



**MINUTES OF OCTOBER 15, 2019
REGULAR MEETING OF THE SAN GABRIEL CITY COUNCIL**

CALL TO ORDER

Mayor Pu called the regular meeting of the San Gabriel City Council to order at 6:31 p.m. on Tuesday, October 15, 2019, in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California, 91776.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Costanzo.

ROLL CALL

Council Members Present: Juli Costanzo, John R. Harrington, Vice Mayor Denise Menchaca, and Mayor Jason Pu.

Council Members Absent: Chin Ho Liao.

Staff Members Present: City Manager Mark Lazzaretto; City Attorney Keith Lemieux; Assistant City Manager/Community Development Director Arminé Chaparyan; Community Services/Interim Mission Playhouse Director Rebecca Perez, Police Chief Eugene Harris, Chief City Clerk Sharon Clark, Public Works Director/City Engineer Greg de Vinck; Interim Fire Chief Steven Wallace; Management Specialist/Acting Finance Director Paula Chamberlain, Human Resources/Risk Management Director Edward Macias, and Assistant City Clerk Marilyn Bonus.

A motion was made by Council Member Costanzo, seconded by Vice Mayor Menchaca, to excuse Council Member Liao's absence.

Motion carried 4-0-0-1 as follows:

AYES: COSTANZO, HARRINGTON, MENCHACA, PU
NOES: NONE
ABSTAIN: NONE
ABSENT: LIAO

1. APPROVAL OF AGENDA ORDER

A motion was made by Vice Mayor Menchaca, seconded by Council Member Harrington, to approve the agenda order.

Motion approved Agenda Order by a vote of 4-0-0-1 as follows:

AYES: COSTANZO, HARRINGTON, MENCHACA, PU
NOES: NONE
ABSTAIN: NONE
ABSENT: LIAO

2. PRESENTATIONS

A. CEREMONIAL SWEARING IN OF NEW FIRE CAPTAIN ERIC CALISHER

Presentation was made by Interim Fire Chief Steven Wallace and the Oath of Allegiance was administered by Chief City Clerk Sharon Clark.

B. ACTIVE SAN GABRIEL VALLEY – OPEN STREETS EVENT

Presentation was made by Active San Gabriel Special Programs Specialist Andrew Yip.

3. PUBLIC COMMENT

Debbie Kilgore, resident, expressed concerns about noticing related to the Mitigated Negative Declaration for the Arroyo Village project.

4. CONSENT CALENDAR

Items 4D and 4E were pulled by Mayor Pu for separate discussion.

A motion was made by Vice Mayor Menchaca, seconded by Council Member Costanzo, to approve Consent Calendar items 4A – 4C and 4F – 4G as presented.

Motion approved Consent Calendar items 4A – 4C and 4F – 4G as presented by a vote of 4-0-0-1 as follows:

AYES: COSTANZO, HARRINGTON, MENCHACA, PU
NOES: NONE
ABSTAIN: NONE
ABSENT: LIAO

Regarding item 4D, Mayor Pu received confirmation from Public Works Director/City Engineer de Vinck, that although only two residents signed the request, more residents are involved in the event.

Regarding item 4E, discussion included liability and security plans being required for other similar events.

A motion was made by Mayor Pu, seconded by Vice Mayor Menchaca, to approve items 4D and 4E, subject to additional conditions for item E to require liability to be assumed by the organizer and for Police Department approval of the security plan.

Motion approved Consent Calendar items 4D as presented and 4E as amended by a vote of 4-0-0-1 as follows:

AYES: COSTANZO, HARRINGTON, MENCHACA, PU
NOES: NONE
ABSTAIN: NONE
ABSENT: LIAO

A. APPROVAL OF MINUTES

City Council approved the following:

1. Minutes of the City Council Regular Meeting of September 17, 2019.
2. Minutes of the City Council Regular Meeting of October 1, 2019.

B. MATERIAL DEMANDS

City Council approved the September 20, 2019, and September 26, 2019, Registers of Demands and Warrants for the payment of City expenditures.

C. FIRE DEPARTMENT PURCHASE ORDER FOR EMS SUPPLIES AND EQUIPMENT

City Council authorized the issuance of an open purchase order in the amount of \$65,000 to Life Assist, Inc. in accordance to the cooperative and piggyback purchasing procedures within Municipal Code Section 34.35. Funding for this expense is available within account number 121-761-00-21-000.

