



**MINUTES OF JUNE 5, 2023
REGULAR MEETING OF THE SAN GABRIEL COMMUNITY SERVICES COMMISSION**

CALL TO ORDER

Vice Chair Xie called the regular meeting of the Community Services Commission to order at 6:34 P.M. on Monday, June 5, 2023, with Commissioners and staff in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California, 91776.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chair Xie.

ROLL CALL

Commissioners Present: Davis Barrantes, Cheryl Anne Cabot, Nancy Duong, and Ting Xie

Commissioners Absent: Theresa Huerta

ANNOUNCEMENTS

Manager Morales-Stevens provided information for the public on how to submit comments, and how to request meeting agendas. If you wish to address the Community Services Commission, email all public comments to CSCCommission@sgch.org.

1. APPROVAL OF AGENDA ORDER

A motion was made by Commissioner Cabot and seconded by Commissioner Duong to remove Commission Reorganization from Agenda and Reschedule the next meeting to August 7.

Motion approved as presented by a vote of 4-0-0-1 as follows:

AYES: BARRANTES, CABOT, DUONG, XIE
NOES: NONE
ABSTAIN: NONE

ABSENT: HUERTA

2. PUBLIC COMMENT

Public Comment: None

3. ACTION ITEMS

A. APPROVAL MINUTES

A motion was made by Commissioner Cabot and seconded by Commissioner Duong to move the approval minutes of the Community Services Commission Meeting for April 3, 2023 to the next meeting.

Motion approved as presented by a vote of 4-0-0-1 as follows:

AYES: BARRANTES, CABOT, DUONG, XIE
NOES: NONE
ABSTAIN: NONE
ABSENT: HUERTA

4. DISCUSSION ITEMS

A. INTRODUCTION OF JACKIE VILLALVAZO

Manager Morales-Stevens made the introduction.

Commissioners welcomed the new Recreation Specialist, Jackie Villalvazo.

Public Comment: None

B. DISCUSSION OF 2023 ANNUAL WORKPLAN

Manager Morales-Stevens presented the item.

The commission discussed the proposal of more events by HEAR commissioners. They expressed concerns about adding more big events. The commission reviewed the current year Annual Workplan, discussed the timeline of next year workplan, and expressed their interest in which events they would like to help.

The commission would like to conduct engagement surveys during the events in the summer. To increase participation, the commissioners discussed creating

Mandarin translation internships for high school students that would help translate items such as events' fliers. The commissioners agreed that providing certificates will encourage more participation.

The commissioners provided an update regarding discretionary funding for Smith Park Pool. A few requests for funds have been submitted but they were not successful. They will continue to put in request for funds.

Public Comment: None

C. MONTLY DEPARTMENT REPORT

Manager Morales-Stevens provided the report.

Public Comment: None

5. COMMISSIONER REPORTS

Vice Chair Xie attended the Egg'straordinary Pancake Breakfast & Egg Hunt on April 8. She had a few recommendations for next year's event to have different age groups for egg hunt at different times so parents can enjoy their time with different children. She also suggested having more eggs as souvenirs as they ran out fast.

Vice Chair Xie also attended the Commissioners Dinner on April 20 and American Red Cross event in East LA on April 22 that focused on helping low-income families install smoke alarm at home.

On May 3rd, Vice Chair Xie attended Cinco de Mayo event, and she enjoyed the dance and concert. She also attended Catholic Charity Religion 37th Volunteer Dinner on May 10 and Art Fest Event by Gabrielino High School on May 21.

Vice Chair Xie expressed appreciation to Community Services staff for hosting engaging city events.

6. STAFF COMMENTS

A. DATES TO REMEMBER

Manager Morales-Stevens presented the item.

Public Comment: None

B. GENERAL STAFF COMMENTS

Manager Morales-Stevens presented the item.

Public Comment: None

7. ADJOURNMENT

Vice Chair Xie adjourned the meeting at 7:57 p.m.

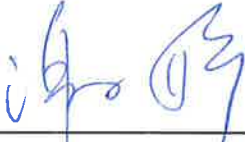
Next regular meeting held on Monday, August 7, 2023, in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California, 91776, at 6:30 pm.

Respectfully submitted:



Meyling Suy, Commission Clerk

Approved this 7th day of August 2023:



Ting Xie, Commission Vice Chair