



# City of San Gabriel

## STAFF REPORT

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DATE: April 21, 2020

TO: Honorable Mayor and Council Members

FROM: Mark Lazzaretto, City Manager

BY: Sharon Clark, Chief City Clerk  
Marilyn Bonus, Assistant City Clerk

SUBJECT: **Mayor's Appointments to Intergovernmental Agencies - Council Liaisons**

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### SUMMARY

*The Mayor is responsible for appointing members of the City Council to serve on various local and regional committees and organization boards, as well as liaisons for City initiatives. In addition, it is necessary for the Council to take formal action to designate the newly-appointed Mayor to serve as the Delegate to the Los Angeles County Sanitation District Board and Los Angeles County City Selection Committee.*

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### ANALYSIS

The Mayor is responsible for appointing members of the City Council to serve on various local and regional committees and organization boards, and as liaisons for City initiatives. Each year after the City Council reorganization meeting, these appointments are reviewed by the Mayor and Council Members. In addition, it is necessary for the Council to take formal action to designate the newly-appointed Mayor to serve as the Delegate to the Los Angeles County Sanitation District Board and Los Angeles County City Selection Committee.

Council Members serving as delegates to these governmental agencies/organizations and as Council liaisons attend regularly-scheduled meetings to discuss and make recommendations regarding issues that may affect cities within their jurisdiction. Regular meeting days and times are indicated for each organization along with any stipends they offer for meeting attendance.

Based on feedback received from the members of the Council, Mayor Menchaca has made appointment recommendations. These proposed changes have been updated in the Council Appointments to Committees, Organizations, and as Council Liaison List as Attachment A.

**RECOMMENDATION**

Staff recommends that the City Council approve the attached list of appointments to Committees, Organizations, and Council Liaisons for City initiatives.

**ATTACHMENTS**

- A. Council Appointments to Committees, Organizations, and the Council Liaison List for City initiatives.

