

**CITY OF SAN GABRIEL**  
**COMMUNITY SERVICES COMMISSION**  
**MINUTES OF THE REGULAR MEETING**

**MONDAY, NOVEMBER 3, 2014**

**7:00 P.M.**

- CALL TO ORDER:** Commissioner Bryant called the regular meeting of the Community Services Commission to order at 7:14 p.m.
- COMMISSIONERS PRESENT:** Vice-Chair Lubisich, Commissioner Bryant, Commissioner Mullen, Commissioner Correa
- COMMISSIONERS ABSENT:** Chairperson Hopkins
- REPRESENTATIVES PRESENT:** None
- REPRESENTATIVES ABSENT:** Councilmember Kevin Sawkins, San Gabriel Unified School District Representative
- STAFF PRESENT:** Acting Assistant Director Tom Boecking, Commission Secretary Danielle Adriano
- APPROVAL OF MINUTES:** Commissioner Correa made a motion to approve the October 6, 2014 minutes with an exception to item 1-G. Commissioner Mullen seconded the motion. The minutes were approved with an exception to item 1-G.
- COMMENTS FROM THE PUBLIC:** None

**NEW BUSINESS**

- 1-A.** Strategic Plan Update – Acting Assistant Director Boecking announced the strategic plan team will be meeting Wednesday November 12 and the Community Forum Meeting will take place on Thursday December 4. Commissioner Mullen recapped on the strategic plan meeting explaining that during the meeting they discussed a 3-5 year vision of what the team has for community events along with a community survey. Mullen stated that the group looked at how all the facilities can be utilized and expanded. Mullen clarified that the strategic plan team’s goal is to determine what the city wants for the future, how to get to that point and tap into the resources that are available. Commissioner Correa expressed interest in the new development on San Gabriel Blvd and understood that with the permit, as a requirement to allow that development they must devote a percentage of park space to the city. Correa asked if the department was aware of this. Boecking explained that he had heard multiple comments about that development. Boecking explained that he will make sure to get a solid answer by the next commission meeting. Boecking believes the park which may be placed in the space would be more of a “Pocket Park” which would be similar to Roosevelt Park and would be a size of a small lot. Correa asked if there was a budget with the strategic plan or was the strategic plan committee just looking for

ideas or themes to develop the plan. Boecking explained that there are no monetary figures and that it is more of a 3-5 year plan. Boecking stated that after that plan is set they will begin trying to fund the plan. Commissioner Bryant asked if it is a requirement to have community locations where they are developing housing complexes. Boecking stated that he believes it is based on the number of units and the size of the development but will look into the policies for the commission. Correa asked who the Community Services Survey is going out to as well as how it is being distributed. Boecking explained that the survey has already gone out; it is available to the public on the city website as well as being distributed at all the city events.

- 1-B.** Fall Fun Festival & Haunted Zone Recap – Boecking recapped on the event which was on Thursday, October 30 and estimated 1,200-1,500 in attendance. There were 800 hot dogs which were donated and distributed to the community. The Gabrielino Drama Club created the Haunted Zone in the Grapevine Park and the community took part in the Costume Contest. The Mission Playhouse played silent cartoons and had an organist playing. Boecking stated that they do not have all the figures although it seems as if this event was far under budget. 100 pumpkins were donated from a pumpkin farm and families were able to take a pumpkin home after the event. Boecking explained that this event was a success and the department is already planning for next year's Halloween event.
- 1-C.** Turkey Trot Reminder and Schedule – Boecking reminded the commission that the Turkey Trot will be on Saturday November 8 at Vincent Lugo Park. The 5k Walk will begin at 8:00am, 1k 8:25, 5k & 10k 8:40am. Correa asked if the course was the same from last year. Boecking stated that there are certain areas that are different due to construction although for the most part the course is the same as 2013.
- 1-D.** Department Monthly Report – Boecking announced that Jefferson completed flag football and volleyball and volleyball will be entering tournaments in the near future. Basketball tryouts will be held in a couple weeks. Commissioner Correa asked about the use-agreements for Smith Park Pool by Gabrielino High School and the San Gabriel Seagulls swim teams. Correa questioned why it will be up for approval by the city council at the November 4 meeting. Boecking clarified that the use of the pool comes with a fee and depending on the percentage used based off of the municipal code city council does have to approve the agreement. Lubisich asked about the status of the USTA grant which are geared for the surfaces at the Elementary Schools. Boecking clarified that the department anticipates that the USTA will grant the funds. The department is waiting for bids to come in and once they are received they will be submitted to the USTA. Correa spoke to Mr. Ross, Principal at Washington Elementary school regarding the soccer goals which are located on their campus. Correa explained that Mr. Ross wants the goals to be fixed for safety reasons and asked Boecking to see if where they are placed at the moment will interfere with the program the department is currently holding at Washington. Boecking stated he will go to Washington and follow up with Correa before the following week.
- 1-E.** Commissioners Report – Commissioner Mullen announced that the Historical Association will host their general meeting catered by Lunas on Monday November 17 at 6pm. Mullen stated that this particular meeting will be interesting because the Historical Association will be presenting oral presentations of some of the older families in the city. Mullen invited the commission to attend the Rotary luncheon and fundraiser on November 12 in the Grapevine Room. Mullen explained there will be a raffle for 3ft. trees which have been decorated by the members. Mullen announced on November 6 at the Elks Club there will be a Forum Meeting regarding the construction which will be taking place in the near future. Correa reported that AYSO will have their closing ceremonies at Shakey's in San Gabriel on December 6 and will be an all day event and fundraiser. Correa also announced there is a new restaurant which is on San Marino and

Hermosa Dr., "Taco Burracho." Lubisich reported that she continues to hear from the community about access to facilities due to them being closed on the weekends. Lubisich wanted to emphasize how important it is to have access to the school fields for programs and activities. Lubisich also wanted to hear how things are going with the re-organization. Lubisich wanted clarification on if the move from Parks & Recreation to Community Services was done as a cost savings measure and an update on the effects of the reorganization. Boecking stated that this topic will be placed on the December agenda so the department can have a formal report. Boecking clarified that going into the reorganization the Department knew that the cost would be more rather than save money due to the amount of staffing it would take to effectively maintain both the Public Works and Community Services Departments.

- 1-F.** Dates to Remember – The 39<sup>th</sup> Annual Turkey Trot will take place on Saturday November 8, 2014. The next commission meeting will be held on Monday, December 1, 2014 at the Adult Recreation Center in the Padillo Room and The Holiday Tree lighting will take place at Plaza Park December 2 at 6:00pm.

**COMMENTS BY STAFF: None**

**COMMENTS BY COMMISSIONERS:** Commissioner Correa sent an email to Director Rebecca Perez regarding Marshall Park and the plans to use black artificial turf. Correa explained that there was an article published about a potential link to children developing cancer. Those children who are now adults believe that there could be a link to the black artificial turf although no studies have been done to prove the direct link. Correa did want to mention this due to the development at Marshall Park. Boecking stated that Director Perez did forward that information to the consultant.

**Vice-Chair Lubisich adjourned the meeting at 7:52 p.m.  
to a regular meeting on Monday December 1 at 7:00 p.m.**

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The complete text of the Community Services Commission meeting minutes is available on tape and may be reviewed within 90 days after the meeting in the Parks and Recreation office during regular business hours.

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San Gabriel Community Services Commission

ATTEST: \_\_\_\_\_

Danielle Adriano  
San Gabriel Community Services Commission Secretary