



San Gabriel

Neighborhood Improvement Services

(626) 308-2826

[www.SanGabrielCity.com](http://www.SanGabrielCity.com)

## COMMERCIAL SIGNAGE GUIDELINES

153.325 SGMC

Please help keep the City of San Gabriel safe and clean by following the instructions below! Window signs and any exterior fixed or permanent signs count toward the total allowable signage for each business. Contact San Gabriel Planning Division to obtain permits and approval at (626) 308-2806.

### Banners

- Permits required.
- Can only be displayed for up to 60 consecutive days PER PERMIT; and a total of 180 days per calendar year.
- Only one banner per business frontage. If business has multiple frontages please contact Planning.
- A minimum of 30 days must transpire between banner displays.

### A-frame Signs

- Permit required if on the public right of way.
- No permit needed if located on private property.
- Can only be out during business hours.
- Cannot exceed 4 feet in height or 2 feet 6 inches in width.
- Cannot be attached to a vehicle on public or private property.
- Exempt from total signage and it is not a limited sign type.

### Window Signs

- Cannot cover more than 25% of glass surface (including glass doors).
- Counts toward total signage for the business.
- Maximum of 3 total signs. Open/Closed hours & credit card information exempt.

### Prohibited Signs (153.328 SGMC)

- Temporary paper, cloth, or plastic nonpermanent signs (i.e. wind/sail signs on poles)
- Off-premise signs.
- Vehicle mounted signs.
- Home occupation signs.
- Animated signs (time & temperature exempt)
- Construction signs over 32 square feet in size.
- Any signs on the public right of way (real estate signs and A-frame signs WITH permits exempt) may be immediately removed by City staff per 98.24 SGMC.

### Real Estate Signs

- 1 sign at the property not to exceed 6 square feet.
- Off-site signs for open house allowed 10am-7pm on the same day as the open house.
- Limited 1 sign per corner & no flags, balloons, or streamers.
- No more than 5 off-site signs, not permitted in medians, and cannot exceed 3 feet in height.

### Exempt Signs (153.327 SGMC)

- Election & political signs. Allowed one month prior and up to 48 hours after election ends.
- Flags of national or political subdivisions.
- Holiday decorations.