

**CITY OF SAN GABRIEL  
HISTORIC PRESERVATION AND CULTURAL RESOURCE  
COMMISSION**

**REGULAR MEETING**

**WEDNESDAY, DECEMBER 12, 2018 – 6:30 P.M.**

**City Hall Council Chamber  
425 South Mission Drive, San Gabriel, 91776**

Angela Acosta  
Commissioner

Mark Juarez  
Commissioner

Senya Lubisich  
Commissioner

Beatriz Mojarro  
Commissioner

Eric Weeks  
Commissioner



Arminé Chaparyan  
Assistant City Manager /  
Community Development  
Director

Tracy Steinkruger  
Planning Manager

Lloyd Pilchen  
City Attorney

**Materials Available for Inspection.** The Community Development Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. You may also view agenda items online at [www.sangabrielcity.com](http://www.sangabrielcity.com). Materials related to an item on this agenda, submitted to the Historic Preservation and Cultural Resource Commission after distribution of the Agenda packet, are available for public inspection at the meeting or in the Community Development Department, located at City Hall, 425 South Mission Drive, San Gabriel, California, during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m. except for Tuesdays until 6:30 p.m.

**Persons with Disabilities.** Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Community Development Department at (626) 308-2806 at least 48 hours before the meeting, if possible.

**Questions About This Agenda?** Should any person have a question concerning any of the above agenda items prior to the meeting, please contact the Community Development Department in person or by telephone at (626) 308-2806 during regular office hours.

**NOTE: CITY HALL IS AN ACCESSIBLE FACILITY PER THE AMERICANS WITH DISABILITIES ACT.** Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the Community Development Department at (626) 308-2806 at least 48 hours before the meeting, if possible.

**HISTORIC PRESERVATION AND CULTURAL RESOURCE COMMISSION  
SPECIAL MEETING**

**AGENDA – DECEMBER 12, 2018**

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL – COMMISSION**
- 1. **INTRODUCTION AND WELCOME**  
  
Arminé Chaparyan, Assistant City Manager / Community Development Director
- 2. **INTRODUCTION OF STAFF**  
  
Tracy Steinkruger, Planning Manager  
Lloyd Pilchen, City Attorney Representative  
Jaden Smith, Administrative Assistant II
- 3. **INTRODUCTION OF COMMISSION MEMBERS**  
  
Angela Acosta, Commissioner  
Mark Juarez, Commissioner  
Senya Lubisich, Commissioner  
Beatriz Mojarro, Commissioner  
Eric Weeks, Commissioner
- 4. **SELECTION OF CHAIR**
- 5. **SELECTION OF VICE-CHAIR**
- 6. **PUBLIC COMMENT**  
  
This is the time set aside for members of the public to address the Historic Preservation and Cultural Resource Commission on items of interest that are not on the agenda, but are within the subject matter jurisdiction of the Historic Preservation and Cultural Resource Commission. Pursuant to the Brown Act, the Historic Preservation and Cultural Resource Commission cannot answer any questions or take any action until such time as the matter may appear as an item on a future agenda.
- 7. **OVERVIEW OF BROWN ACT AND OTHER LEGAL CONSIDERATIONS**

The City Attorney representative will provide an overview of the Brown Act, which guarantees the public's right to attend and participate in meetings of local legislative bodies. Other legal considerations related to meeting participation, attendance, and protocol will be addressed.

**8. MEETING SCHEDULE**

During the approval of the Rules of Order, the City Council determine that the meetings of the Historic Preservation and Cultural Resource Commission shall be held on the second Wednesday of March, June, September, and December at 6:30 P.M. It also states that members shall meet on a quarterly basis at minimum and a monthly basis as needed as determined by the Community Development Director. Staff and the Commission will discuss future meetings dates, meeting times, and meeting location.

**9. FUTURE COMMISSION TRAINING OPPORTUNITIES**

Staff and the Commission will discuss future training opportunities on contents of the Historic Preservation and Cultural Resource Ordinance and the California Environmental Quality Act.

**10. FUTURE AGENDA ITEMS**

Staff and the Commission will discuss future agenda items including, but not limited to Certified Local Government Status, Historic Context Report, Designated Properties in San Gabriel (National, State, Local Register), Mills Act Contracts, etc.

**11. COMMENTS FROM THE PLANNING MANAGER**

The Planning Manager may address the Commission and public on matters of general information and/or concern.

**12. COMMISSIONER COMMENTS AND CONFERENCE/MEETING REPORTS**

Each Commissioner may address the Commission and public on matters of general information and/or concern. This is also the time for Commissioners to report on conferences and/or meetings they have attended.

**13. ADJOURN HISTORIC PRESERVATION AND CULTURAL RESOURCE COMMISSION MEETING**

TO THE REGULAR MEETING OF THE HISTORIC PRESERVATION AND CULTURAL RESOURCE COMMISSION ON TBD AT 6:30 PM AT CITY HALL, 425 S. MISSION DRIVE, 2ND FLOOR, COUNCIL CHAMBERS.