY COUNCIL
REGULAR MEETING AGENDA

**Due to Executive Order N-25-20 Members of the Council may
Teleconference into the meeting.**

Tuesday, March 17, 2020 - 6:30 P.M.

City Hall Council Chamber
425 South Mission Drive
San Gabriel, California 91776

Jason Pu
Mayor

Denise Menchaca
Vice Mayor

Juli Costanzo
Council Member

John R. Harrington
Council Member

Chin Ho Liao
Council Member



Mark Lazzaretto
City Manager

Keith Lemieux
City Attorney

Julie Nguyen
City Clerk

Kevin B. Sawkins
City Treasurer

Materials Available for Inspection. The City Clerk's Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. You may also view agenda items online at www.sangabrielcity.com/agendacenter. Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, are available for public inspection at the meeting or in the City Clerk's Department, located at City Hall, 425 South Mission Drive, San Gabriel, California, during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m.

Persons with Disabilities. Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

Persons requesting a Translator. Any person requesting translation for the meeting must notify the City Clerk's Department at (626) 308-2816 at least 48 hours before the meeting.

Questions about this Agenda? Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk in person or by telephone at (626) 308-2816 during regular office hours.

NOTE: CITY HALL IS AN ACCESSIBLE FACILITY PER THE AMERICANS WITH DISABILITIES ACT.
Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk's Department at (626) 308-2816 at least 48 hours before the meeting, if possible.

City Council Meeting Agenda
Tuesday, March 17, 2020

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Mayor Pu
- **ROLL CALL:** Mayor Pu, Vice Mayor Menchaca, Council Members Costanzo, Harrington, Liao

1. APPROVAL OF AGENDA ORDER

2. PRESENTATIONS – None.

3. PUBLIC COMMENT

This is the time set aside for members of the public to address the City Council on items of interest that are not on the Agenda, but are within the subject matter jurisdiction of the San Gabriel City Council. Pursuant to the Brown Act, the City Council cannot answer any questions or take any action until such time as the matter may appear as an item on a future agenda.

Please be aware that all public comments will be limited to a maximum of three minutes. You will receive a 30-second warning as you approach the end of your time. As a reminder, please be respectful of all speakers regardless of the position they take on any items.

If you wish to address the City Council, please complete a speaker's request card and hand it to the clerk before the start of the meeting. When speaking, please state your NAME for the record.

4. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

A. APPROVAL OF MINUTES

The minutes are a record of the official actions taken at the City Council meeting.

1. [Minutes of the City Council Special Meeting of February 18, 2020.](#)
2. [Minutes of the City Council Regular Meeting of February 18, 2020.](#)
3. [Minutes of the City Council Special Meeting of March 10, 2020.](#)

Recommended Action: Approval.

B. MATERIAL DEMANDS

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval.

C. CASH AND INVESTMENT REPORT – FEBRUARY 2020

This is a presentation of City investments for the month of February 2020.

Recommended Action:

Staff recommends that the City Council receive and file the Cash and Investment Report for February 2020.

D. AWARD OF CONSTRUCTION CONTRACT FOR 2019 CDBG PEDESTRIAN RAMP IMPROVEMENT PROJECT, CONTRACT NO. 19-14

There are a number of locations citywide where ADA ramps either do not exist or do not meet the latest federal and state requirement for ADA-compliant design. On November 21, 2019, the City received five bids, with CEM Construction Corporation as the lowest responsive bidder. The 2019 CDBG Pedestrian Ramp Improvement Project construction contract for \$111,975 will be awarded to CEM Construction Corporation. This project will construct 22 new ADA pedestrian ramps.

Recommended Action:

Staff recommends that the City Council:

1. Approve plans and specifications for the 2019 CDBG Pedestrian Ramp Improvement Project, Contract No. 19-14;
2. Authorize the City Manager to execute contract documents with CEM Construction Corporation for the total bid amount in the amount of \$111,975; and
3. Approve a Purchase Order in the amount of \$123,172.50 which includes a 10% construction contingency.

E. RESOLUTION NO. 20-08 FOR TEMPORARY STREET CLOSURE AT 400 WEST BROADWAY BETWEEN SANTA ANITA STREET AND DE ANZA STREET ON MARCH 22, 2020

The San Gabriel Mission High School requests a temporary street closure for their Annual Spring Boutique Egg Stravagana scheduled to take place on Sunday, March 22, 2020 from 9:00 a.m. to 5:00 p.m. on Broadway between Santa Anita Street and De Anza Street. Activities for this event will be held on the school's private property and do not require the Neighbor Consent Form. Resolution No. 20-08 details the conditions that must be followed by the applicant. The Public Works, Fire, and Police Departments have reviewed and approved the request.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 20-08 authorizing closure of Broadway between Santa Anita Street and De Anza Street from 9:00 a.m. to 5:00 p.m. on Sunday, March 22, 2020.

