



**MINUTES OF THURSDAY, MAY 27, 2021  
SPECIAL MEETING OF THE SAN GABRIEL  
HUMAN EQUITY, ACCESS, AND RELATIONS (HEAR) COMMISSION**

**CALL TO ORDER**

Chair Jennings-Nuñez, called the special meeting of the HEAR Commission to order at 6:36 p.m. on Thursday, May 27, 2021 with all Commissioners and staff participating by teleconference.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Community Services Manager, Lucy Hakobian.

**ROLL CALL**

**Commissioners Present:** Jacqueline Borja, Michelle Brenhaug, Susan Fitzsimmons, Viki Goto, Jorge Herrera (6:53pm), Chasity Jennings-Nuñez, Riaz (Rick) Khan.

**Commissioners Absent:** None

**ANNOUNCEMENTS**

Recreation Supervisor, Matthew Morales-Stevens, provided information for the public on how to submit comments, and how to request meeting agendas. If you wish to address the HEAR Commission, e-mail all public comments to [mmoralesstevens@sgch.org](mailto:mmoralesstevens@sgch.org).

**APPROVAL OF AGENDA ORDER**

Hearing no objection, Chair Jennings-Nuñez, announced the agenda order was approved.

**APPROVAL OF MINUTES**

Motion was made by Commissioner Khan, seconded by Commissioner Borja to approve the meeting minutes for Special Commission Meetings on April 28 and May 12. Minutes were approved.

Motion approved as presented by a vote of 6-0 as follows:

Ayes: Borja, Brenhaug, Fitzsimmons, Goto, Khan, Jennings-Nuñez

Abstain: None

Absent: Herrera

## **1. PUBLIC COMMENT**

General comment by Mary Prichard.

## **2. DISCUSSION AND APPROVAL OF ANNUAL WORKPLAN**

The Commission discussed items in the draft Annual Workplan, including items that should either be added or removed, for submission to City Council to either approve or revise.

Vice-Chair Herrera arrived to the meeting at 6:53pm.

Public comments on the topic of the Annual Workplan were made by Senya Lubisich and Andrew Salas.

Chair Jennings-Nuñez, opened the floor to the Commission to provide their input on suggestions and comments on the current workplan. The Commission discussed items to be included in the Annual Workplan for submission to City Council for consideration.

A motion was made by Commissioner Borja, seconded by Commissioner Khan, to amend the items listed below and finalize the workplan to submit to City Council for approval at the June 15 City Council meeting.

Below is a list of the items that were amended on the workplan.

### 1. Community Engagement

- a. Work to determine new ways of engaging and educating the community on issues of equity, access, diversity, social justice, safety, mutual appreciation, increase cultural competency and respect for all members of the community.
- b. One guest speaker/educational program per month- during the regular Commission meetings- no more than half hour in length- in relation to the scope of the Commission

### 2. Youth Engagement

- a. Collect data about the needs of the youth in the community
- b. Add 2 youth liaisons to the current HEAR Commission
  - i. The suggestion with youth liaisons is as follows:
    1. This will enable the youth voice to be heard within the community
    2. Each liaison position would be filled through an application process and appointed by the commission

### 3. Community Information

- a. Events page on website- to include events outside of those organized by the City, but which have a community benefit
- b. Implement a resource page on the City website on various topics relating to the scope of the Commission

- c. Social Media
    - i. Work with the Public Information Officer and City staff to post additional information on City platforms
- 4. Accessibility
  - a. The Commission is aware that City staff are working to ensure that the City Council meetings are accessible, however, the Commission urges that the following are implemented prior to the start of 2022
    - i. Translations of City Council Meeting agenda into Spanish and Chinese
- 5. Partnerships
  - a. Seek partnerships with various agencies to address the scope of the commission
    - i. Example include:
      - 1. Partner with local museums and historical sites to develop an exhibit celebrating the cultural diversity located within the community, past and present.
      - 2. Partner with local agencies to help facilitate our programs. Agency's include but are not limited to Community Services and Historic Preservation & Cultural Resource Commissions, San Gabriel Police Department and the San Gabriel Unified School District
- 6. Data Collection
  - a. Survey the community through various City marketing channels to determine what barriers to engagement exist. Possible questions include the following:
    - i. Are there cultural events they want to see implemented? Is what the City is currently offering meeting the cultural standards?
    - ii. Are the services that the City offers meeting the standards of the community?
    - iii. Do the activities address the need of the community?
    - iv. Are there other services that the community feels the City should be offering?
    - v. How are you discovering information about what events, programs and services the City is offering?
    - vi. Have you participated in these event?
    - vii. Do you feel informed about cultural events within the City?
  - b. Gather information and analysis for traffic stops made by SGPD and calls for suspicious people and vehicles made
  - c. Gather information on the demographics of the City employees and Commissions compared to the demographics of the City residents

7. Equity Training
  - a. Add implicit biased training for City Staff

Motion approved as presented by a vote of 7-0 as follows:

Ayes: Borja, Brenhaug, Fitzsimmons, Goto, Khan, Herrera, Jennings-Nuñez

Abstain: None

Absent: None

### **3. DISCUSSION OF ANNUAL WORKPLAN ACTION PLAN**

Recreation Supervisor, Matthew Morales-Stevens, provided information on Ad Hoc and Standing Committees to assist the Commission in determining the best approach for completing each of the items included in the Annual Workplan.

### **4. COMMISSIONER COMMENTS AND CONFERENCE/MEETING REPORTS**

Commissioner Fitzsimmons reported that the Community Services Department will be hosting "Art in the Park" during the summer at Smith Park and Vincent Lugo Park.

Vice-Chair Herrera shared that the City has a graffiti removal team run through the Public Works Department.

Chair Jennings-Nuñez requested to add a Land Acknowledgment Statement as an agenda item moving forward. A Land Acknowledgment is a formal statement that recognizes and respects the indigenous people as traditional stewards of this land and the enduring relationship that exists between indigenous people and their traditional lands. The Commission agreed that it should be agenized for the next meeting.

Chair Jennings-Nuñez also announced that May 25 marked the 1-year anniversary of the murder of George Floyd. Chair Jennings-Nuñez stated that the HEAR Commission came into being because of the actions that took place at that day, the murder of Mr. Floyd.

### **5. MEETING SCHEDULE**

The HEAR Commission meetings shall be held on the Fourth Tuesday of each month at 6:30pm. Staff and the Commission will discuss future meetings, dates, meeting times and meeting location.

### **6. ADJOURN HEAR COMMISSION MEETING**

Chair Jennings-Nuñez adjourned the meeting at 8:49 p.m.

Next regular meeting on Tuesday, June 22, 2021 via teleconference at 6:30pm.

Respectfully submitted:

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Danielle Adriano, Recreation Specialist

Approved this 22 day of June, 2021:



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Chasity Jennings-Nunez, Commission Chair