



**MINUTES OF SEPTEMBER 15, 2022  
SPECIAL MEETING OF THE SAN GABRIEL COMMUNITY SERVICES COMMISSION**

**CALL TO ORDER**

Vice Chair Huerta called the special meeting of the Community Services Commission to order at 6:39 P.M. on Thursday, September 15, 2022, with Commissioners and staff in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California, 91776.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Commissioner Cabot.

**ROLL CALL**

**Commissioners Present:** Cheryl Anne Cabot, Catherine Cordero, Theresa Huerta and Ting Xie

**Commissioners Absent:** None.

**ANNOUNCEMENTS**

Manager Morales-Stevens provided information for the public on how to submit comments, and how to request meeting agendas. If you wish to address the Community Services Commission, email all public comments to [CSCCommission@sgch.org](mailto:CSCCommission@sgch.org).

**1. APPROVAL OF AGENDA ORDER**

The Agenda Order was approved by the Commission.

**2. PUBLIC COMMENT – None**

**3. ACTION ITEMS**

**A. APPROVAL MINUTES**

A motion was made by Commissioner Cabot, seconded by Commissioner Cordero to approve the minutes of the Community Services Commission Meeting for August 1, 2022.

*Motion approved as presented by a vote of 4-0-0 as follows:*

AYES: CABOT, CORDERO, HUERTA, XIE  
NOES: NONE  
ABSTAIN: NONE

#### **4. DISCUSSION ITEMS**

##### **A. EMPLOYEE INTRODUCTION**

Manager Morales-Stevens introduced Amy Cortez, Recreation Supervisor.

Public Comment: None

##### **B. COMMISSION REORGANIZATION**

Manager Morales-Stevens presented the item.

Commissioner Cabot nominated Vice-Chair Huerta for Chair.  
Theresa Huerta was selected Chair by acclamation.

Commissioner Cordero nominated Commissioner Xie for Vice Chair.  
Ting Xie was selected Vice Chair by acclamation.

Public Comment: None

##### **C. DISCUSSION OF APPROVED 2022 ANNUAL WORKPLAN**

Manager Morales-Stevens presented this item.

The Commission decided that each commissioner will oversee an item and work together on workplan items 1A and 1B. They are interested in collaborating with HEAR Commission for events. The Commission requested Ride SG information and data on classes, events, registrants, and resident/non-resident participation.

Public Comment: None

##### **D. MONTHLY DEPARTMENT REPORT**

Manager Morales-Stevens provided the report.

The Commission inquired about the after-school program offered at the elementary schools.

Public Comment: None

## **5. COMMISSIONER REPORTS**

Commissioner Cabot attended a gathering where she had the opportunity to speak with Jennifer Tang, district representative for Assemblyman Fong. She received information regarding opportunities for discretionary funding for the Smith Park pool.

Commissioner Cordero attended National Night Out. She enjoyed the event and said it was very informative.

Vice Chair Xie also attended National Night Out.

Public Comment: None

## **6. STAFF COMMENTS**

### **A. DATES TO REMEMBER**

Manager Morales-Stevens presented the item.

Public Comment: None

### **B. GENERAL STAFF COMMENTS**

Manager Morales-Stevens shared information regarding the Mental Wellness Expo, the Adult Center's Grand Re-opening, and the backpack giveaway.

Public Comment: None

## **7. ADJOURNMENT**

Chair Huerta adjourned the meeting at 7:47 p.m.

Next regular meeting held on Monday, October 3, 2022, in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California, 91776, at 6:30 pm.

Respectfully submitted:

  
Adrienne Franquez, Commission Clerk

Approved this 3rd day of October 2022:

  
Ting Xie, Commission Vice Chair