
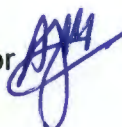


City of San Gabriel
STAFF REPORT

DATE: December 18, 2018

TO: Honorable Mayor and City Council

FROM: Mark Lazzaretto, City Manager 

BY: Algis J. Marciuska, PE, Acting Public Works Director 
Szeka "Angela" Cheng, PE, Senior Civil Engineer

SUBJECT: **Second Amendment to the Professional Service Agreement with Civiltec Engineering Inc. for the Del Mar Avenue Sewer and Pavement Rehabilitation Phase 2 Design**

SUMMARY

Staff recommends that the City Council approve a Second Amendment to the Professional Services Agreement with Civiltec Engineering Inc. for design of the Del Mar Avenue Sewer Rehabilitation and Pavement Rehabilitation Phase 2 Project to include additional design work in the amount of \$25,519.00, for a total Agreement amount of \$291,745.30.

INTRODUCTION

On February 21, 2017, the City Council approved a Professional Services Agreement with Civiltec Engineering Inc. to provide engineering design services for the design of the Del Mar Avenue Sewer Rehabilitation and Phase 2 Pavement and approved a purchase order in the amount of \$245,836.30. On April 3, 2018, the City Council approved the amendment with Civiltec Engineering Inc. to include curb ramp designs and increased the purchase order No. 7697 to the amount of \$266,226.30. The project will replace sewer main and reconstruct pavement along Del Mar Avenue between Chestnut Avenue and Dewey Avenue.

ANALYSIS

Due to the SCE Transmission Overhead Line Undergrounding Project at the intersection of Del Mar Avenue and Valley Boulevard, the Del Mar Avenue Sewer Rehabilitation and Pavement Rehabilitation Phase 2 Project is separated into two phases – Phase 2A and 2B. Phase 2A is to reconstruct the pavement from 200' north of Valley Boulevard and Chestnut Avenue, which is under construction now. Phase 2B is to replace sewer main from Dewey Avenue and Chestnut

Avenue and reconstruct the rest of the pavement from Dewey Avenue to 200' north of Valley Boulevard.

The proposed Amendment (Attachment A) is necessary to compensate the additional coordination work with Southern California Edison for the SCE Transmission Overhead Line Undergrounding Project and separate the project into two phases. Additional time is also needed to complete the design, and a month has been added to the schedule.

The engineering design is expected to be completed by February 2019. Construction will begin in Summer 2019 and is expected to be completed by Fall 2019.

FISCAL IMPACT

Funding is available in approved budget from the CIP 4-14-01 proceeds in Account 122-800-38-97-728. Half of the additional amount (\$12,609.50) will be paid by developer of the 101 W. Valley Boulevard Project who requested the SCE Overhead Transmission Line Undergrounding Project.

RECOMMENDATION

Staff recommends that the City Council approve the Second Amendment to the Professional Service Agreement with Civiltec Engineering Inc., and approve an increase to Purchase Order No. 7697 in the amount of \$25,519.00 from account number 122-800-38-97-728, for a total agreement amount of \$291,745.30. Half of the additional amount (\$12,609.50) will be reimbursed by the developer of the 101 W. Valley Boulevard Project.

ATTACHMENTS

- A. Second Amendment to the Professional Service Agreement with Civiltec Engineering Inc.

**SECOND AMENDMENT TO THE PROFESSIONAL SERVICES
AGREEMENT BETWEEN THE CITY OF SAN GABRIEL
AND CIVILTEC ENGINEERING, INC.
FOR DEL MAR AVENUE SEWER AND PAVEMENT
REHABILITATION PHASE 2 DESIGN**

This Amendment ("AMENDMENT") to the Professional Services Agreement ("AGREEMENT") between the City of San Gabriel, a municipal corporation of the State of California ("CITY") and Civiltec Engineering, Inc., a California corporation ("CONSULTANT"), is made by and between the CITY and CONSULTANT as of the 18th day of December 2018. CITY and CONSULTANT are hereinafter collectively referred to as the "PARTIES".

RECITALS

WHEREAS, the parties entered into an Agreement dated the 21st of February 2017 to provide Engineering Design Services for Del Mar Avenue Sewer and Pavement Rehabilitation Phase 2 Design ("PROJECT") in the amount of \$245,836.30.

WHEREAS, the CITY amended the Agreement on April 3, 2018 for a total not to exceed amount of \$266,226.30 to extend the project duration and increase the contract amount to provide the additional services bringing all curbs in the project up to ADA standards.

WHEREAS, due to additional coordination work with the SCE Transmission Overhead Line Undergrounding Project and the extra work to separate the project into two phases, the City now wishes to execute a SECOND AMENDMENT to increase the contract amount to provide the additional services described in Exhibit "A".

