



**MINUTES OF APRIL 21, 2020
REGULAR MEETING OF THE SAN GABRIEL CITY COUNCIL**

CALL TO ORDER

Mayor Menchaca called the regular meeting of the San Gabriel City Council to order at 6:30 p.m. on Tuesday, April 21, 2020, with all Council Members and staff participating by teleconference.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Harrington.

ROLL CALL

Council Members Present: Tony Ding, John R. Harrington, Jason Pu, Vice Mayor Chin Ho Liao, and Mayor Denise Menchaca.

Council Members Absent: None.

Staff Members Present: City Manager Mark Lazzaretto, City Attorney Keith Lemieux, Assistant City Manager/Community Development Director Arminé Chaparyan, Community Services/Interim Mission Playhouse Director Rebecca Perez, Police Chief Eugene Harris, Chief City Clerk Sharon Clark, Public Works Director/City Engineer Greg de Vinck, Fire Chief Steven Wallace, Human Resources/Risk Management Director Edward Macias, Interim Finance Director Kenneth Louie, and Assistant City Clerk Marilyn Bonus.

Mayor Menchaca provided information for the public on how to view the meeting and submit comments.

1. APPROVAL OF AGENDA ORDER

City Manager Lazzaretto announced that the speed survey item that was discussed at the last City Council meeting would not be considered tonight, but would be scheduled for a later date.

Hearing no objections to the Agenda Order, Mayor Menchaca stated the Agenda Order was approved.

2. PRESENTATIONS

A. COVID-19 UPDATE ON CITY OPERATIONS

Mayor Menchaca announced that this will be an ongoing presentation on the Agenda until the COVID-19 epidemic ends to keep the public informed on a timely basis on efforts being taken by our First Responders and City Staff.

Presentations were made by Fire Chief Wallace, Police Chief Harris, Assistant City Manager/Community Development Director Chaparyan, Community Services/Interim Mission Playhouse Director Perez, and City Manager Lazzaretto.

3. PUBLIC COMMENT – None.

4. CONSENT CALENDAR

Chief City Clerk Clark stated that per Mayor Menchaca, staff requests that Item 4D be approved with the addition of Council Member Ding as Council Liaison to the 414-420 S. San Gabriel Self-Storage Project.

A motion was made by Council Member Liao, seconded by Council Member Harrington, to approve Consent Calendar Items 4A – 4C and 4E – 4G as presented, and Item 4D as amended to include Council Member Tony Ding as a Liaison to the Self-Storage Committee.

Motion approved Consent Calendar Items 4A – 4C and 4E – 4G as presented and Item 4D as amended by a vote of 5-0 as follows:

AYES: DING, HARRINGTON, PU, LIAO, MENCHACA
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

A. APPROVAL OF MINUTES

The City Council approved the following items as presented:

1. Minutes of the City Council Special Meeting of March 31, 2020.
2. Minutes of the City Council Special Meeting of April 7, 2020.

B. MATERIAL DEMANDS

The City Council approved the March 26, 2020, and April 3, 2020 Registers of Demands and Warrants for the payment of City expenditures.

C. CASH AND INVESTMENT REPORT – MARCH 2020

The City Council received and filed the Cash and Investment Report - March 2020.

D. MAYOR’S APPOINTMENTS TO INTERGOVERNMENTAL AGENCIES – COUNCIL LIAISONS

The City Council approved the list of appointments to Committees, Organizations, and Council Liaisons for City initiatives, as amended to include Council Member Ding as Liaison to the Self-Storage Committee.

E. 2018 STATE HOMELAND SECURITY GRANT SUB-RECIPIENT AGREEMENT

The City Council:

1. Authorized the Fire Chief to accept the SHSGP grant on behalf of the City of San Gabriel and to purchase the items described above under the City’s purchasing policy.
2. Recognized the receipt of SHSGP grant funds in the City FY 2019-20 Budget.

3. Increased account 186-3215 by \$11,700 (revenue account).
4. Increased the Fire Department budget by \$11,700 in account #122-761-57-99-380.

F. TRANSFER OF USAR VEHICLE TO THE CITY OF MONTEREY PARK

The City Council adopted **Resolution No. 20-18** authorizing the transfer of a fire truck to the City of Monterey Park, and authorized the City Manager to execute the Agreement to Transfer Pierce Quantum Heavy Rescue Truck & Accessory Equipment and Waiver and Release.

G. SAN GABRIEL VALLEY REGIONAL HOUSING TRUST – FORMATION OF JOINT POWERS AUTHORITY

The City Council received and filed the report.