D. RESOLUTION NO. 19-45 FOR TEMPORARY STREET CLOSURE AT THE INTERSECTION OF ADELYN DRIVE AND ROSEMONT BOULEVARD ON NOVEMBER 2, 2019

City Council adopted **Resolution No. 19-45** authorizing closure of the intersection of Adelyn Drive and Rosemont Boulevard from 3:00 p.m. to 8:00 p.m. on Saturday, November 2, 2019.

E. RESOLUTION NO. 19-48 FOR TEMPORARY STREET CLOSURE AT 864 COMMERCIAL AVENUE BETWEEN GLADYS AND THE RUBIO WASH ON NOVEMBER 2, 2019

City Council adopted **Resolution No. 19-48** authorizing closure of Commercial Avenue between Gladys Avenue and the Rubio Wash from 5:00 p.m. to 10:00 p.m. on Saturday, November 2, 2019, subject to additional conditions for the requester to assume liability and for Police Department approval of the security plan.

F. ACCEPTANCE OF FINAL PARCEL MAP NO. 72696 (314 E. MISSION ROAD) PLANNING CASE PL-41-070

City Council accepted Final Parcel Map No. 72696 and authorized filing with the Los Angeles County Recorder upon satisfaction of the Covenants, Conditions, and Restrictions requirement.

G. AUTHORIZATION TO EXECUTE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH IMPRENTA COMMUNICATIONS GROUP IN THE AMOUNT OF \$35,128, FOR EDUCATION AND OUTREACH SERVICES FOR A SALES TAX BALLOT INITIATIVE

City Council authorized the City Manager to execute Amendment Number One to the Professional Services Agreement with Imprenta Communications Group for education and outreach services for a sales tax ballot measure.

5. PUBLIC HEARING – None.

6. NEW BUSINESS

A. CONSIDERATION OF RESOLUTIONS RELATING TO SAN GABRIEL'S GENERAL MUNICIPAL ELECTION TO BE HELD ON MARCH 3, 2020, INCLUDING PLACING A MEASURE ENACTING AN ORDINANCE FOR A TRANSACTIONS AND USE TAX ON THE MARCH 2020 BALLOT

Presentation was made by City Manager Mark Lazzaretto and Chief City Clerk Sharon Clark.

There was no public comment.

Discussion included the language for the ballot measure related to its suitability, efficacy in other cities, and generality versus specificity required for a general tax rather than a special tax; ballot measure language and public education messaging; desire to add public safety wording to the title; and word-count limitations.

Following discussion, there was a consensus of the City Council to revise the ballot measure title to read, "San Gabriel Services/Infrastructure/Safety Protection Measure."

Relative to Resolution No. 19-52, Section 1, the City Council authorized Mayor Pu and Vice Mayor Menchaca to write the argument in favor of the City Measure.

A motion was made by Council Member Harrington, seconded by Council Member Costanzo, to:

1. Adopt **Resolution No. 19-49** calling for the holding of a General Municipal Election on Tuesday, March 3, 2020, and for the submission to the voters of a question relating to an ordinance enacting a transactions and use tax, as amended with the revised measure title;
2. Adopt **Resolution No. 19-50** requesting the Board of Supervisors of the County of Los Angeles to consolidate, administer, manage and oversee the Election, as amended with the revised measure title;
3. Adopt **Resolution No. 19-51** adopting regulations for candidates' statements;
4. Adopt **Resolution No. 19-52**, providing for rebuttal arguments relating to the ballot measure, noting the authorization of Mayor Pu and Vice Mayor Menchaca to write the argument in favor of the ballot measure.

Motion approved New Business item 6A by a vote of 4-0-0-1 as follows:

AYES: COSTANZO, HARRINGTON, MENCHACA, PU
NOES: NONE
ABSTAIN: NONE
ABSENT: LIAO

B. MISSION DISTRICT ECONOMIC ANALYSIS AND MARKET STUDY PRESENTATION; RESOLUTION NO. 19-53 – AMENDING THE FISCAL YEAR 2019-20 OPERATING BUDGET TO APPROPRIATE \$48,851 FOR THE REMAINING PORTION OF THE MISSION DISTRICT ECONOMIC ANALYSIS STUDY

Presentation was made by Economic Development Manager Angelica Frausto-Lupo and consultant AECOM's team of Andrew Kaplan, Principal, Lucia Fischer, Economist, and Cathy Tang, Urban Designer.

Mayor Pu opened the public comment period.

