

COMMUNITY SERVICES COMMISSION
MINUTES OF THE REGULAR COMMUNITY SERVICES COMMISSION MEETING
MONDAY, NOVEMBER 7, 2016

- CALL TO ORDER

Chair Mullen called the regular meeting of the Community Services Commission to order at 7:03 p.m. on Monday, November 7, 2016, in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California, 91776.

- PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Mullen.

- ATTENDANCE: CHAIR MULLEN, VICE CHAIR VELAZQUEZ, COMMISSIONERS CARDENAS, CHEN, AND LUBISICH

Present: Chair Mullen, Vice Chair Velazquez, Commissioners Cardenas, Chen, and Lubisich.

1. PRESENTATIONS - NONE

2. PUBLIC COMMENT

This is the time set aside for members of the public to address the City Council on items of interest that are not on the agenda, but are within the subject matter jurisdiction of the San Gabriel City Council or items appearing on the consent calendar. The City Council values your comments; however, pursuant to the Brown Act, the City Council cannot answer any questions or take any action until such time as the matter may appear as an item on a future agenda. The Council will refer matters as appropriate to the responsible department for research, response or to provide further information.

There were no public comments.

3. APPROVAL OF MINUTES

Approval of minutes is considered routine and recommendations will be approved in one motion unless a member of the Community Services Commission or audience requests separate discussion.

- A. MINUTES OF THE COMMUNITY SERVICES COMMISSION MEETING OF OCTOBER 3, 2016.

The minutes are a record of the official actions taken at the last Community Services Commission meeting.

Recommended Action: Approval

Minutes of the Community Services Commission Meeting of October 3, 2016 were approved.

4. NEW BUSINESS

A. TURKEY TROT

Tom Boecking provided information about the upcoming 41st Annual Turkey Trot and answered questions from Commissioner Lubisich.

B. UPDATE ON DEPARTMENT STRATEGIC PLAN

Tom Boecking presented an update on the Community Services Strategic Plan, outlining both long and short term goals, and addressed questions from Vice Chair Velazquez and Commissioner Lubisich.

C. SENIOR PROGRAMS

Boecking offered an update on the department's Senior Programs and answered questions from Vice Mayor Sawkins, Chair Mullen, and Commissioner Lubisich.

D. 2017 AWARDS PROGRAM

Tom Boecking informed Commission that the department recommends to re-start the Awards Program this year. A suggestion from Commissioner Lubisich and a request from Chair Mullen were noted.

Motion to move forward with the 2017 Awards Program was approved.

E. JOINT USE AGREEMENT UPDATE

The Joint Use Agreement update was given by Tom Boecking. Questions from Commissioner Lubisich, Chair Mullen, Vice Chair Velazquez, and Vice Mayor Sawkins were addressed.

5. STAFF ITEMS

A. MONTHLY DEPARTMENT REPORT

The Monthly Department Report was provided by Tom Boecking. Comments and suggestions made by Commissioner Lubisich, Chair Mullen and Vice Chair Velazquez, regarding the Fall Fun Festival, were noted.

6. COMMISSIONER COMMENTS AND CONFERENCE/MEETING REPORTS

Commissioners addressed the Commission and the public on matters of general information and/or concern, including reports on meetings they attended, as well as upcoming events.

7. ADJOURN COMMUNITY SERVICES COMMISSION MEETING

Chair Mullen adjourned the meeting at 8:00pm, to a regular meeting at 7pm, on Monday, December 5, 2016 in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California 91776.

CITY OF SAN GABRIEL

Raiza Ibanez, Administrative Assistant II

Virginia Mullen, Commission Chair