5. PUBLIC HEARING

A. ADOPTION OF RESOLUTION NO. 20-15 AMENDING COMMUNITY SERVICES DEPARTMENT FEES IN THE CITY'S 2019-20 CITYWIDE FEE SCHEDULE

The staff presentation was made by Community Services/Interim Mission Playhouse Director Rebecca Perez.

Mayor Menchaca opened the public hearing. There were no public comments; therefore, Mayor Menchaca closed the public hearing.

Discussion included clarification on the fee for late pickup of children and what type of groups have interest in using the concession stand.

A motion was made by Vice Mayor Liao, seconded by Council Member Ding, to adopt **Resolution No. 20-15** adopting the proposed fees and further amending the City's 2019-20 Citywide Fee Schedule to reflect these changes.

Motion approved Public Hearing item 5A as presented by a vote of 5-0 as follows:

AYES: DING, HARRINGTON, PU, LIAO, MENCHACA
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

6. NEW BUSINESS

A. 2019-2020 MIDYEAR REPORT [REVISED DUE TO COVID-19]

The staff presentation was made by Interim Finance Director Ken Louie.

There were no public comments.

Discussion included timing for receiving sales tax; transit occupancy tax (TOT) calculations; future budget adjustments; Public Employees Retirement System (PERS) liabilities; options and timing for usage of Other Postemployment Benefits (OPEB) funds; refinancing of the Public Works loan; liquidity of Local Agency Investment Funds (LAIF); cost-savings measures being taken; projections for sales and TOT taxes and mutual aid reimbursements; and preference to defer the second staff recommendation for later consideration.

A motion was made by Council Member Pu, seconded by Vice Mayor Liao, to adopt **Resolution No. 20-09** which approves all necessary adjustments to the current revenue estimates and expenditure appropriations. The second staff recommendation was deferred for future consideration.

Motion carried by a vote of 5-0 as follows:

AYES: DING, HARRINGTON, PU, LIAO, MENCHACA
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

B. REFINANCING OF PUBLIC WORKS LOAN

The staff presentation was made by Interim Finance Director Louie.

There were no public comments.

Discussion included the history of the loan; and pros and cons, timing, fees and methodology for a public sale of lease revenue bonds versus private placement financing.

There was a consensus of the City Council to approve the continuation of negotiation with Nixon Peabody, Bonds Counsel and Raymond Jones, Placement Agent for the purposes of refinancing the Public Works Facility Loan, with the option to work with other agents and/or providers as well.

C. GENERAL PLAN HOUSING ELEMENT ANNUAL PROGRESS REPORT FOR THE 2019 CALENDAR YEAR

The staff presentation was made by Management Specialist Mark Gallatin.

There were no public comments.

Discussion included how Accessory Dwelling Units (ADUs) were counted for the Report and in-lieu fees for affordable housing.

A motion was made by Vice Mayor Liao, seconded by Mayor Menchaca, to receive and file the report, and approve staff's transmission of the document to the State Department of Housing and Community Development (HCD) and the Governor's Office of Planning and Research (OPR).

Motion approved New Business Items 6C as presented by a vote of 5-0 as follows:

AYES: DING, HARRINGTON, PU, LIAO, MENCHACA
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

7. PUBLIC COMMENT – None.

8. CITY MANAGER'S REPORT – None.

9. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Council Member Ding thanked the residents who gave him the opportunity to serve the City, and commented on the donation of masks to the City.

Council Member Pu commented on efforts to procure COVID-19 testing centers for the West San Gabriel Valley and requested updates on the status of relief from the Federal government.

Vice Mayor Liao expressed appreciation for the donations of personal protective equipment (PPE) from various private parties and community organizations, and announced some upcoming PPE and food giveaways.

Mayor Menchaca commended Council Member Pu's efforts to bring a testing site to the West San Gabriel Valley; reported on her attendance at the opening of the COVID-19 testing site at the El Monte airport and gave information on how the public can locate testing centers; and commented on the recent parade outside the San Gabriel Valley Medical Center to recognize health care workers during the COVID-19 crisis and thanked those who participated.

10. CLOSED SESSION – None.

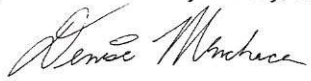
11. ADJOURNMENT

Mayor Menchaca adjourned the meeting at 9:30 p.m.

Respectfully submitted:


SHARON F. CLARK, Chief City Clerk

Approved this 5th day of May, 2020:



DENISE MENCHACA, Mayor