NOW, THEREFORE, the PARTIES hereto agree as follows:

AGREEMENT

1. The AMENDED AGREEMENT called for the CITY to pay the CONSULTANT a sum not to exceed \$266,226.30. This amount shall now be increased by \$25,519.00 for a new total not to exceed amount of "\$291,745.30."

2. The term of the AGREEMENT is revised to provide that the AGREEMENT shall remain in full force until the project is complete.

3. All other terms and conditions in the AGREEMENT shall remain in full force and effect to the extent they are not in conflict with this AMENDMENT.

IN WITNESS WHEREOF, the Parties have executed this AMENDMENT on the day and year first above written.

CIVILTEC ENGINEERING, INC.

CITY OF SAN GABRIEL

C. SHEM HAWES, PE
PRINCIPAL

MARK LAZZARETTO
CITY MANAGER

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

Attachments: Consultant Scope & Fee Proposal



Civil, Water, Wastewater, Drainage and Transportation Engineering
 Construction Management • Surveying
 California • Arizona

October 9, 2018

City of San Gabriel
 Public Works Department
 425 S. Mission Drive
 San Gabriel, CA 91776

Sent Via Email: scheng@sgch.org

ATTN: Szeka Angela Cheng, Associate Engineer

Subject: Amendment #2 for Del Mar Avenue Sewer Upgrade and Pavement Rehabilitation
 San Gabriel, CA

Dear Mr. Grilley,

Civiltec would like to present Amendment #2 for additional services for the subject project. The total amount of \$25,519.00 is requested to compensate for the additional scope of services:

<p>Coordinate with Development at 101 W Valley Blvd: Due to the Hyatt hotel under construction at 101 W Valley, there has been changes to the street design and coordination with the development. This includes designing a right turn lane, median and coordinating the ROW with the improvements.</p> <p>Coordinate with SCE: The development is also requiring SCE to underground overhead transmission lines at the intersection. It has been necessary to coordinate our design with SCE. This has included meeting, phone calls, correspondence, sharing CAD files, and modifying the sewer line design multiple times to avoid conflicts.</p> <p>Separate drawings into Phases: During design it was decided to separate the drawings into two phases to separate the street construction south of Valley Boulevard for a second phase. This required revising the drawings and separating the specifications to two different bid package sets.</p>	<p>\$25,519.00</p>
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The contract amount is revised as follows:

Current Contract Amount: \$266,226.30
 Revised Contract Amount: **\$291,745.30**

Angela Cheng, City of San Gabriel
Amendment #2 for Del Mar Avenue
October 9, 2018
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Please return the form signed and dated if Amendment #2 is acceptable. Contact the undersigned directly with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'GR', with a long horizontal flourish extending to the right.

CIVILTEC *engineering, inc.*
Greg Ripperger, P.E.
Project Manager

X:\2017\2017113.00-SanGabriel-Del Mar Sewer and Street Recon\Incoming\Client\Contracts\Amendment No. 2.docx

Attachment(s): A – Breakdown of Hours

CLIENT ACCEPTANCE CERTIFICATION OF AMENDMENT #2

Receipt of Amendment #2 for Additional Scope of Services for Del Mar Avenue Sewer Upgrade and Pavement Rehabilitation is hereby acknowledged and all conditions contained therein are accepted.

Date: _____

Signature: _____

Print Name: _____

City of San Gabriel Amendment #2 for Del Mar Ave Sewer and Pavement Rehabilitation

Engineering Services Manhour and Cost Estimate
Date: October 9, 2018

	HOURS BY PE	HOURS BY PM	HOURS BY PrE	HOURS BY SE	HOURS BY DD	HOURS BY CT	HOURS BY PT	HOURS BY AA	Total Fee	Hours
RATE	\$ 220.00	\$ 188.00	\$ 170.00	\$ 147.00	\$ 128.00	\$ 100.00	\$ 105.00	\$ 80.00	BUDGET	HOURS
Engineering Services										
AMENDMENT 2 - Development Coordination									\$ 25,519.00	404
Task 001 Development Coordination		14		32		55			\$ 12,836.00	101
Task 002 SCE Coordination		12		25		44			\$ 10,331.00	81
Task 003 Split into Phases		4				16			\$ 2,352.00	20
									\$ -	0
TOTAL HOURS	0	30	0	57	0	115	0	0		202
TOTAL BUDGET	\$ -	\$ 5,640.00	\$ -	\$ 8,379.00	\$ -	\$ 11,500.00	\$ -	\$ -	\$ 25,519.00	

PM = Project Manager PrE = Project Engineer
PE = Principal Engineer DD = Designer Drafter
CT = CAD Technician PT = Planning Technician
AA = Admin Assistant SE = Staff Engineer
RO = Resident Observer TM = Two Man Survey