External Committees (Complete List)								
COMMITTEES	DELEGATE OR LIAISON 2020-2021	ALTERNATE 2020-2021	DELEGATE OR LIAISON 2019-2020	ALTERNATE 2019-2020	BACKGROUND OR RESPONSIBILITIES	MEETING DETAILS	STIPEND AMOUNT	NOTES
<b>Active San Gabriel Valley (SGV)</b> www.activesgv.org	Menchaca	Ding	Menchaca	Pu	ActiveSGV's mission is to support a more sustainable, equitable, and livable San Gabriel Valley.	The Blue Ribbon Committee (BRC) meets quarterly. (No Longer public) "Get Active" Meetings; Monthly Second Thursday; Time: 7:00-8:30PM; Location: Jeff Seymour Family Center (10900 Mulhall Street, El Monte 91731)	N/A	Comprised of at least one Council Member from each partner City. Each City may also assign an alternate.
<b>California Joint Powers Insurance Authority</b> 8081 Moody Street, La Palma, CA 90623 (800) 229-2343 (562) 467-8700 Veronica Ruiz, Agency Clerk vruiz@cjpia.org www.cjpia.org	Ding	Edward Macias	Menchaca	Edward Macias	The California Joint Powers Insurance Authority was created by the members, for the members. When the insurance industry abandoned cities in the mid-1970s, a group of 33 progressive cities joined together to form the California JPIA for the purpose of providing liability protection for its members.	Annual Board Meetings have been moved to Thursday, October 15, 2020 at 9:00 a.m. ; Location: Hilton Santa Barbara Beachfront Resort. This coincides with the Risk Management Educational Forum; Time: 9:00 a.m. to 10:00 a.m. ; Location: Hilton Santa Barbara Beachfront Resort	Annually receives a stipend of \$100 for attending Annual Board Meeting	Any council member can be appointed as a delegate and can appoint 1 or more alternates. City Manager is one of the Alternates. For voting purposes, a certification letter from CJPIA is required. Request a certification form from JPIA" <b>Certification Letter Required</b>
<b>Chamber of Commerce</b> 620 W. Santa Anita Street, San Gabriel, CA 91776 (626) 576-2525 (818)636-1149 Sandy Rosco www.sangabrielchamber.org	Harrington	TBD	Costanzo	Menchaca	The mission of the San Gabriel Chamber of Commerce is to provide services to our membership and community that enhances a favorable business environment. Makes policies, sets programs for the Chamber to be implemented by staff.	Monthly Second Wednesday; Time: 6:00-8:00pm; Location: Alternates between the Hilton Los Angeles/ San Gabriel and the Sheraton Los Angeles San Gabriel, currently scheduled at the Hilton for April, May and June	N/A	<b>Certification Letter Required</b>
<b>Independent Cities Association</b> 1049 Havenhurst Drive #5, West Hollywood, CA 90046 ica@icacities.org www.icacities.org	Pu	Harrington	Pu	Harrington	Maintains public/private partnerships with carefully selected public and private sector organizations for the purpose of furthering the interests of all concerned.	Monthly Board Meetings - Second Thursday of each month Time: 7:00 p.m. to 8:30 p.m. Location: Varies; Updated meeting information can be found at www.lacities.org	N/A	Council can appoint any councilmember as delegate and alternate. <b>Certification Letter Required</b>
<b>League of California Cities</b> 1400 K Street, Suite 400, Sacramento, CA 95814 (916) 658-8200 (916) 658-8236 Jennifer Quan, LA County District Division Regional Public Affairs Manager (626) 786-5142 www.cacities.org	Pu	Liao	Pu	Liao	The League's purpose is to strengthen and protect local control for cities through education and advocacy to enhance the quality of life for all Californians.	Board of Directors meet on a quarterly basis and is required by the bylaws to meet no fewer than four times per year. Annual Conference in October 7 - October 9, 2020 in Long Beach The Los Angeles County Division holds general membership meetings at various times throughout the year. All General Membership meetings begin with a reception at 6 PM, followed by the meeting (unless otherwise noted). Additional Division events include: The Countywide City Managers Meeting, the Annual Installation Ceremony & Dinner, a Division meeting at the Annual Conference, and the All Cities Holiday Reception	N/A	All elected and appointed officials in Member Cities are members of the League. <b>Certification Letter Required</b>
<b>Los Angeles County Sanitation District</b> 1955 Workman Mill Road, Whittier, CA 90707 (562) 908-4288 x1500 Rechelle Asperin, Secretary to the Chief Engineer rasperin@lacsds.org www.lacsds.org	Mayor	Liao	Mayor	Costanzo	Confederation of independent special districts serving the water pollution sanitation districts control and solid waste management needs in Los Angeles County	Monthly Second & Fourth Wednesday; Time: 1:30 pm; Location: 1955 Workman Mill Road, Whittier, CA 90601	Member receives a stipend of \$125.00 per meeting.	Mayor needs to be the Delegate and mayor can appoint any other member as alternate. <b>Certification Letter Required</b>
<b>Los Angeles County City Selection Committee</b> 500 West Temple Street, Ste. 383, Los Angeles, CA 90012 (213) 974-1431 Fax (213) 633-5102 cityselection@bos.lacounty.gov	Mayor		Mayor		Members of the LA County City Selection Committee includes the Mayor of each city within Los Angeles County. The term of office for each Member of the LA County City Selection Committee coincides with City Mayor terms.	Meet as needed; Committee meets three or four times a year, at the call of the Chairman.	N/A	Each city appoints an elected official (Mayor) as a delegate to the City Selection Committee; Councilmember for alternate.
<b>Los Angeles Regional Water Quality Control Board</b> 320 West Fourth Street, Suite 200 Los Angeles, CA 90013 (213) 576-6600 Fax: (213) 576-6640 www.waterboards.ca.gov/losangeles	Liao	Menchaca	Liao	Menchaca	Board members of this agency are appointed by the Governor. To preserve and enhance water quality in the Los Angeles Region for the benefit of present and future generations. Responsible for regulations, oversight and enforcement of permits for stormwater (MS4) and sanitation sewer systems.	Meet as needed	N/A	Irma Munoz (Los Angeles) is the Chairperson. San Gabriel is not a member, but is affected by this agency's rule making.
<b>Metropolitan Transportation Authority</b> The Governance Council One Gateway Plaza, MS 99-7-1, Los Angeles, 90012 (213) 922-1282 Dolores Ramos: (213) 922-1210 ramosd@metro.net servicecouncils@metro.net	Harrington	Pu	Harrington	Pu	Metro is responsible for the continuous improvement of an efficient and effective transportation system for Los Angeles County. Under the bylaws, governance councils have the authority to change, add, or delete service in conformance with MTA service standards, policies and collective bargaining agreements.	Meetings second Monday; Time: 5:00 pm; Location: 3449 Santa Anita Avenue, El Monte, CA 91731 Division 9 Building, 3rd Floor El Monte, CA 91731	Governance council members receive \$100 per meeting attended up to maximum of 2 per month.	Council can appoint any councilmember as delegate and alternate. A letter is required from the nominating authorities to serve. Once a nominee is appointed by Metro's Board, no further action is needed to maintain the term. There are no alternates for SGV Service Council." <b>Certification Letter Required</b>