F. SEWER SYSTEM CAPACITY ANALYSIS SOFTWARE & TRAINING

The Public Works Department (Sewer Division) seeks to purchase proprietary capacity analysis software (InfoSewer) and staff training to identify capacity issues in the sanitary sewer system from Innovyze (Consultant) for \$20,168.

Recommended Action:

Staff recommends that the City Council approve a purchase order not to exceed \$20,168.00 using the Sewer Fund account 137-800-01-22-000.

G. ACCEPTANCE OF FINAL TRACT MAP NO. 73127 (1958 SOUTH CALIFORNIA STREET) PLANNING CASE NO. TMAP18-019

City Council is requested to accept Final Tract Map No. 73127 and authorize filing with the Los Angeles County Recorder. The development, located at 1958 South California Street, is a five-unit condominium development on a 21,834 square foot lot. City Staff and the Los Angeles County Department of Public Works have reviewed the Final Parcel Map and have determined it is in compliance with the State Subdivision Map Act, conditions of approval, and the City's ordinances regarding subdivision.

Recommended Action:

Staff recommends that the City Council accept Final Parcel Map No. 73127 and authorize filing with the Los Angeles County Recorder.

H. AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH ANNEALTA GROUP

With the recent departure of the Planning Manager, the Planning Division is experiencing staffing challenges. In an attempt to temporarily fill this high-level management void, staff obtained an interim Planning Manager through the Annealta Group (Consultant) within the City Manager's signature authority. The amendment to the PSA increases the original budget from \$15,000 to \$30,000. The budget for this Agreement is being absorbed from the salary savings generated due to several vacancies in the department.

Recommended Action:

Staff recommends that the City Council:

1. Approve the Amendment to the Professional Services Agreement with Annealta Group; and
2. Authorize the City Manager to execute all necessary documents.

I. SECOND READING – ORDINANCE NO. 651 ADOPTION OF ORDINANCE NO 651 - SAN GABRIEL PLAZA MIXED-USE PROJECT; REQUEST TO VACATE CITY STREETS, AND TENTATIVE TRACT MAP NO. 80292; ADOPTION OF MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM (PLANNING CASE NO. PL-16-162; 220 SOUTH SAN GABRIEL BOULEVARD)

Ordinance No. 651 was introduced on February 18, 2020 by a 5-0 vote. Adoption of this Ordinance would approve the San Gabriel Plaza Mixed-Use Project: Planned Development, Development Agreement, Request to Vacate City Streets, and Tentative Tract Map No. 80292; Adoption of Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program.

Recommended Action:

Staff recommends that the City Council:

1. Waive the reading in full; and

2. Adopt Ordinance No. 651 to adopt a mitigated negative declaration and mitigation, monitoring, and reporting program and to approve Project No. PL-16-162, a planned development, development agreement, request to vacate city streets, and Tentative Tract Map No. 80292 for the San Gabriel Plaza Mixed-Use project at 220 South San Gabriel Boulevard.

5. **PUBLIC HEARING** – None.

6. **NEW BUSINESS**

A. 2019-2020 MIDYEAR BUDGET REPORT

Pursuant to the City’s Fiscal Sustainability Policy adopted in April 2019, the City shall produce a midyear report apprising the City Council of the status of the current budget. This report/review is conducted to ensure that the revenue estimates and expenditure appropriations made during the formal budget process are synchronized with the actual revenue and expenditures anticipated by the year ending June 30, 2020. This review, with its corrective actions, also greatly assists the upcoming budget process due to the updating of all information.

Recommended Action:

Staff recommends that the City Council approve Resolution No. 20-09 which approves all necessary adjustments to the current revenue estimates and expenditure appropriations.

B. ORDINANCE NO. 663 RESCINDING ORDINANCE NO. 558-C.S. AND ESTABLISHING LOCAL SPEED LIMITS BASED ON AN ENGINEERING AND TRAFFIC SURVEY

The California Building Code Requires that local agencies establish speed limits for certain streets based upon an engineering and traffic survey. An engineering and traffic survey of thirty-three streets segments was completed in 2018. Based on the survey, eleven of the thirty-three street segments are recommended to have their speed limit increased by five miles per hour. Ordinance No. 663, amending Chapter 73 – Traffic Schedule of the San Gabriel Municipal Code would establish the recommended speed limits determined by the engineering and traffic survey.

Recommended Action:

Staff recommends that the City Council introduce Ordinance No. 663 for first reading by title only and waive further reading of the ordinance which establishes local speed limits and amends Schedule I of Chapter 73 – Traffic Schedules of the San Gabriel Municipal Code as shown in Exhibit C.

7. PUBLIC COMMENT

8. CITY MANAGER’S REPORT

9. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

10. CLOSED SESSION – None.

11. ADJOURNMENT

The meeting will be adjourned in memory of Richard Coria. The next Regular City Council meeting will be held on Tuesday, April 7, 2020 at 6:30 p.m. in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City’s website at www.sangabrielcity.com.