


City of San Gabriel
STAFF REPORT

DATE: November 21, 2017

TO: Steven A. Preston, City Manager

FROM: Daren T. Grilley, PE, Public Works Director/City Engineer 

SUBJECT: **Resolution No. 17-34 for Temporary Street Closure of Mission Drive between Santa Anita and Mission Road on Tuesday, December 5, 2017**

BACKGROUND

The City of San Gabriel will be hosting its Annual Holiday Tree Lighting event on Tuesday, December 5, 2017. In addition to the usual activities that occur in Plaza Park and on Mission Drive between City Hall and the park, this year's event will include food trucks and booths set up in Mission Drive to the north of City Hall. To facilitate this use, as well as improve the safety for event goers passing to and from Plaza Park, staff is proposing to close Mission Drive from Santa Anita Street to Mission Road from 4:00 p.m. to 9:00 p.m.

ANALYSIS

The California Vehicle Code (CVC) Section 21101(e) states that local authorities may adopt rules and regulations by ordinance or resolution on temporarily closing a portion of any street for celebrations, parades, local special events, and other purposes when necessary for the safety and protection of persons who are to use that portion of the street during the closure.

Resolution No. 17-34 (attached) details the location, date and times for the closure, as well the conditions that must be followed by the applicant (in this case, the City). The Public Works Department, Fire Department and Police Department have reviewed and approved the request.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. 17-34 authorizing closure of Mission Drive from Broadway to Santa Anita from 4:00 p.m. to 9:00 p.m. on Tuesday, December 5, 2017.

ATTACHMENTS

- A) Resolution No. 17-34

RESOLUTION NO. 17-34

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN GABRIEL
APPROVING A TEMPORARY STREET CLOSURE ON MISSION DRIVE BETWEEN
SANTA ANITA STREET AND MISSION ROAD FOR A SPECIAL EVENT**

WHEREAS, it is the objective of the City of San Gabriel ("City") to provide a safe environment for residents and visitors of the City; and

WHEREAS, the City of San Gabriel has requested that Mission Drive between Santa Anita Street and Mission Road be closed on Tuesday, December 5, 2017 from 4:00p.m. to 9:00p.m. to hold a special event; and

WHEREAS, Section 21101(e) of the State of California Vehicle Code authorizes the City Council to temporarily close a portion of any street for special events when necessary for the safety and protection of persons who are to use that portion of the street during the temporary closing; and

NOW, THEREFORE, the City Council of the City of San Gabriel, California, does hereby resolve as follows:

SECTION 1. Mission Drive between Santa Anita Street and Mission Road is to be closed on December 5, 2017 from 4:00p.m. to 9:00p.m. subject to the following conditions:

- a. No parking signs shall be posted at least 48 hours prior to the closure.
- b. A twenty-foot wide fire lane shall be maintained throughout the closure area.
- c. Fire hydrants shall remain unobstructed at all times.
- d. There shall be no fireworks or other pyrotechnic displays.
- e. There shall be no consumption of alcohol within the public right-of-way.
- f. The event area shall be accessible
- g. There shall be an inspection by the City's Building and Safety personnel of all relevant installations in the festival area to ensure public safety.

SECTION 2. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED, AND ADOPTED THIS 21st DAY OF NOVEMBER, 2017 BY THE CITY COUNCIL OF THE CITY OF SAN GABRIEL, CALIFORNIA.

Juli Costanzo, Mayor
City of San Gabriel

Attest:

Julie Nguyen
City Clerk