

COMMUNITY SERVICES COMMISSION
MINUTES OF THE REGULAR COMMUNITY SERVICES COMMISSION MEETING
MONDAY, MAY 6, 2019

- CALL TO ORDER

Chair Cheung von Haam called the regular meeting of the Community Services Commission to order at 6:31 p.m. on Monday, May 6, 2019 in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California, 91776.

- PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chair Velazquez.

- ROLL CALL

Present: Chair Cheung von Haam, Vice Chair Velazquez, Commissioners Cabot, and Ding.

Absent: Commissioner Huerta

1. PRESENTATION – None

2. PUBLIC COMMENT

Pursuant to Government Code Section 54954.3, this is the time approved for members of the public to address the Community Services Commission on items of interest that are within the subject matter jurisdiction of the Community Services Commission of the City of San Gabriel. The Commission cannot take action on such comment but may put an item on a future agenda.

If you wish to address the Community Services Commission, please complete a speaker's request card and hand it to the Commission Secretary before the start of the meeting. When speaking please state your NAME for the record.

3. APPROVAL OF MINUTES

MINUTES OF THE COMMUNITY SERVICES COMMISSION MEETING OF APRIL 2019.

The minutes are a record of the official actions taken at the last Community Services Commission meeting.

Recommended Action: Approval

Minutes of the Community Services Commission Meetings from April were approved.

4. NEW BUSINESS

A. AMENDED AND RESTATED FACILITIES JOINT USE AGREEMENT

In April 2017, the City Council approved the Facilities Joint Use Agreement with San Gabriel Unified School District. This included a single agreement with general information about the joint use of District facilities, as well as Exhibits for each of the District facilities included in the agreement. At the time, City and District staff did not include City facilities as part of the agreement. Staff is now proposing an Amended and Restated Facilities Joint Use Agreement that includes language for both City and District facilities. The Amended Agreement also includes Exhibit G for Smith Park Pool, which is used by Gabrielino High School Swim Team each year.

Recommended Action:

Staff recommends that the Commission review and approve the proposed Amended and Restated Facilities Joint Use Agreement with San Gabriel Unified School District.

The Amended and Restated Facilities Joint Use Agreement with San Gabriel Unified School District was approved.

B. CONSULTANT FOR PROP 68 GRANT

The Statewide Park Program (SPP) competitive grants, made available through Proposition 68, will create new parks and new recreation opportunities in critically underserved communities across California. Eligible projects include creation of new parks, expansion of existing parks, or renovation of existing parks. Grant requests can range from \$200,000 to \$8.5 million, with no match requirement and grant applications for Round 3 are due August 5, 2019. In line with the Parks and Open Space Master Plan, staff proposes that the City of San Gabriel submit an application for the renovation of Smith Park, with possible projects including renovation of the pool/wading pool, addition of recreational features, and renovation of the park restrooms. In order to complete the required community outreach meetings and gather input from our residents and interested stakeholders, staff recommends working with Nancy Matthews of NLM Consulting. For the grant development, staff recommends moving forward with Pamela Yugar of Interwest Consulting Group.

Recommended Action:

Staff recommends that the Commission approve the proposal to work with NLM Consulting and Interwest Consulting Group for the purpose of community outreach/meetings, development of the project scope and completion of the Proposition 68 Grant Proposal.

C. SUMMER PROGRAMS UPDATE

The Summer Programs Update was provided by Community Services Supervisor James Lara.

D. SUMMER CONCERT SERIES AND COMMUNITY NIGHTS PROGRAM STAFF ITEMS

The Summer Concert Series and Community Nights Program staff items were presented by Community Services Supervisor, James Lara.

- *Chair Cheung Von Haam asked why Marshall Park was not included in the list of locations for Community Nights.*

5. STAFF ITEMS

A. MONTHLY DEPARTMENT REPORT

The Monthly Department Report was presented by Rebecca Perez.

- *Commissioner Cabot inquired about the planning of city events and how the work is distributed amongst event producers and the Community Services Department.*

6. COMMISSIONER COMMENTS AND CONFERENCE/MEETING REPORTS

Each Commissioner may address the Commission and public on matters of general information and/or concern. This is also the time for Commissioners to report on conferences and/or meetings they have attended.

- *Chair Cheung Von Haam suggested having a Commission representative attend City Council meetings to stay informed.*
- *Commissioner Cabot proposed reaching out to other city's commissions.*

7. DATES TO REMEMBER

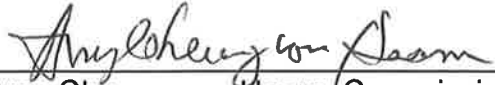
8. ADJOURN COMMISSION MEETING

Chair Cheung Von Haam adjourned the meeting at 7:53 pm, to a regular meeting, scheduled for Monday, June 3, 2019 in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California, 91776, at 6:30 pm.

Next regular meeting on June 3 2019.

CITY OF SAN GABRIEL


Adrienne Franquez, Administrative Assistant II


Amy Cheung von Haam, Commission Chair