<p><b>National League of Cities</b> 660 North Capitol Street, NW, Suite 450 Washington, DC 20001 1-877-827-2385 membership@nlc.org www.nlc.org</p>	Liao	Menchaca	Liao	Menchaca	Working in partnership with 49 states Municipal leagues, the National League of Cities serves as a resource to and an advocate for the more than 18,000 cities, villages, and towns it represents.	City Summit; Time: Nov 18 to 21, 2020; Location: Tampa, Florida	N/A	Council can appoint any councilmember as delegate and alternate. <b>Certification Letter Required</b>
<p><b>San Gabriel Community Foundation</b> (626) 224-8898 sgcommunityfoundation@gmail.com</p>	Liao	Menchaca	Liao	Costanzo	The San Gabriel Community Foundation dedicates itself to fulfilling community needs by creating and strengthening opportunities for efficiently managed charitable giving.	Meet as needed	N/A	A partnership of City of San Gabriel, San Gabriel Unified School District, Church of Our Saviour and San Gabriel Valley Medical Center
<p><b>San Gabriel Unified School Board</b> 408 Junipero Serra Drive, San Gabriel, CA 91776 (626) 451-5400 Zulma Ayala Executive Assistant to the Superintendent Tel: (626) 451-5403 Fax: (626) 451-5494</p>	Harrington	Ding	Harrington	Costanzo	The San Gabriel Unified School District boasts a long-standing record of excellence. Most of our comprehensive sites are Distinguished Schools. Our 514 employees are committed to the furtherance of this achievement; we make a significant investment each year in the professional growth and development of teachers and instructional service personnel to continue to raise the bar.	Monthly Second & Fourth Tuesday; Time: 7:00 pm; Location: 408 Junipero Serra Drive, San Gabriel, CA 91776	N/A	
<p><b>San Gabriel Valley Council of Governments - Water Committee</b> 1000 S. Fremont Ave. Unit 42, Bldg. A-10N Suite 10-210 Alhambra, CA 91803 (626) 457-1800 www.sgvocog.org Samantha Matthews, Management Analyst sgv@sgvocog.org</p>	Liao	Menchaca	Liao	TBD	The SGVCOG Water Committee studies problems, programs, and other matters which pertain to the issues of water resources, water quality, wastewater and other regional issues and provides policy direction in these areas to the Governing Board.	Monthly Second Tuesday; Time: 10:00 a.m.; Location: Upper San Gabriel Valley Municipal Water District Office - 602 E. Huntington Drive, Monrovia, CA 91016)	N/A	Council can appoint any councilmember as delegate and alternate. <b>Certification Letter</b>
<p><b>San Gabriel Valley Council of Governments - Capital Projects and Construction Committee</b> 4900 Rivergrade Road. Ste.A120, Irwindale, CA 91706 (626) 962-9292 Deanna Stanley Fax (626) 962-3552 dstanley@sgvocog.org www.theaceproject.org</p>	Menchaca	Liao	Costanzo	Liao	The ACE Construction Authority is a single purpose construction authority created by the San Gabriel Valley Council of Governments in 1998 to mitigate the impacts of significant increases in rail traffic over 70 miles of mainline railroad in the San Gabriel Valley.	Fourth Monday of each month; Time: 12:00 p.m. Location: West Covina City Hall MRC Room, 3rd Floor 1444 W. Garvey Ave. South, West Covina, CA 91790	N/A	Any council member can be appointed as a delegate. Location and time subject to change as number of Board members may increase. <b>Certification Letter Required</b>
<p><b>San Gabriel Valley Council of Governments - Energy, Environment, and Natural Resources Committee</b> 1000 S. Fremont Ave. Unit 42, Bldg. A-10N Suite 10-210, Alhambra, CA 91803 (626) 457-1800 Katie Ward sgv@sgvocog.org www.sgvocog.org</p>	Liao	Menchaca			The SGVCOG Energy, Environment, and Natural Resources (EENR) Committee studies environmental, energy, and natural resources issues of regional significance, including but not limited to air quality, water resources, solid waste, and energy, and provides policy direction in these areas to the Governing Board.	Third Wednesday of each month; Time: 1:00 p.m. Location: Monrovia Community Center; 119 W. Palm Avenue, Monrovia, CA 91016	N/A	Council can appoint any councilmember as delegate and alternate. <b>Certification Letter Required</b>
<p><b>San Gabriel Valley Council of Governments - Transportation Committee</b> 1000 S. Fremont Ave. Unit 42, Bldg. A-10N Suite 10-210, Alhambra, CA 91803 (626) 457-1800 www.sgvocog.org</p>	Pu	Menchaca			The SGVCOG Transportation Committee studies problems, programs and other matters which pertain to the regional issues of mobility, air quality, transportation control measures and to make policy recommendations to the Governing Board on issues related to transportation.	Third Thursday of each month; Time: 3:00 p.m. Location: City of Duarte Community Center 1600 E. Huntington Drive, Duarte, CA 91010	N/A	Council can appoint any councilmember as delegate and alternate <b>Certification Letter Required</b>
<p><b>San Gabriel Valley Council of Governments</b> 1000 S. Fremont Ave. Unit 42, Bldg. A-10N Suite 10-210, Alhambra, CA 91803 (626) 457-1800 Katie Ward sgv@sgvocog.org www.sgvocog.org</p>	Pu	Menchaca	Pu	Costanzo	The San Gabriel Valley Council of Governments is a unified voice to maximize resources and advocate for regional and member interests to improve the quality of life in the San Gabriel Valley.	Third Thursday of each month; Time: 4:00 p.m. Location: Foothill Transit Office; 100 S. Vincent Ave., Suite 200, West Covina, CA 91790	Member receives \$75.00 stipend each Executive Board meeting.	Council can appoint any councilmember as delegate and alternate. <b>Certification Letter Required</b>
<p><b>San Gabriel Valley Economic Partnership</b> 4900 Rivergrade Road Suite B130, Irwindale, CA 91706 (626) 856-3400 info@sgvpartnership.org</p>	Menchaca	Pu	Menchaca	Pu	To preserve and enhance the quality of life and economic vitality of the San Gabriel Valley.	Annually; Members Meetings: 2nd Tuesday of specific months; TBA Time: 10:00 a.m. to 11:30 a.m. Annual San Gabriel Valley Awards Gala in September, Location: Sheraton San Gabriel Los Angeles; Time: 7:00 PM - 10:00 PM	N/A	