Senya Lubisich, resident, expressed concerns about the inclusion of historic preservation considerations in planning for the Mission District, and commented on walkability, bikeways, residential access and attention to nearby intersections.

Ken Lee, Pacific Plaza Premier Development Group Vice President – Development, commended the City's investment in this analysis, commented on the tremendous potential of the Mission District and his desire to see the community continue to develop in a way that strengthens history and development, and expressed his opinion that a parking study is appropriate.

Debbie Kilgore, resident, expressed concerns about parking, traffic congestion, and pedestrian safety related to future development.

Mayor Pu closed the public comment period.

Discussion included the positive factors of having city-owned property and community partners; input from City commissions; outreach to stakeholders and possible partners including the School District, Archdiocese, Hospital, and Tourism Marketing Improvement District; costs and benefits of updating the Mission District Specific Plan, in part or in whole, and for a parking study; desire to move forward with both short and long-term initiatives; way-finding signage; parking, traffic, and revenue impacts, and possible locations for the Hayes House, Historical Museum, and basketball courts in various development models; branding to help tell San Gabriel's story; and regular programming to bring people in during the week.

A motion was made by Vice Mayor Menchaca, seconded by Council Member Costanzo, to adopt **Resolution No. 19-53** amending the FY 2019-20 Operating Budget to appropriate \$48,851 in the General Fund and Capital/Special Projects Fund for the Mission District Economic Analysis Study and amend the revenue estimate in the Capital/Special Projects Fund.

Motion approved New Business item 6B by a vote of 4-0-0-1 as follows:

AYES: COSTANZO, HARRINGTON, MENCHACA, PU
NOES: NONE
ABSTAIN: NONE
ABSENT: LIAO

C. FIRST READING OF AN ORDINANCE AMENDING TITLE III, SECTION 34 OF THE SAN GABRIEL MUNICIPAL CODE – FINANCE AND REVENUE

Presentation was made by Management Specialist/Acting Finance Director Paula Chamberlain.

There was no public comment.

A motion was made by Council Member Costanzo, seconded by Vice Mayor Menchaca, to waive further reading, read by title only, and introduce **Ordinance No. 657** amending Title III, Section 34 of the San Gabriel Municipal Code, pertaining to Claims and Demands, Purchasing Procedures, and Informal Bidding Procedures.

Motion approved New Business item 6C by a vote of 4-0-0-1 as follows:

AYES: COSTANZO, HARRINGTON, MENCHACA, PU
NOES: NONE
ABSTAIN: NONE
ABSENT: LIAO

D. PRESENTATION ON THE METRO 710 FREEWAY MOBILITY IMPROVEMENT PROJECTS LIST

Presentation was made by Public Works Director/City Engineer de Vinck.

There was no public comment.

7. PUBLIC COMMENT – None.

8. CITY MANAGER’S REPORT

City Manager Lazzaretto explained that State Senator Rubio sponsored SB 751 which allows the Council of Governments (COG) to create the San Gabriel Valley Regional Housing Trust to receive public and private funds to finance homeless and affordable housing projects. The COG has asked city managers and staff to be part of a working group to create the Bylaws for the Trust. He requested Council approval before committing staff time for himself and Assistant City Manager/Community Development Director Chaparyan to participate. There was a consensus of the City Council to approve the participation.

Mayor Pu requested an update for the City Council on the most relevant housing bills just signed by the Governor, including those which may necessitate further amendment of the City’s recently-amended Accessory Dwelling Unit (ADA) ordinance.

9. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Vice Mayor Menchaca thanked those who attended the La Casa Gala last week. She reported that at a neighborhood watch meeting she attended there was great concern about mosquitos and suggested that information be posted on the City's website.

Council Member Costanzo announced that State Senator Portantino is hosting a mosquito presentation on October 19, 2019, from 2:00 – 4:00 p.m. in the Jack Scott Room at Pasadena City College.

Council Member Harrington reported his attendance at the La Casa fundraiser, and announced the Asian Youth Center (AYC) fundraiser on October 25, 2019.

Mayor Pu reported on his attendance at the La Casa event, commented that the City is being honored at the upcoming AYC event; and announced that he will be attending the League of California Cities conference and will bring a report back.

10. CLOSED SESSION – None.

11. ADJOURNMENT

Mayor Pu adjourned the meeting at 9:44 p.m.

Respectfully submitted:

JULIE NGUYEN, City Clerk

Approved this 5th day of November, 2019:

JASON PU, Mayor