



**MINUTES OF MARCH 21, 2023
REGULAR MEETING OF THE SAN GABRIEL CITY COUNCIL**

CALL TO ORDER

Mayor Ding called the regular meeting of the San Gabriel City Council to order at 6:35 P.M. on Tuesday, March 21, 2023, in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California, 91776.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Wu.

ROLL CALL

Council Members Present: Eric Chan, Denise Menchaca, John Wu, Vice Mayor John R. Harrington, and Mayor Tony Ding.

Council Members Absent: None.

Staff Members Present: City Manager Mark Lazzaretto, City Attorney Keith Lemieux, Community Services Director Rebecca Perez, Chief City Clerk Sharon Clark, Public Works Director/City Engineer Greg de Vinck, Fire Chief Steven Wallace, Human Resources/Risk Management Director Edward Macias, Finance Director William Kaholokula, Community Development Director Aldo Cervantes, Acting Police Chief Rikimaru Nakamura, and Assistant City Clerk Marilyn Bonus.

ANNOUNCEMENTS

Chief City Clerk Clark provided information for the public on how to view the meeting and how to request meeting agendas.

1. APPROVAL OF AGENDA ORDER

A motion was made by Vice Mayor Harrington, seconded by Council Member Menchaca, to move Presentation 2B to after New Business Item 7B.

Motion carried by a vote of 5-0 as follows:

AYES: CHAN, MENCHACA, WU, HARRINGTON, DING
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

2. PRESENTATIONS

A. COMMUNITY SERVICES EMPLOYEE INTRODUCTIONS

- Jackie Villalvazo, Recreation Specialist
- Meyling Suy, Administrative Assistant II

Community Services Director Perez made the presentation.

B. RECOGNITION OF LEI WANG, AD49 WOMAN OF IMPACT HONOREE

This item was moved after New Business Item 7B.

3. PUBLIC COMMENT

Debbie Kilgore, resident, commented on allegations of animal abuse against her.

4. CONSENT CALENDAR

A motion was made by Council Member Menchaca, seconded by Council Member Wu, to approve Consent Calendar Items 4A – 4H as presented.

Motion carried by a vote of 5-0 as follows:

AYES: CHAN, MENCHACA, WU, HARRINGTON, DING
 NOES: NONE
 ABSTAIN: NONE
 ABSENT: NONE

A. APPROVAL OF MINUTES

The City Council approved the Minutes of the City Council and Planning Commission Joint Study Session Special Meeting of March 2, 2023.

B. MATERIAL DEMANDS

The City Council approved February 23, 2023, and March 3, 2023, Registers of Demands and Warrants for the payment of City expenditures.

C. CASH AND INVESTMENT REPORT – FEBRUARY 2023

The City Council received and filed the Cash and Investment Report for February 2023.

D. DIGITAL UPGRADE OF PUBLIC, EDUCATIONAL, AND GOVERNMENTAL CHANNEL (PEG CHANNEL) (\$5,435 ONE-TIME AND \$8,400 ANNUALLY)

The City Council approved the service agreement with Spectrum Enterprise/Charter Communications.

E. APPROVAL OF A PURCHASE ORDER IN THE AMOUNT OF \$33,709 FOR THE PADILLO ROOM WINDOW REPLACEMENT PROJECT

The City Council authorized the City Manager to approve a Purchase Order with US Energy Window & Door Incorporated for fiberglass windows in the amount not to exceed \$18,703.87 plus a \$15,000 contingency for potential additional work.

F. AGREEMENT (OPTION 2) WITH LOS ANGELES FLOOD CONTROL DISTRICT FOR MAINTENANCE OF COUNTY-OWNED STORM WATER CATCH BASINS

The City Council authorized the City Manager to execute an Agreement (Option 2) with the Los Angeles County Flood Control District for catch basin maintenance.

G. PURCHASE OF A STUMP GRINDER IN THE AMOUNT OF \$39,394 FOR THE PARKS DIVISION

The City Council:

1. Waived formal bidding and authorized the Cooperative Purchase Agreement for a Vermeer Stump Grinder SC382, consistent with the piggyback bidding requirements pursuant to Municipal Code Section 34.35; and
2. Authorized the City Manager to approve a Purchase Order with RDO Equipment Company in an amount not to exceed \$39,394 from the Urban Forest Program account 122-800-57-96-512.

H. ADDITIONAL FUNDING IN THE AMOUNT OF \$350,000 FOR THE SEWER PUMP STATION PROJECT

The City Council adopted **Resolution No. 23-20** to appropriate \$236,441 from the Sewer Fund to account 122-800-38-97-403; and authorized the City Manager to execute a Change Order to increase the Project Purchase Order No. 8942 by an additional \$236,441 for a total project amount of \$1,279,500.

5. **PUBLIC HEARING** – None.

6. **CONTINUED BUSINESS** – None.

7. **NEW BUSINESS**

A. FISCAL YEAR 2022-2023 MID-YEAR BUDGET UPDATE

Assistant Finance Director Linda Tang made the presentation, noting a correction to Resolution No. 23-17 in the third Whereas to read, "Accounting Technician II" instead of "Administrative Assistant."

There was no public comment.

Discussion included clarification that the recommended minimum reserve is 17% and the City is at 25.5%; suggestions to make the staff report more understandable in the future; Mission Playhouse subsidy amount improvement; fees and rates shown in the report are current as of July 1, 2022; revenue and expenditure projections include conservative increases of 3-5%; Federal funds received have already been expended, though staff is always seeking grants; and appreciation for City Manager Lazzaretto and City leadership doing a wonderful job in surpassing reserve goals.