<p><b>San Gabriel Valley Humane Society</b>  851 E. Grand, San Gabriel, CA 91776  626-286-1159  www.sgvhumane.org  frontoffice@sgvhumane.org</p>	Menchaca	Liao	Menchaca	Liao	The San Gabriel Valley Humane Society is committed to provide a compassionate environment for the well being of the animals in their care. With the dedication of the staff and volunteers, we strive to find permanent, loving homes for all of the creatures.	Meetings as needed	N/A	
<p><b>San Gabriel Valley Mosquito &amp; Vector Abatement District</b>  1145 N. Azusa Canyon Road, West Covina, CA 91790  (626) 814-9466  Marta Tanaka, Clerk of the Board  district@sgvmosquito.org  www.sgvmosquito.org</p>	Costanzo** (Expires December 30th)	Menchaca	Costanzo	Menchaca	District services are provided through an Integrated Pest Management program which incorporates significant measures aimed at protecting the environment. The District promotes cooperation and communication with property owners, residents, social and political groups, and other governmental agencies to aid in those efforts.	Monthly Second Friday: Time: 7:00 am; Location: 1145 N. Azusa Canyon Rd., West Covina, CA 91790	** 2 year Terms that ends December 30th. A new 2 term begins January. Delegate receives a stipend of \$100	Council can appoint any councilmember as delegate and alternate, However only the Delegate has a seat at the table and is the only one with voting power. <b>Certification Letter Required</b>
<p><b>Sister Cities Program: Changhua, Taiwan</b></p>	Liao	Ding	Liao	Pu			N/A	
<p><b>Sister Cities Program: Celaya, Mexico</b></p>	Menchaca	Liao	Pu	Liao			N/A	
<p><b>South Coast Air Quality Management District</b>  21865 Copley Drive, Diamond Bar, CA 91765  (909) 396-2000  www.aqmd.gov</p>	Liao	Menchaca	Liao	Menchaca	AQMD is committed to undertaking all necessary steps to protect public health from air pollution, with sensitivity to the impacts of its actions on the community and businesses. This is accomplished through a comprehensive program of planning, regulation, compliance assistance, enforcement, monitoring, technology advancement, and public education.	Monthly first Friday of Each Month Time: 9:00 a.m.; Location: 21865 Copley Drive, Diamond Bar, CA 91765	Governing board members receives a \$100 stipend per meeting.	Only the Delegates may receive a stipen and have voting rights. Alternates does not have voting power.
<p><b>Southern California Association of Governments District #35</b>  818 W. Seventh Street, 12th Floor, Los Angeles, CA 90017  Tel: (213) 236-1800 Fax: (213) 236-1825  Tess Rey-Chaput  (213) 236-1908  www.scag.ca.gov</p>	Pu	Liao	Pu	Liao	Under the guidance of the Regional Council and in collaboration with our partners, our mission is to facilitate a forum to develop and foster the realization of regional plans that improve the quality of life for Southern Californians.	<b>(CANCELLED)</b> 2020 Regional Conference and General Assembly; Time: May 6-8, 2020; Location: 74-855 Country Club Dr., Palm Desert, CA 92260	Regional Council members receive a \$120 per diem stipend for attendance at SCAG-sponsored meetings or events, for a maximum of 6 per diem stipends per month.	Council can appoint any councilmember as delegate and alternate. <b>Certification Letter Required</b>

## Internal Committees (Complete List)

COMMITTEES	LIAISON 2020-2021	DELEGATE OR LIAISON 2019-2020	ALTERNATE 2019-2020	BACKGROUND OR RESPONSIBILITIES	MEETING DETAILS	STIPEND OR PAYMENT AMOUNT	NOTES	
<b>Curio Committee</b> 101-111 W. Valley	Pu	Liao	Pu	TBD		N/A		
<b>Bowling Alley Site</b> 201-217 South San Gabriel Boulevard	Harrington	Liao	Harrington	TBD		N/A		
<b>220 S. San Gabriel Boulevard Committee</b>	Menchaca	Pu	Pu	TBD		N/A		
<b>Disaster Preparedness Committee</b> Division Chief Steven Wallace San Gabriel Fire Department 626-308-2880	Pu	Ding	Pu	Costanzo	Consolidation of City representatives, stakeholders, School District, Utility Companies, Red Cross	Quarterly - meet as needed	N/A	
<b>Diversity Outreach Committee</b>	Menchaca	Ding	Menchaca	Liao		As Needed	N/A	
<b>General Plan Update Committee</b>	Pu	Harrington	Pu	Harrington		N/A		
<b>Nursery Project Committee</b>	Menchaca	Liao	Liao			N/A		
<b>Storm Water Liaison Committee</b>	Menchaca	Liao	Liao	Costanzo	Coordination of NPDES and stormwater matters	Meet as needed	N/A	Representation by Engineering Division
<b>Strategic Planning Committee</b>	Pu	Harrington	Pu	Harrington		N/A		
<b>Technology Committee</b>	Pu	Harrington	Pu	Harrington		N/A		
<b>TMID Committee</b>	Menchaca	Pu	Pu	Menchaca		N/A		
<b>US Census 2020 Committee</b>	Menchaca	Pu	Pu	Menchaca		TBD	N/A	
<b>Waste Collection Contract Ad-Hoc Committee</b>	Menchaca	Harrington	Harrington	Menchaca		Meet as needed until complete	N/A	
<b>Self Storage</b> 414-420 S. San Gabriel	Menchaca	TBD	N/A	N/A		Meet as needed	N/A	