A motion was made by Council Member Menchaca, seconded by Council Member Chan, to receive and file the mid-year budget update report and adopt **Resolution No. 23-16** approving mid-year adjustments to 2022-2023 budget as presented, and **Resolution No. 23-17** approving mid-year departmental staffing adjustments, as amended in the third Whereas to correct "Administrative Assistant" to "Accounting Technician II."

Motion carried by a vote of 5-0 as follows:

AYES: CHAN, MENCHACA, WU, HARRINGTON, DING
NOES: NONE

ABSTAIN: NONE
ABSENT: NONE

B. ANALYSIS OF EARLY PAYOFF OF THE CITIZENS BUSINESS BANK LOAN AND EARLY WITHDRAWAL OF THE 10-YEAR CERTIFICATE OF DEPOSIT

Finance Director Kaholokula made the presentation.

Clarifying discussion included potential collateralization for a new loan.

There was no public comment.

Discussion included Council Members' agreement with the staff analysis and recommendation.

A motion was made by Council Member Chan, seconded by Mayor Ding, to move forward with an early payoff of the Citizens Business Bank loan and cash out the CD before maturity and invest the funds in eligible City investments.

Motion carried by a vote of 5-0 as follows:

AYES: CHAN, MENCHACA, WU, HARRINGTON, DING
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

PRESENTATIONS (continued)

B. RECOGNITION OF LEI WANG, AD49 WOMAN OF IMPACT HONOREE

Mayor Ding made the presentation. Council Members congratulated Ms. Wang and expressed appreciation for her accomplishments.

NEW BUSINESS (continued)

C. COUNCIL REORGANIZATION

There was no public comment.

a. Recognition of Outgoing Mayor Ding

The following provided Certificates of Recognition to Mayor Ding:

- Enrique Robles, representing Congresswoman Judy Chu.
- Sandra Armenta Lopez, representing State Senator Susan Rubio, who also Introduced the District Representative covering San Gabriel, Anthony Moreno.
- Fion Lam, representing Assemblymember Mike Fong.
- Councilmember Katherine Lee, representing the Alhambra City Council.
- San Gabriel Councilmember Denise Menchaca, representing Los Angeles County Supervisor Hilda Solis.
- Councilmember Sandra Armenta, representing the Rosemead City Council.

- Councilmember Yvonne Yu, representing the Monterey Park City Council.
- Arcadia City Council.
- Diamond Bar City Council.
- Lei Wang representing West California Academy of Art and Design Education.
- Sofia Li, representing Chinese University of Alumni Association Alliance of Southern California.
- Jason Huang, representing International Youth Fellowship.
- Frank Yeh, representing Southern California Fukienese Association.
- Dr. Charley Lu, representing I-Chinese American Political Action Committee.
- Jack Yao, representing Kiangsu-Chekiang-Shanghai Association KCH of USA.
- Sunny Chen, representing North American Chinese University Alumni Alliance.
- Tammy Wang, representing San Gabriel Hope Lions Club.
- Zhihao Dong, representing Overseas Student Union.
- Crystal Zhao, representing US China Economic Trade and Culture Art Federation.
- Florence Lin, representing Asian Youth Center.
- Stephen Lam, former Mayor of Monterey Park and Founding Chairman and President of the US General Chamber of Commerce for Entrepreneurs of Hong Kong, Macau, and Guangdong.
- Pauline Pezza, representing Chinese American Construction Professionals.
- Mary He and Mike Wang, representing Northwest Chamber of Commerce.
- Jiao Wang, Representing Asian American Advocacy Alliance.

Council Members commended Mayor Ding for his leadership and a job well done.

Mayor Ding thanked the residents for electing him and the Council Members, including former Council Member Carina Rivera, for selecting him as mayor; congratulated Council Members Menchaca, Wu, and Chan for being elected; expressed his appreciation to City Manager Lazzaretto and City Attorney Lemieux for their guidance; thanked City staff and detailed accomplishments during his tenure; and thanked those who had recognized him during the meeting, his university in China, his office staff, wife, and mother.

b. Selection of Mayor

Chief City Clerk Clark declared the offices of Mayor and Vice Mayor vacant and opened the floor for nominations.

Council Member Menchaca nominated Council Member Harrington. Hearing no other nominations, Chief City Clerk Clark declared Council Member Harrington selected as Mayor by acclamation.

c. Selection of Vice Mayor

Mayor Harrington opened the floor for nominations for Vice Mayor. Council Member Menchaca nominated Council Member Wu for Vice Mayor. Hearing no other nominations, Mayor Harrington declared Council Member Wu selected as Vice Mayor by acclamation.

d. New Mayor's Comments

Mayor Harrington congratulated incoming Vice Mayor Wu, thanked outgoing Mayor Ding for his service and a great job, and stated he hopes to provide steady leadership and keep the City moving forward in a good direction.

8. PUBLIC COMMENT – None.

9. CITY MANAGER'S REPORT

City Manager Lazzaretto thanked Mayor Ding for providing great leadership over the last year and stated he looks forward to working with Mayor Harrington. He announced that Human Equity, Access, and Relations (HEAR) Commission Chair Chasity Jennings-Nunez was also honored by Assemblymember Fong as a Woman of Impact, but was unable to attend this meeting, so will be honored at the next HEAR Commission meeting.

10. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Council Member Chan reported on his attendance the San Gabriel Women's Foundation Annual Soup and Salad fundraiser and thanked those who attended.

11. CLOSED SESSION – None.

12. ADJOURNMENT

The meeting was adjourned at 9:00 P.M

Respectfully submitted:



JULIE NGUYEN, City Clerk

Approved this 4th day of April, 2023:



JOHN R. HARRINGTON, Mayor